

January 27, 2015
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 27, 2015 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor
Linda J. Deal
James A. Stager (absent)
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuseppe, Millersville University
Haley Williams, Millersville University Student Advisor
Olivia Hertzler, Penn Manor High School Student Advisor
Elaine J. Jones, LNP Media Group
Officer Hottenstein, Millersville Borough Police Department
Sam Bigler, 17 Wabank Road, Millersville
Carol A. Thomas, 170 W. Charlotte Street, Millersville
Catherine A. Cieslinski, Pilot Club of Lancaster, Inc.
Judith Maier, Pilot Club of Lancaster, Inc.

President Kirkham, on behalf of Council thanked Officer Jason Hottenstein for his 15 years of service as the Penn Manor School District's Resource Officer. It was noted that Officer Hottenstein is Lancaster County's first and longest serving police officer in a school.

MINUTES

A motion to approve the minutes for the November 25, 2014 Council Meeting was made by Mr. Lastowski and seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote.

A motion to approve the minutes for the December 9, 2014 Council Meeting was made by Mr. Lastowski and seconded by Mr. Aichele. With no discussions the motion passed by a unanimous voice vote.

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CITIZEN'S REQUESTS OR CONCERNS

Ms. Carol Thomas of 170 West Charlotte Street voiced her concern with the drivers exiting the new Duplex across the street. She noted that when they back down the driveway they cross the roadway onto her yard. Council advised her to contact Manor Township and request that they reach out to the developer of the Duplex as it is in their municipality. Mr. Arnold stated that the installation of a curb would prevent this situation from happening. Council further advised if she wanted to construct something on her property, such as a wall, then the proper procedure would be to first contact the Borough's Code Enforcement Officer with a plan design.

Mayor Moriarty introduced Ms. Cathy Cieslinski and Ms. Judith Maier from the Pilot Club of Lancaster, Inc. Ms. Cieslinski thanked Council for allowing them to give a brief presentation on Project Life Saver. Project Life Saver is an international organization designed to locate individuals who wander. The Pilot Club of Lancaster has partnered with West Hempfield Township, West Lampeter Township and Elizabethtown Borough Police Departments as host agencies. These host police departments will work with other local police departments and use state of the art technology to locate wandering individuals. At risk individuals wear a personalized watch-like radio transmitter which allows emergency teams to find them within minutes instead of hours or days. It was noted that the Pilot Club of Lancaster does all of the fundraising and servicing of the equipment. Ms. Cieslinski stated their goal is to be in every corner of the County and asked that Council help spread the word.

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the Blue Rock Regional Fire Commission meeting held Thursday, January 8th. He announced the District ended with an \$18,000 surplus for 2014 and that donations totaled \$234,610; mostly due to two local residents that passed away and left rather large amounts of money to the fire district. Mr. Lastowski, on behalf of the Blue Rock Fire Rescue stated their sincere appreciation to the families. He further announced the debt total is down to \$400,000 from 1.3 million when they merged in 2011. He mentioned the Fire District will be applying for a \$20,000 grant to replace equipment through a new grant writer. This is the first time they will use an outside grant writer and further noted that this grant writer has had success obtaining funds for other fire companies.

Mr. Arnold reported on behalf of Mr. Stager for the LIMC meeting held this month. The LIMC is in the process of updating their Comprehensive Plan under MPC regulations. In doing so, the group has hired a consultant to determine the areas that need revised. The consulting firm, ELA intends to interview four individuals from each member municipality. Mr. Arnold suggested the interview be held with Mr. Stager, if he is available, as he is our representative on the LIMC, Mr. Edward Saylor and Mr. Jack Gardner, the Borough's representatives to the Land Use Advisory Board, a sub-committee of the LIMC and Mrs. Deal as Chair of the Borough's Planning and Betterment Committee. If Mr. Stager is not available, Mrs. Miller volunteered to participant. Council took no exception to this recommendation.

MAYOR'S REPORT

Mayor Moriarty reported on the monthly Police Report and was glad to say it was not a new high. The December's report showed the lowest Calls for Service over the past four years (195) however, he stated, "one month does not make a trend". The rest of the report was noted as being average.

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Chief Rochat asked for Council's approval to enter into an agreement with PennDOT for funds that may become available based on analysis of violations within our municipality. Mrs. Miller made a motion to approve President Kirkham signing the agreement. Mrs. Deal seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Chief Rochat next asked for Council's approval to apply for the upcoming Pennsylvania Liquor Control Board grant. This is another two year grant period running from July 1, 2015 to June 30, 2017 for a maximum of \$20,000 per year with a 25% match. Mrs. Miller made a motion, seconded by Mrs. Deal to apply for the PLCB grant. With no discussions the motion passed by a unanimous voice vote.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe announced that with staffing changes occurring at the University, he was asked to step down as the Chairman of the Millersville Community Parade. The newly hired Director of Alumni Engagement, Ms. Denise Berg will assume those responsibilities. Mr. DiGuseppe stated he will remain on the parade committee to help guide them through, especially the next few months. Mrs. Deal asked how many years he has helped run the parade and he replied, "18 years".

