

July 22, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, July 22, 2014 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:02 p.m. by Council Vice President, Philip A. Lastowski followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham (absent)
Philip A. Lastowski
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor
Linda J. Deal (absent)
James A. Stager
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Steven A. DiGuseppe, Millersville University
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Owen Sechrist, 440 Hostetter Dr., Millersville

MINUTES

None

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported the Blue Rock Regional Fire District met on Thursday, July 3rd. He announced the District has purchased all the radios, in all the vehicles for the County-wide communication system. He also announced National Night Out will be held at Leisure Lanes on Tuesday, August 5th from 6 p.m. to 9 p.m.

Mr. Lastowski reported on the Borough's annual pension plan meeting held July 16th. Standard Insurance representative Buffy Tucker and Tom Kern from Future Care Solutions went over the monitoring reports for both the Police Pension Fund and the Non-Uniform Pension Fund. Mr. Lastowski noted both plans are healthy and continue to grow. The Police Pension Plan has shown a 21.15% rate of return for the year with 11 active participants and 6 current pension recipients. While the Non-Uniform Pension Plan has shown a 23.57% return for the year, have 18 active participants and 7 current pension recipients.

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MAYOR'S REPORT

Chief Rochat reported on the June Monthly Police Report stating it was not the highest in the past 12 years but was third with 216 Calls for Service. Chief mentioned the department was able to concentrate on what they refer to as 'cold cases'.

Mayor Moriarty mentioned the recent opening of the Sheetz store, the soon to open Tropical Smoothies and that Nino's will soon be moving to the new Millersville Commons location. The Mayor offered to perform the analysis on the Sheetz fleet/credit card program to determine if the borough is using the best fleet card, however, Mr. Lastowski indicated that the Finance Committee would perform the analysis.

Mayor Moriarty announced he attended the Pennsylvania Mayors Conference in Grantville this past weekend and shared the press release stating his election to serve as Treasurer of Pennsylvania Mayors Association. He further mentioned that although the conference was a long four days, it was very much worth it.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe mentioned the Millersville Community Parade is seeking nominations for Grand Marshal. Deadline for submittal is July 31st. The parade date is October 18th.

Mr. DiGuseppe announced August 25th is the first day of classes and orientation for new and transfer students is August 21st thru August 24th. On other notes, he announced the Board of Governors of the Pennsylvania State System of Higher Education (PSSHE) recently approved a modest tuition increase for the 2014-15 academic year and that the Board also approved nine new flexible pricing plans for six universities beginning either this fall or in fall 2015. Millersville is one of the universities that will be instituting a test run with the fall semester. The flexible pricing plan, along with other criteria, will be on a per credit cost if it's over 12 credits. The Board also extended the contracts of ten university presidents including President Anderson of Millersville University through June 30, 2017.

FINANCE COMMITTEE

Mr. Stager on behalf of Mr. Lastowski made a motion out of committee to accept the April, 2014 Financial Reports as presented to the committee by Borough Manager, Edward Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Stager made a motion out of committee to accept the May, 2014 Financial Reports as presented to the committee by Borough Manager, Edward Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Stager made a motion out of committee to accept the June, 2014 Financial Reports as presented to the committee by Borough Manager, Edward Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Stager on behalf of Mr. Lastowski made a motion out of committee to approve the Sewer Capital Reserve Fund budget adjustment for West Frederick Street Phase 3 infrastructure project for a net amount of \$568,271. Mr. Arnold mentioned there were gas infrastructure issues with Phase 2 that were not contemplated initially and will be needed in Phase 3 as well. This additional work on the gas laterals for Phase 3 is estimated to cost \$20,000 and is included in the net amount of \$568,271. With no further discussions the motion passed by a unanimous voice vote.

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Mr. Stager on behalf of Mr. Lastowski made a motion out of committee to approve the contract extension with the Borough's trash hauler, Eagle Disposal of PA Inc. for a one year period. Mrs. Miller confirmed this increase (2.3%) is for the calendar year 2015. With no further discussions the motion passed by a unanimous voice vote.

WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE REPORT

None

STREET COMMITTEE REPORT

Mr. Aichele made a motion out of committee to advertise the amendment to the Borough's Code of Ordinances to revise the snow emergency routes. Mayor Moriarty asked if it is Council's intent when there is a declared emergency to strictly enforce this with towing and ticketing. Mr. Aichele stated all streets will be signed and will be enforceable. Mayor then asked how the public would be notified. Mr. Aichele replied that the Borough will continue to notify as we have in the past; television, radio, website, etc. Mayor Moriarty stated his concern with towing vehicles without giving enough notification to the people and asked Council to look into other broadcast communications, such as that Millersville University uses. Mr. Ostrowski asked how the additional streets were chosen for snow emergency routes, noting none of his neighborhood has any streets listed. Mr. Arnold stated that Andy Boxleitner, Streets Superintendent considered a number of factors, such as the width of the roadway, if parking is allowed on the street, if there are driveways, and if there is access to an existing snow emergency route or state road. With no further discussions the motion passed by a unanimous voice vote.

Mr. Aichele made a motion out of committee to advertise the amendment to the Borough's Code of Ordinances to revise parking regulations that prohibit parking at all times in certain locations. With no discussions the motion passed by a unanimous voice vote.

Mr. Aichele mentioned a letter received by a resident concerning the deteriorating conditions of Heisey Avenue between Leaman Avenue and Wabank Road. The Street Committee recommends moving forward with public meetings with residents adjoining Heisey Avenue to discuss recommendations for improvements.

Chief Roachat mentioned the ticket amount for parking in a snow emergency route is set at \$15 and suggest Council consider setting this at the minimum of all other parking violations. Mrs. Miller made a motion, seconded by Mr. Stager to include in the amendment being advertised for the revisions to Borough Ordinance Chapters 350.55 and 350.33 to include setting the ticket amount for parking in a snow emergency to the minimum of \$25. With no further discussions the motion passed by a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mrs. Miller announced the committee had a presentation from Lancaster EMS. She noted it was a good presentation and thanked Mr. May for attending.

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PERSONNEL COMMITTEE REPORT

None

PRESIDENT'S REPORT

None

EXECUTIVE SESSION

None

BOROUGH MANAGER REPORT

Mr. Arnold gave an update on the progress of the West Frederick Street Phase 2 project. He noted the issue with the location of the gas lines. Unfortunately the main gas line could not be moved and therefore has caused the relocation of 14 gas laterals. UGI is currently working on those laterals and as a result noted the project may be a week-or-two delayed in completion. Mr. Arnold then mentioned Phase 3 of West Frederick Street is going out for advertisement this week and anticipates the start to be around the time Phase 2 completes.

Mr. Arnold asked that Council mark their calendars for next year's PSAB Annual Conference which will be held downtown at the Lancaster Convention Center April 26-29, 2015. He also mentioned the next local borough meeting (LCBA) will be held in Columbia Borough on September 17th.

ADJOURNMENT

There being no further business to discuss, Mr. Stager made a motion, seconded by Mr. Aichele to adjourn the meeting at 8:12 p.m. The motion passed by unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Manager

EJA/jle