

**January 4, 2016**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL REORGANIZATION MEETING was held on Monday, January 4, 2016 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

**OATH OF OFFICE**

The Oath of Office was administered to the newly elected officials, Lynn M. Miller, Marilyn W. Sachs and Scott A. Bailey by Mayor Moriarty.

The meeting was called to order at 7:04 p.m. by Mayor Richard Moriarty.

Mayor Moriarty thanked everyone for attending to witness the Oath of Office for these three council members. From experience he noted it is a personal accomplishment to obtain election to office. For himself and including the rest of Borough Council he stated, "It's a privilege to serve the Borough residents". He further stated his appreciation for the opportunity to serve in junction with Borough Officials, Mr. Arnold and Chief Rochat, and Mr. DiGuiseppe and Haley Williams representing Millersville University as well as Mr. Saylor representing the Borough Planning Commission tonight.

Mayor Moriarty lead in the pledge to the flag and a moment of silence was then observed.

**COUNCIL MEMBERS**

Michael C. Kirkham  
Philip A. Lastowski  
Lynn M. Miller  
David T. Aichele

Richard M. Moriarty, Mayor  
Marilyn W. Sachs  
Scott A. Bailey  
Daniel P. Ostrowski

**OTHERS PRESENT**

Edward J. Arnold, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Edward R. Saylor, Planning Commission Vice Chairman  
Steven A. DiGuiseppe, Millersville University  
Haley Williams, Millersville University Student Advisor  
Daniel Natividad, 15 Fresh Meadow Dr., Lancaster  
Ray Huber, 321 Manor Avenue, Millersville  
Douglas Sachs, 109 E. Charlotte St., Millersville  
Lisa, Abbey & Jocelyn Bailey, 61 West Frederick St., Millersville  
David Paules, 10 Pilgrim Dr., Lancaster

**CITIZEN'S REQUESTS OR CONCERNS**

None

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**NOMINATIONS**

Mayor Moriarty opened the nominations for Council President. Mr. Ostrowski nominated Mr. Michael Kirkham for the position of Council President and Mrs. Sachs seconded the nomination. Hearing no other nominations, Mayor Moriarty closed the nominations. Having only one nomination on the floor Mayor Moriarty called for a voice vote for Mr. Kirkham to serve as Council President. Unanimously the motion passed.

He congratulated Mr. Kirkham on his election as President of Council and passed the gavel to President Kirkham.

President Kirkham stated it is his pleasure to serve another two years as President.

President Kirkham opened the floor to accepted nominations for Vice President of Borough Council. Mr. Bailey nominated Mrs. Marilyn Sachs. Hearing no second, Mrs. Miller moved to nominate Mr. Dave Aichele as Council Vice-President. Mr. Ostrowski seconded the motion. With no further nominations Mr. David Aichele was unanimously elected as Council Vice-President by voice vote.

Nominations were then accepted for Assistant Secretary. Mrs. Miller with a second by Mr. Aichele nominated Mr. Lastowski for the position of Assistant Secretary. With no further nominations Mr. Lastowski was unanimously elected as Council Assistant Secretary by voice vote.

It was moved by Mr. Aichele and seconded by Mr. Ostrowski to appoint the Borough Manager, Edward J. Arnold, as the Borough Secretary and Treasurer. The motion passed by a unanimous voice vote.

It was moved by Mr. Lastowski and seconded by Mrs. Miller to retain the current professional service providers to the Borough as follows: Borough Solicitor – Josele Cleary, from Morgan, Hallgren, Crosswell & Kane; Borough Engineer – Robert A. Visniski from RAV Associates, Inc.; Borough Auditor – Jill E. Gilbert from Trout, Ebersole & Groff, LLP; Labor Counsel – David R. Keller from Barley Snyder; Waste Water Treatment Plant Engineer – Jared Hockenberry from GHD; and Sewer Enforcement Officer – David L. Lockard. Mr. Bailey questioned at what point their selection get review. Mr. Arnold commented that they have in the last year asked for quotes for the Borough’s Auditor and have recently switched Labor Counsel. He further explained that we do annually look at their hourly rates, however if Council choses to go with another Professional service, they may do so at any time. Mr. Lastowski also recalled reviewing some of the Professional services through the Finance Committee. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion to re-appoint Mr. Daniel C. Zeigler to the Vacancy Board for another year. Mr. Aichele seconded the motion. With no discussions the motion passed by a unanimous voice vote.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2016-1**

