

November 25, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, November 25, 2014 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council Vice-President, Philip A. Lastowski followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham (absent)
Philip A. Lastowski
Lynn M. Miller
David T. Aichele (absent)

Richard M. Moriarty, Mayor
Linda J. Deal
James A. Stager
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Steven A. DiGuseppe, Millersville University
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Robert Jones, 34 Whipporwill Dr., Lancaster
Dr. Aminta Hawkins Breaux, VP for Advancement, Millersville University
Sonya Harnish, Millersville Mennonite Church
Mr. Richard 'Doug' Eckenrod, retired Millersville Borough Part-time Officer
Mrs. Eckenrod
Millersville Borough Police Department:
Sergeant Margevich
Sergeant Scott
Officer Anderson
Officer Cavanaugh
Officer Hammer
Officer Hottenstein
Officer Rudisill
Officer Tatara
Richard Frantz, 55 N. Duke St., Millersville
Tom Dukes, 116 Pickwick Pl., Millersville
John Gamaldi, 124 N. Duke St., Millersville

MINUTES

A motion to approve the minutes for the October 28, 2014 Council Meeting was made by Mrs. Miller and seconded by Mr. Stager. With no discussions the motion passed by a unanimous voice vote.

November 25, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

CITIZEN'S REQUESTS OR CONCERNS

Dr. Breaux addressed Council on behalf of Millersville University's concern with the change to the verbiage on the proposed community sign which was granted permission to be erected on the corner of Millersville Mennonite Church located at 437 Manor Avenue to include the word "Borough". Dr. Breaux stated the signage is the intent of directing and welcoming visitors to Millersville University's campus as well as the community. She further mentioned the sign is being paid for by the University and is on the private property of the Mennonite Church. Dr. Breaux respectfully asked Council to re-consider the Planning and Betterment Committee's motion that conditionally approved the sign based on adding the word "Borough". She stated that by adding the word Borough it takes away from the intent of the sign and requires the reduction of the lettering size of the words 'Home of Millersville University'. Mrs. Deal stated she received a sample of the sign that showed no reduction of the lettering for Millersville University. The sign that was presented to the committee showed 'Welcome to Millersville Borough' at 6" and 'Home of Millersville University' at 4" lettering size. Mrs. Deal further stated that the Planning and Betterment Committee members believe this is a community sign and want visitors entering the area to know that we are more than a University but rather a partnership between both the University and the Borough. Mr. Stager also doesn't like the idea of not mentioning the word "Borough" on the sign. His point is that there are a lot of people that do not know that we are a Borough or even what a Borough is. However he is open to redesigning the sign in another fashion that would allow both, the inclusion of the word Borough and having larger font for Millersville University.

PLANNING AND BETTERMENT COMMITTEE REPORT

Mrs. Deal made a motion out of committee to conditionally approve the "Welcome to Millersville" sign at the corner of Rt. 999 & Rt.741 on the Millersville Mennonite Church property based on adding "Borough" to the sign. It was clarified that the voting of this motion would be for the sign showing "Welcome to Millersville Borough" in 6" lettering and underneath "Home of Millersville University" in 4" lettering. With no further discussions the motion passed by a 3 to 2 roll call vote, with Mr. Ostrowski and Mr. Lastowski opposed. Dr. Breaux informed Council that they will not be erecting that sign and said, "It is most unfortunate". She thanked Council for their time.

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported the Blue Rock Regional Fire District is considering hiring a grant writer that is located in Altoona, Pennsylvania. He also asked that we contact our local Representatives to lobby for changing the Fire Marshal's distribution of State grants that will be reduced from four entities to one entity due to the merger. The Fire Companies currently receive about \$50,000 and next year that will be reduced to about \$10,000-\$12,000.

November 25, 2014

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

MAYOR'S REPORT

Mayor Moriarty reported on the October's monthly police report. The Calls for Service at 370 reached a new high for the months of October over the last 12 years. Ordinance complaints were also high and the clearance rate for Part I crimes were very high at 40%. He also noted the high number of vehicle accidents, 26.

