

September 22, 2015
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 22, 2015 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham followed by the pledge to the flag. He asked that an extended moment of silence be held for Mr. DiGuiseppe, as he has been hospitalized and for Mrs. Moriarty, as she is struggling with her health.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor (absent)
Linda J. Deal
James A. Stager
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Andy Boxleitner, Streets Superintendent
Michael Tuscan, Zoning/Codes Enforcement Officer
Duane Hagelgans, Blue Rock Regional Fire Commissioner
Aaron Juffe, reporting for Mr. DiGuiseppe, Millersville University
Olivia Hertzler, Penn Manor High School Student Advisor
Elaine J. Jones, LNP Media Group
Hilari Hinnant, 621 Crestgate Place, Millersville
Marcus Greg Miller, 621 Crestgate Place, Millersville
Sam Bigler, 17 Wabank Road, Millersville
Eric Pettis, 148 E. Cottage Avenue, Millersville

MINUTES

None

CITIZEN'S REQUESTS OR CONCERNS

Ms. Hilari Hinnant addressed Council on the lack of progress made with complaints of the condition of their neighbor's property at 619 Crestgate Place. She states there are still high weeds and other ordinance violations conditions. She provided a full background on correspondences with the Borough. She questioned why they are being put through this again and asked Council if there is some kind of personal vendetta going on. Mr. Tuscan, the Borough's Code Enforcement Officer replied that notification has been sent to 619 Crestgate Place. Mr. Arnold added that we have actually gone further than we normally would with most residents; referring to information being shared with the person filling the complaint. He commented that this case has never been determined to be a life threatening situation and

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although Mrs. Hinnant has given us permission to enter her property to view the neighbor's property. We have not acted on this offer due to the current procedures the Borough follows when handling code enforcement issues. Mr. Miller read a letter wrote to the Borough in 2008 about the conditions of the neighbor's property. The letter states them going on record for this property being a fire hazard and having a rodent infestation. President Kirkham stated that was seven years ago, currently the Code Enforcement Officer is enforcing the Borough's Code of Ordinances by having initiated Borough protocols and that the Code Enforcement Officer will continue to follow up on the two open complaints but will not be discussing the details with Ms. Hinnant or Mr. Miller.

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski introduced Mr. Duane Hagelgans, Fire Commissioner of the Blue Rock Regional Fire District. Mr. Hagelgans proceeded to give a presentation on the proposed 2016 Fire District budget. He noted the total expenditures have not increased and in fact has not increased for the last three years. Total expenditures are \$967,705. He noted the larger costs are insurance, vehicle repairs and the Stations. He further noted there are no capital budgeted expenditures planned for 2016 however; they will be looking at the four stations to design a long term repairs and maintenance plan. A few months ago, the Board of the Blue Rock Regional Fire Commission agreed to a 26 year vehicle replacement plan. The goal of that 26 year plan was to replace all the vehicles and not have to go into debt again. (Mr. Hagelgans humorously noted that Phil Lastowski has agreed to remain on the Commission for those 26 years!) Mr. Hagelgans also commented on the District's long term debt. When the District was formed in 2012 there was approximately a million dollars in loan debt. Today they are down to \$357,000 and have not taken out any new loans. The savings from paying off the loan debt is being applied to a Capital account for future vehicle replacement. Mr. Hagelgans recognized the Fireman Volunteers do a wonderful job and cannot thank them enough for their time and support. Mr. Lastowski thanked Mr. Hagelgans and Ann Harach for their hard work and dedication. He noted that Manor Township has already taken action to approve the 2016 budget. Mr. Lastowski made a motion out of committee to approve the 2016 Blue Rock Regional Fire District budget as presented. With no further discussions the motion passed by a unanimous voice vote.

Mr. Boxleitner reported on the annual MS4 (Municipal Separate Storm Sewer Systems). He noted they have inspected 25% of the outfalls for illicit discharge; this includes public and private outfalls and has found no issues. He went on to note it is a requirement to have a public and employee education program. The pamphlets and literature circulated to Council are used to educate the public. This information is posted on the website and is incorporated in the teaching program at the Penn Manor High School. He also mentioned our annual reports are being posted to the Borough's website. Mr. Boxleitner continued to report another minimum control measure requirement, that of public participation. He admits that he has a challenge with performing some public participation projects due to the safety of those volunteering out on the streets. He asked that if anyone knows of anyone interested in doing a special project, to please contact him. He next reported that the Borough had no discharge complaints from last season. However he did note the Lancaster County Conservation District that monitors construction sites stormwater controls had two complaints of which neither had enforcement action.