Mr. Ostrowski, seconded by Mr. Lastowski, made a motion to adopt the Resolution to appoint the Manor Township Manager as the Borough’s delegate and Millersville Borough Manager as the alternate delegate to the Lancaster County Tax Collection Bureau Executive Committee. Mr. Arnold explained this appointment represents the five municipalities in the Penn Manor School District. With no further discussions the motion passed by a unanimous voice vote.

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RESOLUTION BOOK  
RESOLUTION NO. 2016-2

Mrs. Miller made a motion to adopt the Resolution that appoints Mr. Daniel Natividad to fill the vacancy on the Civil Service Commission with the term of office expiring December 31, 2019. Mr. Aichele seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2016-3

**OATH OF OFFICE**

The Oath of Office was administered to Mr. Daniel Natividad by Mayor Moriarty. He was congratulated, welcomed and thanked for volunteering to serve on the Civil Service Commission.

**PRESIDENTS COMMENTS**

President Kirkham stated it is his honor to continue to serve as President and congratulated the newly elected officials. He welcomed Mr. Aichele as Vice President and Mr. Lastowski as Assistant Secretary.

He then presented the members of the 2016 Millersville Borough standing committees as follows:

**SAFETY COMMITTEE**

*2<sup>nd</sup> Wednesday 6 PM*

Scott A. Bailey, Chairman  
Lynn M. Miller  
Daniel P. Ostrowski

**PLANNING & BETTERMENT**

*2<sup>nd</sup> Wednesday 7 PM*

Marilyn W. Sachs, Chairwoman  
David T. Aichele  
Scott A. Bailey

**STREET COMMITTEE**

*2<sup>nd</sup> Thursday at 6 PM*

David T. Aichele, Chairman  
Lynn M. Miller  
Scott A. Bailey

**WASTEWATER COMMITTEE**

*2<sup>nd</sup> Thursday at 7 PM*

Lynn M. Miller, Chairwoman  
Marilyn W. Sachs  
Philip A. Lastowski

**FINANCE COMMITTEE**

*Wed before 4<sup>th</sup> Tuesday 6 PM*

Philip A. Lastowski, Chairman  
Daniel P. Ostrowski  
Marilyn W. Sachs

**PERSONNEL COMMITTEE**

*Wed before 4<sup>th</sup> Tuesday 7 PM*

Daniel P. Ostrowski, Chairman  
David T. Aichele  
Philip A. Lastowski

**BOROUGH MANAGER REPORT**

Mr. Arnold asked that Council consider the tentative schedule presented for the Borough's Council, Standing Committees, and the Boards and Commissions meetings before Thursday of this week in order to proceed with the advertisement requirements.

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Due to time restraints, Mr. Arnold asked for Council's consideration to accept the revised Downtown District Overlay and amendment to the Zoning Ordinance reflecting the Downtown District Overlay and the Floodplain regulations and to move forward with the required MPC and DCED notifications as well as advertise the amendment to the Zoning Ordinance contingent on the recommendation from the Planning Commission. He noted the Planning Commission will review everything on Wednesday night. Mrs. Miller, seconded by Mr. Aichele made such a motion. With no further discussions the motion passed by a unanimous voice vote.

Mr. Arnold mentioned the resignation of James A. Stager as the Tax Collector of Millersville Borough. Mr. Arnold explained that this opens the position for consideration of an interested resident to fill the vacancy. The Borough is required by Borough Code to wait 30 days in the event a local resident wants to pursue the position before considering appointing the Borough Manager. Council may at its next meeting state the action that upon lapse of the 30 days the position of Tax Collector will be reverted to the Borough Manager.

ADJOURNMENT

Mr. Ostrowski made a motion seconded by Mr. Aichele, to adjourn the meeting at 7:42 p.m. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold  
Borough Manager

EJA/jle