Mayor Moriarty wished to go on record and officially thank the Borough staff for coordinating the Veterans Day celebration. He received several public comments on the event, specifically for the music performed by the High School and hopes that it will become an annual event. It was noted that 137 bricks were added this year.

Mayor Moriarty recognized Richard 'Doug' Eckenrod's retirement with an appreciation of public service award announcing his 27 years of serving the citizens of the Borough as a part-time Police Officer. It was noted that Officer Eckenrod also worked as a full time Officer for Millersville University and retired from that institution as a Lieutenant. Mayor and Council expressed their deep gratitude and appreciation for his valued service to the community.

Mayor Moriarty recognized and commended the Penn Manor High School Field Hockey team for their outstanding performance and for the team's PIAA State Championship title. The Comets were declared co-champions with Palmyra after two exhausting, scoreless overtime periods ending the competition with a 1-1 tie.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe announced that today was the last day of classes and that all offices will close tomorrow and continue closed thru the holiday weekend. Commencement will be held on Sunday, December 14th at 2 p.m. at Pucillo Gym. He also announced the Glorious Sounds of the Season will be held on December 6th and 7th in the Winter Visual and Performing Arts Center. Mr. DiGuseppe announced the 42nd annual Millersville Turkey Trot will once again be held on Thanksgiving Day starting at 9 a.m. He further announced approximately 175 Lancaster area students are tutored each semester through the Study Buddies program. Education majors offer their time free for one-on-one help in all subjects, including reading, English, math, foreign languages, science and history.

Mr. DiGuseppe brought a safety concern to Council for having no lighting where students park their vehicles on Creek Drive from Pucillo Drive to the Conestoga River. Mr. Arnold ensured Mr. DiGuseppe that the Street Committee will discuss at their next meeting.

Mr. DiGuseppe announced Ms. Williams has returned home for the Thanksgiving vacation but sent her wishes for a safe and happy holiday season to all.

Mr. DiGuseppe, representing the Millersville Business Association announced their annual Christmas tree lighting event will be held in the Borough's Freedom Memorial Park this year on Friday, December 5th starting at 7 p.m. Special guest appearance will be made by Santa and Mrs. Claus. Blue Rock Fire Rescue will be there to provide lighting. Stockings will be distributed, carols will be sung, and there will be hot chocolate and cookies. All is welcomed.

November 25, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

FINANCE COMMITTEE

Mr. Stager made a motion out of committee to accept the October, 2014 Financial Reports as presented to the committee by Borough Manager, Edward Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Stager made a motion out of committee to approve the second amendment to the cell tower lease with T-Mobile Northeast LLC. Mr. Arnold gave a brief explanation of the amendment by stating T-Mobile has asked to add equipment to the tower and with that request gave us the opportunity to open the lease and increase the rent. With no further discussions the motion passed by a unanimous voice vote.

Mr. Stager made a motion out of committee to approve the 2015 budgets as presented by the Borough Manager. With no discussions the motion passed by a unanimous voice vote.

The following are the individual fund budgets for 2015:

	Revenue	Expense
• General Fund	\$ 3,410,923	\$ 3,410,923
• General Capital Reserve Fund	\$ 53,200	\$ 284,200
• Sewer Fund	\$ 1,742,300	\$ 1,740,681
• Sewer Capital Reserve Fund	\$ 554,310	\$ 1,251,489
• Solid Waste Management Fund	\$ 436,400	\$ 423,360
• Highway Aid Fund	\$ 175,600	\$ 503,000
• Educational Service Agency Fund	\$ 29,025	\$ 29,500

Mr. Stager made a motion out of committee to adopt the ordinance to levy taxes upon all taxable real property within the Borough for general purposes for the year 2015. Mr. Stager stated the millage rate increases from 5.45 to 5.72; a 5% increase. This equates to an increase to the average residential home of \$34 per year. With no discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK
ORDINANCE NO. 2014-05