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Mr. Boxleitner revealed that the Borough had an MS4 compliance audit last week by the Commonwealth of Pennsylvania, DEP (Department of Environmental Protection). He felt the audit went well but will wait to report any findings with the release of their report. He does know that although many of required activities are performed, they are looking for more detail documentation and improvement of the Borough's Stormwater Management Plan, specifically the six minimum control measures (MCMS).

MAYOR'S REPORT

In the absence of the Mayor, Chief Rochat reported on the monthly police report for August. He commented that the college is back in session and Calls for Services were high at 323. He also noted the Officers wrote 196 traffic violations of which 137 were speeding violations and 12 vehicle accidents. Chief Rochat further noted an invite to a special meeting being held at the University in regards to their recent adoption of a Tailgating Policy.

MILLERSVILLE UNIVERSITY REPORT

In the absence of Mr. DiGuseppe, Mr. Aaron Juffe reported that for the fourth consecutive year, Millersville University is the recipient of Insight into Diversity magazine's Higher Education Excellence in Diversity (HEED) Award. The national award recognizes colleges and universities that are committed to cultivating diversity and inclusion on campus. And once again, Millersville University ranked in the top 25 for U.S. News & World Report Best Colleges, ranking 24th in the category of best public regional universities for the North Region. He also announced that MU received the number one spot in "Your degree will earn you the most from these colleges" list, published on CNNMoney.com. According to the Payscale 2015-2016 college salary report, the median starting salary for MU graduates with an education degree is \$39,600 and the median mid-career salary is \$74,100. Mr. Juffe reported next on a few upcoming musical events at the Ware and Winter Centers and on the upcoming lectures on campus, noting more information can be found on their website.

President Kirkhman thanked Mr. Juffe for stepping-in for Steve and asked him to pass our best wishes for continued good health.

PENN MANOR HIGH SCHOOL REPORT

Ms. Olivia Hertzler reported that Pequea Elementary students are attending classes at Conestoga, Martic and Hambright Elementary and at Marticville Middle School while their school undergoes renovations that will be completed by next summer. She also reported that students at Marticville and Manor Middle Schools got to use their new student-issued laptop computers for the first time under the district's expanded 1 to 1 laptop program, which began this year for 7th & 8th graders. She also reported the 14th annual Fall Kickoff Classic will be held on Thursday, September 3rd, at Comet Field and that the Samaritan Counseling Center is sponsoring a ColorBlast 5K run on October 4th beginning at 2 p.m. at Manor Middle School that is designed to raise awareness of mental health issues in a colorful way. Runners and walkers will be blasted with brightly colored cornstarch powder at stations throughout the course, and all participants will celebrate with a blast of colors at the finish line. ColorBlast proceeds will benefit the

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Aevidum student organization and TeenHope, a program that screens students for depression and suicide risk. Aevidum, which has chapters at Penn Manor's High School and middle schools, creates an environment in which students feel supported and are encouraged to talk about depression and mental illness. Also reported is the Penn Manor School District's participation in a Pink Out fund raiser for cancer research and support groups. All Fall sports teams are selling T-shirts to support this cause. In addition, a district-wide Pink Out dress-down day will be held October 9th.

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to accept the July, 2015 Financial Reports as presented to the committee by Borough Manager, Edward Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the August, 2015 Financial Reports as presented to the committee by Borough Manager, Edward Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the lowest three year bid from Eagle Disposal in the amount of \$101.10 per unit for the Borough's Waste Recycling Material Collection contract. Mr. Arnold added that the pickup days will remain the same and the tag fees will remain the same with the exception of an increase from \$1.50 to \$4.00 for tire disposal. Mr. Arnold also mentioned our current per unit rate is \$96.37. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the Borough's 2016 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$265,727. This is an increase of \$86,109 over last year. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the Borough's 2016 Minimum Municipal Obligation for the Non Uniform Pension Plan in the amount of \$46,216. This is a decrease of \$67,350 from last year. With no further discussions the motion passed by a unanimous voice vote.

President Kirkham mentioned the Borough's special Finance Committee meetings to discuss the 2016 Budgets will begin next month.

WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE REPORT

Mrs. Deal stated that the Planning Commission and the Planning and Betterment Committee were in support of an ordinance to adopt the Official Map document as presentation with a slight correction to the labeling of #5 Pucillo Drive Extension and therefore approval was given to the Borough Manager to move forward with the advertising and notifications.

President Kirkham reminded Council that the Downtown Business District Consultant's will hold their final meeting next month and encourages everyone to attend.

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STREET COMMITTEE REPORT

Mr. Aichele informed Council of the public meeting held on September 10th to discuss Heisey Avenue. The Borough has taken the position that Heisey Avenue between Leaman Avenue and Wabank Road is a Borough Street based on the following: 1) Resolution 1981-3 approved on April 6, 1981 by Borough Council, naming the public alley Heisey Avenue. 2) Borough Ordinance 350-22 Stop Intersections - lists Heisey Avenue stop street at Wabank Road. 3) Borough Ordinance 320-12 Streets and Sidewalks - Designated streets for no curb and sidewalks, lists Heisey Avenue as exempt from installation of sidewalks and curbs. 4) Although minimal, the Borough Streets Department has done periodic maintenance by way of snow removal and re-stoning of pot holes in excess of 21 years. Mr. Aichele noted that the Borough's Engineer, RAV gave a presentation on the engineering study. The current width of the avenue will safely accommodate a one-way street. The study reflected a 12' wide reconstruction paved roadway and a 2' stoned berm on either side. This 16' total width will not impact any current structure. Mr. Aichele noted there were no recommendations or motions as to the next steps or to move forward with improvements.

Mr. Aichele made a motion out of committee to approve the use of public streets on Saturday, November 14th from approximately 9-10 a.m. for the annual "Girls on the Run" 5K run. They anticipate 650 girls, 650 running buddies and 100 community members. With no further discussions the motion passed with a unanimous voice vote.

Mr. Aichele made a motion out of committee to ratify the use of public streets for the annual Block Party on Manor View that was held on Sunday, September 20th. With no discussion the motion passed with a unanimous voice vote.

Mr. Aichele made a motion to approve the ordinance to revise parking regulations and regulations establishing traffic signals. Mrs. Miller seconded the motion. Mr. Aichele explained the amendment includes the clean-up of a duplicated traffic signal and adding the traffic signal at Manor Avenue and Wabank Road. This amendment also added the no parking September 1 to May 31 and no parking any time after sunset on the North side of Creek Drive from a point 370 feet East to a point 775 feet East of the intersection at Pucillo Drive and no parking on Landis Avenue for a point 70 feet East of the intersection at Kauffman Alley. With no further discussions the motion passed by a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mrs. Miller mentioned the Committee did meet to discuss open issues but that there were no motions. She noted the Police Department does have rental inquiry access in the Land Management software program.

PERSONNEL COMMITTEE REPORT

Mr. Stager mentioned there are no actions required of Council but wanted to report that they are still meeting with AFSCME and things are moving along. He also mentioned there are several positions that are coming-up on the Boards and Commission list. He will contact the current people and see if they are interested in continuing to serve. In the meantime, if anyone knows of someone who has an interest to serve on any of these positions coming open to please contact him.

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Mr. Stager stated that Mr. Tyler Muckle has turned down the offer to fill the Sewer Plant Operator Apprentice position and that the Borough will re-advertise on the PA Rural Water Association website which is free.

PRESIDENT'S REPORT

President Kirkham noted that he and the Mayor attended the annual Lancaster Economic Development Company meeting. He stated Lisa Riggs, President of Lancaster EDC is a dynamic and forthright person and is looking forward to do some major opportunities, including working more with the Borough's.

BOROUGH MANAGER REPORT

Mr. Arnold noted the Borough is working on another meeting with PennDOT on the North/South Duke Street Corridor project that will include safety personnel. We are to finalize a preliminary plan, as opposed to the sketch plan we have been working from. We have filed and answered multiple questions on the application for the \$800,000 Multimodal Transportation Fund Grant.

Mr. Arnold mention the positive review of the liquid fuels account (Highway Aid Fund) performed by PennDOT's Audit Supervisor of the Financial and Contract Services Division.

Mr. Arnold reminded Council of the LCBA meeting scheduled for tomorrow night in Elizabethtown.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Ostrowski made a motion to adjourn the meeting at 8:35 p.m., seconded by Mr. Stager.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle