

January 28, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 28 2014 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham	Richard M. Moriarty, Mayor (absent)
Philip A. Lastowski	Linda J. Deal
Lynn M. Miller	James A. Stager
David T. Aichele	Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Michael J. Weidinger, Planning Commission Chairman
Edward R. Saylor, Planning Commission Vice Chairman
Steven A. DiGuissepe, Millersville University
Haley Williams, Millersville University Student Advisor
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Thomas L. Godfrey, Dawood Engineers, Student Lodging Inc.
Robert J. Sempsey, Director of Operations and Business Development, Millersville University
Ron Frisbie Jr., Project Manager, Millersville University
Thomas A. Waltz, Assistant Vice President for Facilities, Millersville University

MINUTES

A motion to approve the minutes for the November 26, 2013 Council Meeting was made by Mr. Lastowski and seconded by Mr. Stager. With no discussions the motion passed by a unanimous voice vote.

A motion to approve the minutes for the December 10, 2013 Council Meeting was made by Mr. Stager and seconded by Mrs. Miller. Mr. Stager pointed out the third motion under Planning and Betterment Committee needs additional verbiage to clarify the motion to move forward with the advertisement is for the amendment to the Historic Overlay District Ordinance. With no further discussions the motion passed with the additional verbiage to be added by a unanimous voice vote.

A motion to approve the minutes for the January 6, 2014 Council Meeting was made by Mr. Stager and seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote.

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CITIZEN'S REQUESTS OR CONCERNS

Mr. Weidinger asked if there were any citations or warnings given for the failure to remove snow from the sidewalks. President Kirkham stated he had direct contact with Mr. Tuscan, our Zoning and Code Enforcement Officer and that there were a few notices and fines issued from this last storm.

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the Blue Rock Regional Fire District meeting held on Thursday, January 9th. The main item was that they applied and received a grant in the amount of \$53,679 from the Pennsylvania State Fire Commissioner Office. This grant may be used to provide construction or renovations to the fire stations, purchase or replace equipment, training costs or to reduce debt. Mr. Lastowski announced the results of the re-organization of the Blue Rock Fire Commission. Mr. Jay Breneman is Chairman, himself as Vice Chairman, Mr. John Wenzel as Treasurer and Mr. Dan Bezek as Assistant Secretary. It was also noted that Mr. Scott Bailey, the other Borough member has resigned due to a scheduling conflict. Mr. Lastowski continued to announce that the Fire District anticipates closing 2013 with approximately \$125,000 surplus which will be transferred to the Capital account. This will bring the Capital account balance to approximately \$300,000. Also mentioned was the re-negotiation of the rental agreement with the Lancaster County Emergency Center for the tower. Mr. Lastowski announced the highlights of this agreement are that they will provide \$80,000 worth of radio equipment and the annual rent increased from \$6,300 to \$14,000.

MAYOR'S REPORT

In the absence of Mayor Moriarty, Chief Rochat had no comments for the December's monthly report. He did mention they are starting to return evidence collected from the Lazarus case and that it will be a very long process. He anticipates setting an open house for the victims to view the collection.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuissepe announced the Fall 2013 issue of "Millersville: Students and the Community" newsletter was mailed to area residents and extra copies are available in the Borough Administration building's lobby. He mentioned the Robotics Team won first place for performance, technical poster and technical report with their robot "SAMSON", which is an acronym for Semi-autonomous Marauder with Sensor Optimized Navigation. They also won the overall Robotics competition. Mr. DiGuissepe announced classes for the Spring term has begun and will run through May 9. Commencement weekend is Friday/Saturday, May 9 & 10th. He additionally announced various events in February being held on Campus and at the Ware Center. One in celebration of Martin Luther King Jr. Day will feature a lecture by political and social activist Reverend Al Sharpton. He noted Millersville University has received a few new accolades, one being recognized as a top college for teacher education and another one ranking Millersville's online degree programs as one of the most affordable. He continued his reporting

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on the status of the new residence halls in construction, noting Hobbs is soon to be demolished. In preparation of the demolition, the University connected with the organization "Food for the Poor" and the students loaded several 40 foot shipping containers with furniture to be bound for Haiti.

PENN MANOR SCHOOL REPORT

None

FINANCE COMMITTEE

None

WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE

Mr. Arnold introduced Mr. Godfrey, Millersville University's Engineer and Mr. Sempsey from Student Lodging Inc. Mr. Arnold explained a while back Council conditionally approved the subdivision and land management plan waiver for the Brookwood Court Apartments Replacement North project since they are essentially replacing existing dormitories. The condition was that they would meet the Stormwater Management requirements of our ordinance. Along with the approval of the stormwater management plan they are also requesting a financial security waiver on the project. Mr. Arnold suggests the approval should be based on meeting all the recommendations of the Borough's Engineer. Mr. Godfrey presented an overview of the project and mentioned it is virtually identical to the South side project. This project will be taking the existing buildings down in phases, about two per year, and replacing ten buildings with nine buildings over the next five years. There will be fewer units (75 reduced to 66 units) and will be able to create additional parking (approximately 45-46 spaces). There will be some re-grading of areas; removing retaining walls where they can. Mrs. Deal made a motion to approve the financial security waiver request from Millersville University for the Brookwood Court Apartments Replacement North Stormwater Management Plan. Mr. Stager seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion to approve the Brookwood Court Apartments Replacement North Plan contingent on meeting all the Borough Engineer's comments and a review by the Blue Rock Fire Rescue. Mrs. Miller seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mr. Arnold introduced from the University, Mr. Ron Frisbie, Project Manager along with Mr. Tom Waltz, Assistant Vice President for Facilities to discuss the vacating of East Frederick Street and a partial vacating of Creek Drive. Mr. Arnold explained this is an idea of exchanging East Frederick Street from High School Avenue to Creek Drive along with the portion of Creek Drive for James Street and a section of South George Street from East Anne Street to James Street. The existing roadway that is owned by the University will need to be made an official Borough road and meet all the conditions of a Borough road. The University will also need to go through a number of easements and public license agreements to have access to certain public areas, such as the two resident's homes and the Creek Drive pumping station. Mr. Frisbie