Mr. Stager made a motion out of committee to adopt the resolution to amend the fees to be charged in connection with the residential rental licenses. Mr. Stager specified the fee for a residential rental license will increase from \$35 to \$50 per year where there are 20 or more units on a single property and \$50 to \$70 for the residential rental unit when there are fewer than 20 units. He also stated the reinspection fee will increase from \$35 to \$50 and the reinstatement fee will increase from \$20 to \$30. These revised fees are to take effect on January 1, 2015. Mr. Arnold explained that the Borough cannot assess a fee beyond what it costs to perform the rental license services and he further stated that these fees have not been increased since 2002. With no further discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-25

November 25, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

WASTE WATER COMMITTEE REPORT

Mr. Ostrowski made a motion to adopt the ordinance revising the regulations governing the Borough's Sewer System, Chapter 305. Mrs. Deal seconded the motion. Mr. Arnold explained the major revisions are to allow a grease trap to be installed inside a building structure and still preserve the determination of acceptable grease limits that enter the Borough's system. The other revision is to the sewer tapping fees which are calculated by the Borough's Engineer according to State statute. The combined tapping fee amount will increase to \$4343.00 for one EDU (equivalent dwelling unit). With no further discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK
ORDINANCE NO. 2014-06

PLANNING AND BETTERMENT COMMITTEE REPORT (continued)

Mrs. Deal mentioned the Borough Planning Commission is in the process of reviewing the items to be considered for the official map ordinance and what will be necessary for the creation of a downtown business district.

STREET COMMITTEE REPORT

None

SAFETY COMMITTEE REPORT

Mrs. Miller asked Chief Rochat to explain the new issue brought before the Committee in regards to a decision made by the Superior Court. Chief noted that the decision made on the recent Slippery Rock case determined that the 14 PASSHE (Pennsylvania State System of Higher Education) school's campus police have no jurisdiction on streets they do not own.

Mrs. Miller made a motion out of committee to approve the changes made to the Police Department's Rules and Regulations in regards to Prisoner Search, Transport, and Use of Restraints. With no discussions the motion passed by a unanimous voice vote.

Chief Rochat mentioned the radar speed display sign on Herr Avenue is on loan from the University. This sign is placed directly in front of Mrs. Deal's house and she mentioned that the sign is working to slow traffic.

PERSONNEL COMMITTEE REPORT

Mr. Stager made a motion out of committee to approve the resolution to appoint Rosalie Gessner to fill the vacancy on the Park Commission thru the term ending date of December 31, 2015. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2014-26

November 25, 2014
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

PRESIDENT'S REPORT

On behalf of Council and himself, Vice President Lastowski wished everyone a Happy Thanksgiving and asked that all be careful with the onset of snow.

BOROUGH MANAGER REPORT

Mr. Arnold presented, after discussions with President Kirkham, a proposed Committee meeting schedule for the 2015 calendar year. The suggested changes would have each Council member committing to two evenings per month for each of their three committees. It would move the Personnel Committee meeting to the same night as the Finance Committee meeting in order to have longer time periods for both Street and Personnel Committees; noting Personnel will have upcoming contract negotiations for the Non Uniform group in 2015. The Local Economic Development meeting would then move to the same night as the Borough's Planning Commission meeting. Mr. Arnold asked anyone who has a conflict with the proposed schedule to contact him or President Kirkham and they will try to modify. The final, all inclusive 2015 meeting schedule will come to Council next month with a request to advertise.

Mr. Arnold thanked Council for their confidence in the staff that prepares the annual budgets. He indicated that they made their usual attempt at scrutinizing costs the best they could in their respective departments. He stated a 5% millage increase, where for the past three years we've had no increase is phenomenal.

Mr. Arnold mentioned the newly revised 2015 Borough's Trash and Recycling Newsletter with the calendar insert will be arriving in the mail shortly. He further mentioned the Borough's Engineer and himself met with PennDOT's Project Manager for the first of many meetings on the North/South Duke Street Connection.

Mr. Arnold reminded Council that the next Council meeting will be held on December 9th.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Ostrowski made a motion, seconded by Mrs. Deal to adjourn the meeting at 8:42 p.m. The motion passed by unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Manager

EJA/jle