

January 6, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL REORGANIZATION MEETING was held on Monday, January 6, 2014 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

OATH OF OFFICE

The Oath of Office was administered to the newly elected officials, Michael C. Kirkham, Philip A. Lastowski, Daniel P. Ostrowski and David T. Aichele by Mayor Moriarty.

The Oath of Office was then administered to two new Police Officers, Robert A. Bechtel and Jason L. Turner by Mayor Moriarty.

The meeting was called to order at 7:08 p.m. by Mayor Richard Moriarty followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor
Linda J. Deal (absent)
James A. Stager (absent)
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Edward R. Saylor, Planning Commission Vice Chairman
Robert A. Bechtel, 910 Pottsville Street, Pottsville, PA
Jason and Mary Turner, 26 Katie Lane, Lancaster
Dawn Turner, 20 Kimberly Avenue, New Providence
Michele Transue, 226 Millstone Drive, Mountville
Laura and Carol Lastowski, 101 E. Charlotte Street, Millersville
Betsy Shank, 127 Landis Avenue, Millersville
Tracey Lynn Arriola, 326 ½ N. George Street, Millersville
Patricia A. Aichele, 103 Terrapin Court, Lancaster
Melissa & Lydia Ostrowski, 413 Spring Drive, Millersville
Mike Hammes, 351 Windgate Court, Millersville

CITIZEN'S REQUESTS OR CONCERNS

None

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NOMINATIONS

Mayor Moriarty opened the nominations for Council President. Mr. Aichele nominated Mr. Michael Kirkham for the position of Council President and Mr. Ostrowski seconded the nomination. It was moved by Mr. Aichele and second by Mr. Ostrowski to close the nominations. By acclamation Mr. Kirkham was accepted as Council President.

Mayor thanked the citizens of the Borough for allowing him to serve as Mayor for another four year term. He congratulated Mr. Kirkham on his election as President of Council and looks forward to working with him.

The Mayor passed the gavel to President Kirkham.

President Kirkham thanked Council for their confidence in electing him as President and for their help and assistance in the coming year. He congratulated and welcomed the two new elected Officials, Mr. Aichele and Mr. Ostrowski. He also congratulated the re-election of Mr. Lastowski. He asked the families and audience members that were in attendance to state their names and be recognized.

President Kirkham accepted nominations for Vice President. It was moved by Mrs. Miller and seconded by Mr. Aichele to nominate Mr. Philip Lastowski as Council Vice-President. With no further nominations Mr. Lastowski was unanimously elected as Council Vice-President by voice vote.

Nominations were then accepted for Assistant Secretary. Mr. Lastowski with a second by Mr. Ostrowski nominated Mrs. Linda Deal for the position of Assistant Secretary. With no further nominations Mrs. Deal was unanimously elected as Council Assistant Secretary by voice vote.

It was moved by Mr. Lastowski and seconded by Mrs. Miller to appoint the Borough Manager, Edward J. Arnold, as the Borough Secretary and Treasurer. The motion passed by a unanimous voice vote.

It was moved by Mr. Lastowski and seconded by Mr. Ostrowski to retain the current professional service providers to the Borough as follows: Borough Solicitor – Josele Cleary, from Morgan, Hallgren, Crosswell & Kane; Borough Engineer – Robert A. Visniski from RAV Associates, Inc.; Borough Auditor – Jill E. Gilbert from Trout, Ebersole & Groff, LLP; Labor Counsel – David R. Keller from Barley Snyder; Waste Water Treatment Plant Engineer – Jared Hockenberry from GHD; and Sewer Enforcement Officer – David L. Lockard. The motion passed by a unanimous voice vote.

Mr. Ostrowski made a motion to re-appoint Mr. Daniel C. Zeigler to the Vacancy Board for another year. Mrs. Miller seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-1

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Mrs. Miller, seconded by Mr. Ostrowski, made a motion to adopt the Resolution to appoint the Manor Township Assistant Manager as the Borough's delegate and Millersville Borough Manager as the alternate delegate to the Lancaster County Tax Collection Bureau Executive Committee. Mr. Arnold explained this appointment represents the five municipalities in the Penn Manor School District. With no further discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-2

Mrs. Miller made a motion to adopt the Resolution that re-appoints Mr. Philip A. Lastowski to the Blue Rock Regional Fire Commission for another two-year term ending December 31, 2015. Mr. Aichele seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-3

Mr. Lastowski made a motion to adopt the Resolution that re-appoints Mr. Scott A. Bailey to the Civil Service Commission for another six-year term ending December 31, 2019 contingent on Mr. Bailey taking the oath of office. Mr. Aichele seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-4

Mr. Lastowski made a motion to adopt the Resolution that appoints Mrs. Linda J. Deal as an alternate member to the Civil Service Commission for a six-year term ending December 31, 2019. Mr. Aichele seconded the motion. Mr. Arnold explained the changes made by Act 43 of 2012 to the Borough Code requiring the Civil Service Commission to have a quorum of three members. With no further discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-5

PRESIDENTS COMMENTS

President Kirkham presented the members of the 2014 Millersville Borough standing committees as follows:

FINANCE COMMITTEE
Philip A. Lastowski, Chairman
Daniel P. Ostrowski
James A. Stager

SAFETY COMMITTEE
Lynn M. Miller, Chairwoman
Linda J. Deal
Daniel P. Ostrowski

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WASTEWATER COMMITTEE

Daniel P. Ostrowski, Chairman
David T. Aichele
Philip A. Lastowski

PERSONNEL COMMITTEE

James A. Stager, Chairman
Linda J. Deal
Philip A. Lastowski

STREET COMMITTEE

David T. Aichele, Chairman
Lynn M. Miller
James A. Stager

PLANNING & BETTERMENT

Linda J. Deal, Chairwoman
David T. Aichele
Lynn M. Miller

Mr. Lastowski made a motion to approve the standing committee membership as presented. Mrs. Miller seconded the motion. With no further discussion the motion passed by a unanimous voice vote.

It was discussed that Council consider the tentative schedule presented for the Borough's Council, Standing Committees, Boards and Commission meetings. Mrs. Miller noted the time changes to some of the Committee meetings, specifically the 5:30 p.m. meetings have been moved to 6 p.m. It was also noted that the Local Economic Development group will discuss changing their meeting day later this week.

HEARING TO DISCUSS NEEDS IN THE COMMUNITY WHICH CAN BE ADDRESSED WITH FUNDS AVAILABLE UNDER LANCASTER COUNTY'S FISCAL YEAR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND TO COMMENT ON THE WEST FREDERICK STREET INFRASTRUCTURE PHASE 3 PROPOSED PROJECT

At 8:22 p.m. Mr. Arnold opened discussions with an explanation that the hearing is to gather input from the public on any other community development type projects that they believe should be given attention. He further explained how the Federal grants are distributed through HUD and locally by the Lancaster County Housing and Redevelopment Authorities. He then proceeded to describe the 2014 project as a neighborhood infrastructure improvement project that will utilize CDBG funding and other funding sources similar to the West Frederick Street infrastructure replacement projects that began at Shenks Lane. This Phase 3 will continue from the Grace United Methodist Church at 165 West Frederick Street to One South Duke Street. The balance of West Frederick Street to Letort Road in Manor Township will be addressed with the traffic intersection improvements that will improve the North/South Duke Street transportation corridor with a new connector road. This Phase 3 project continues Phase 2 with the replacement of aged terra-cotta sanitary sewer pipes, galvanized stormwater piping, cast iron water lines, curbs, sidewalks and street reconstruction. The application will be submitted to the Lancaster County Housing and Redevelopment Authorities on January 10th. He further explained that we will be competing with other municipalities for the funds available under the Community Development Block Grant program. The total project costs for Phase 3 are estimated at \$748,122, with a maximum CDBG award of \$250,000. He mentioned the Borough's success in obtaining CDBG awards in the amounts of approximately \$160,000 for Phase 1 and \$250,000 for Phase 2 projects.

There were no comments provided by the public in attendance. President Kirkham then closed the public hearing and continued the regular Borough Council meeting.

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BOROUGH MANAGER REPORT

Mr. Arnold asked for Council's consideration to adopt the Resolution supporting the West Frederick Street Infrastructure Improvements Phase 3 and the application for Community Development Block Grant funding for the project. Mrs. Miller made the motion to adopt the Resolution as requested by Mr. Arnold. Mr. Lastowski seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-6

Mr. Arnold asked for Council's consideration to approve the use of public streets for Millersville University's Social Work Organization 5K Run/Walk with SACA (Spanish American Civic Association) on April 12, 2014 starting at 8:30 a.m. It was noted that the route was reviewed by the Borough's Street Superintendent and the Chief of Police. Mrs. Miller made the motion to approve the use of public streets as requested by Mr. Arnold. Mr. Aichele seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mr. Arnold mentioned the resignation of J. Philip Gerber as the Tax Collector of Millersville Borough. Mr. Arnold explained that this opens the position for consideration of an interested resident to fill the vacancy. Historically, the Borough waits the 30 days lapse and then the position falls back to the Borough Manager for the collection of taxes. Council may at its next meeting state the action that upon lapse of the 30 days the position of Tax Collector will be reverted to the Borough Manager.

Mr. Arnold mentioned the Borough's emergency contact protocol procedures that were discussed in December, 2013. President Kirkham reminded Council that they are not employees of the Borough and should refrain from action during an emergency event.

Mr. Arnold reminded Council that it reduces cost duplication by contacting him instead of going directly to any of the Borough's Professional representatives.

ADJOURNMENT

Mr. Lastowski made a motion seconded by Mr. Aichele, to adjourn the meeting at 7:55 p.m. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Manager

EJA/jle