Mr. DiGuseppe reported on the upcoming events at the University. A Martin Luther King Jr. Day celebration event will be held February 11th with the keynote speaker Judge Greg Mathis and for the Jazz enthusiast, on February 20th at 7:30 p.m., 'Jazz at the Ville' will be held in the Winter Visual and Performing Arts Center. He also announced a large event will take place on March 2nd, the Frederick Douglass Black Culture Spring lecture featuring three time Emmy Award winner and previous host of the NFL Today on CBS, Greg Gumbel. He also announced Millersville University's plans to offer its first ever doctoral degree. The Board of Governors said MU may begin awarding a Doctor of Educational Leadership degree, or Ed.D. Millersville University plans to begin the program this summer in collaboration with Shippensburg University and is planning to add two more doctoral programs in the fields of social work and nurse practitioner. Mr. DiGuseppe stated their student athletes continue to perform above the national average with an academic success rate of 81%. He further stated Millersville University has taken proactive steps in order to educate students about sexual assault and how they can make a difference. As a result of the sexual assault programs the University Police Chief, Pete Anders said that reporting will likely increase. Sexual assaults are vastly underreported on college campuses nationally.

Ms. Haley Williams reported that Spring semester started last week and will continue through May 8th. She announced an upcoming Relay for Life event that will be held in the Student Memorial Center on Friday, February 6th and that for the fifth consecutive time Millersville University was named to the 2014 President's Higher Education Community Service Honor Roll. It was noted that more than 2,100 MU students contributed over 143,000 hours of community service.

PENN MANOR HIGH SCHOOL REPORT

Ms. Olivia Hertzler reported the school calendar changes due to the recent snow day; school will now be in session on February 13th. She announced the Spring musical, "The Sound of Music", will open February 27th and will run over two weekends.

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FINANCE COMMITTEE

Mr. Lastowski made a motion to approve the resolution authorizing the trade-in of the 2005 Ford F250 Utility Truck in the acquisition of a new 2015 Ford F250 Utility Truck. Mr. Ostrowski seconded the motion. Mr. Arnold noted that we will be receiving \$7000 for the trade. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2015-01

WASTE WATER COMMITTEE REPORT

Mr. Ostrowski made a motion to advertise the Waste Water Treatment Plant improvements to the channel and comminator (channel grinder) replacement project. Mr. Lastowski seconded the motion. Mr. Ostrowski noted the project is budgeted at \$130,000. With no discussions the motion passed by a unanimous voice vote.

PLANNING AND BETTERMENT COMMITTEE REPORT

Mrs. Deal made a motion to send out the Request for Proposals (RFP) for the Manor/Leaman Avenue Zoning Overlay Ordinance with a change to extend the proposals receive date from February 6th to February 9th. Mrs. Miller seconded the motion. Mr. Arnold mentioned the RFP was reviewed by the Borough's Solicitor and that she suggested letting the consultants decide on whether a district or an overlay would work better. With no further discussions the motion passed by a unanimous voice vote.

STREET COMMITTEE REPORT

Mr. Aichele made a motion out of committee to approve the use of Borough streets for the Lancaster County Children's Alliance second annual Run with Courage 5K run/walk on Sunday, April 12, 2015 with a starting time of 1:00 p.m. With no discussion the motion passed by a unanimous voice vote.

Mr. Aichele mentioned the committee discussed using the 5K route that was approved for the recent request as a guideline for all future runs requests. This route has the least amount of impact to the Borough's streets. However this does not mean that they will not consider other routes. The Street Committee will continue to look at each request individually.

Mr. Aichele reminded everyone that the bid for the West Frederick Street Infrastructure Improvements Phase 3 project is being advertised again next week. As you may recall, last year's advertising resulted in only one bid.

SAFETY COMMITTEE REPORT

Mrs. Miller mentioned the Longevity Career Development Program Board met in December to review the applicants. It was noted that only one Police Officer qualified for the Career Longevity bonus pay.

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PERSONNEL COMMITTEE REPORT

In the absence of Mr. Stager, Chairman, Mrs. Deal made a motion to approve the resolution to re-appoint Mr. Daniel C. Zeigler to the Borough Vacancy Board with the term of office expiring on January 4, 2016. Mr. Lastowski seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2015-02

Mrs. Deal made a motion to approve the hiring of Patrick Baker as a part-time laborer for the Street and Park Departments. Mr. Lastowski seconded the motion. With no discussions the motion passed by a unanimous voice vote.

PRESIDENT'S REPORT

President Kirkham presented Ms. Haley Williams with a Distinguished Junior Council Person Award from the Pennsylvania State Association of Boroughs and Millersville Borough Council. The award recognizes her as an exceptional youth leader and encourages her continued growth as a local leader.

President Kirkham recognized the letter addressed to Borough Council from the Millersville Business Association to reconsider the decision on the community sign and accept the Millersville University's offer to place the sign, at their expense, as presented without the inclusion of the word "Borough" on the property of the Millersville Mennonite Church. President Kirkham's recommendation is to resubmit an application for this sign to the Zoning Officer and then to the Planning and Betterment Committee with the exact dimensions and wording.

BOROUGH MANAGER REPORT

Mr. Arnold reminded Council of the LCBA meeting February 25th starting at 6 p.m. in Gordinier Hall and the annual PSAB conference being held April 26 to 29, 2015 at the Lancaster Convention Center. The LCBA will hold its next quarterly meeting, April 27th, in junction with the PSAB meeting at the Montgomery House located inside the Convention Center.

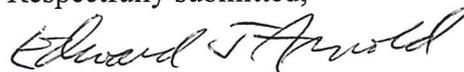
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Lastowski made a motion, seconded by Mr. Aichele to adjourn the meeting at 8:24 p.m. The motion passed by unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Manager