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presented the overall concept along with the numerous reasons behind the switching of roadways including plan designs from their 2009 Campus Master Plan. He also mentioned that he is presenting this idea to Council in order to receive comments and feedback and not seeking approval tonight. They would look to start Phase 1 in the summer of 2014, which would include starting the improvements to James Street. He also mentioned they will be closing down a section of James Street in June to make electrical improvements to the infrastructure. President Kirkham mentioned his on-going concern for the inadequate lighting at the crosswalks. Chief Rochat mentioned another on-going issue for the pedestrian traffic specifically at the curve of South George Street and James Street, going to and from the Student Memorial Center. Mr. Frisbie stated the University is planning on installing permanent speed bumps with the improvements to James Street. Chief proceeded to explain this issue will become the Borough's once the roadway is dedicated. Mr. Arnold mentioned consideration for changing the walkways to help guide the students to a safer crossing but noted with the parking lot right there, the students may just take any direct route to cross. He continued to state there needs to be controls put in place to direct the students to specific crossings, possibly with fencing and landscaping. Mrs. Deal made a motion to support Millersville University's plan for vacating East Frederick Street and Creek Drive and as the project moves forward continues dialog with our Engineer on pedestrian control and lighting issues. Mr. Stager seconded the motion. With no further discussion the motion passed by a unanimous voice vote.

STREET COMMITTEE

Mr. Aichele made a motion to approve the use of Borough streets for the Lancaster County Children's Alliance first annual Run with Courage 5K run/walk on Sunday, April 6, 2014 with a starting time of 1:00 p.m. Mr. Stager seconded the motion. Mr. Aichele mentioned notice of this run will be sent to Blue Rock Fire Rescue and to LEMSA. With no further discussion the motion passed by a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mrs. Miller noted from the monthly Code & Zoning Activity reports that there were twelve snow/ice notices in December and another twelve issued in January.

PERSONNEL COMMITTEE

Mr. Stager made a motion to accept the resignation of our part-time Officer Richard "Doug" Eckenrod effective January 16, 2014. Mrs. Deal seconded the motion. It was noted that Officer Eckenrod has been an Officer of the borough for over 27 years. With no discussion the motion passed by a unanimous voice vote.

Mr. Stager made a motion to approve a 25 cent per hour salary increase for the general operating part-time employees and the Crossing Guards effective January 1, 2014. It was noted that half of the Crossing Guards salary is reimbursed by the Penn Manor School District and that these increases were budgeted. Mrs. Miller seconded the motion. With no discussion the motion passed by a unanimous voice vote.

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Mr. Stager made a motion to approve the AFSCME Union's request to change their Christmas Eve holiday to December 26, 2014. Mrs. Miller seconded the motion. With no discussion the motion passed by a unanimous voice vote.

Mr. Stager mentioned the vacancies on the Borough's Boards and Commissions; Millersville member to the Blue Rock Regional Fire Commission and the Educational Service Agency.

PRESIDENT'S REPORT

President Kirkham welcomed Haley Williams as the Millersville University Student Advisor and looks forward to her report next month. He mentioned he joined the two newly elected officials, Mr. Aichele and Mr. Ostrowski in a seminar held for newly elected officials. In his discussions with other municipalities attending this seminar, he recognized that the Borough is in good shape in comparison to others. He thanked Mr. Arnold, Chief Rochat, Managers, and Council members, both present and past, for this.

President Kirkham announced again the Borough's meeting dates have been set and advertised and welcomes all to attend.

BOROUGH MANAGER REPORT

Mr. Arnold asked for Council's consideration to approve an amendment to the intergovernmental cooperation agreement known as the Lancaster Inter-Municipal Committee agreement dated September 13, 1995. Mr. Stager explained the amendment will allow any municipality in Lancaster County to be a member of the LIMC. Mr. Stager made the motion, seconded by Mrs. Deal to approve the membership amendment as requested by Mr. Arnold. With no further discussions the motion passed by a unanimous voice vote.

Mr. Arnold asked Council to consider making a motion to let the duties of the tax collector fall to the Borough Manager, as the Borough Code states, for collection of taxes if a citizen does not come forward with their intention before February 6, 2014. Mrs. Deal made a motion to appoint Mr. Arnold as the tax collector effective February 6, 2014. Mr. Ostrowski seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

ADJOURNMENT

With no further business to discuss, President Kirkham adjourned the meeting at 8:50 p.m.

Respectfully submitted,



Edward J. Arnold
Borough Manager

EJA/jle