

October 25, 2016

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 25, 2016 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor
Marilyn W. Sachs
Scott A. Bailey
Daniel P. Ostrowski (absent)

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuiseppe, Millersville University
Elaine Jones, LNP
Susan Schaffer, Infobility
Amelia and Andres Lopez, LCHS

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

None

REPORTS OF COMMITTEES OR BOARDS

None

MAYOR'S REPORT

Mayor Moriarty introduced Ms. Susan Schaffer representing Infobility. She invited everyone to celebrate National Disability Employment Awareness Month by attending a luncheon and a video presentation on disability awareness. Mayor Moriarty then read the Borough's proclamation for National Disability Employment Awareness Month and which gave recognition of companies in our communities who have hired people with disabilities.

Mayor distributed charts representing police statistics for the month of September since 2002. Those charts included vehicle accidents, parking tickets issued, total miles patrolled, noise

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complaints, calls for service and criminal arrests. He noted this year was an average September. He further noted an exceptional clearance rate for Part II Offenses; 56 out of 58 or 96.6%.

Mayor Moriarty announced he received \$150 for performing one wedding for the quarter ending September, 2016.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe announced several calendar events; a Job and Internship Fair will be held November 3rd from 10:30 AM to 2:30 PM in SMC and also in SMC on November 12th will be Admissions Open House. The annual Walk a Mile in Her Shoes will also be on November 12th starting at 4:30 PM. This walk encourages men to walk a mile in women's high-heeled shoes to protest rape, sexual assault and gender violence. He announced December Commencement will be on Sunday, December 18th starting at 2:00 PM in Pucillo Gym and the Winter Session will be from December 19, 2016 to January 22, 2017. Mr. DiGuiseppe mentioned last week APSCUF Faculty Strike lasted three days; the contract agreement extends through 2018.

Mr. DiGuiseppe thanked the Borough for their participation on another successful Millersville Community Parade, specific thanks extended to Mayor and Council, the street department, fire rescue, and police. It was a great community effort where we raised over \$50,000 for this year's parade efforts that included 2800 people in the parade, including 25 bands and 150 volunteers. We are appreciative of the Borough's continued commitment.

Mr. DiGuiseppe announced the MU Student Advisor position to the Borough Council is posted internally with a November 1st deadline to submit applications. Mr. Ostrowski will participate with on the review committee.

Mayor Moriarty mentioned the Penn Manor Student representative to Council is also posted and expect to hear back in the next two weeks or so.

PENN MANOR HIGH SCHOOL REPORT

None

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to accept the September, 2016 Financial Reports as presented to the committee by Borough Manager, Edward J. Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to advertise the Borough's 2017 General Purpose Tax Millage Ordinance of 6.4 mills and the 2017 proposed budget public inspection notice with the proposed adoption dates. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve RBC Capital Markets as Placement Agent for the purpose of refinancing the Borough's Notes and Bonds debt. Mr. Arnold mentioned the Borough has no obligation to take advantage of this. RBC will contact multiple banks to liquidate our current debt and refinance at the same schedule and principal payments and attempt to secure a rate that will net effect a savings. He further noted that some banking institutions are willing to lock in a loan rate in advance of settlement. It was determined that when the requests were received, the Finance Committee would review and consider. Mr. Bailey

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asked how RBC was selected. Mr. Arnold replied that they came to us through Geoff Beers, Student Lodging. Mayor Moriarty asked if we should look into any other institutes that could provide the same service. Mr. Arnold replied that he could and would reach out to Concord Public Finance who handled our past refinancing. Based on discussions, Mr. Lastowski made an amendment to the motion to include Concord Public Finance in the solicitation of refinancing the Borough's Notes and Bonds debt and then proceed with the least expensive to further obtain quotes. Mrs. Sachs seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the distribution of the annual contribution to the community service provider; the Lancaster County Library in the amount of \$2,500. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the distribution of the annual contribution to the community service provider; Millersville Meals on Wheels in the amount of \$250. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the distribution of the annual contribution to the community service provider; the Lancaster Emergency Medical Services Association in the amount of \$1,500. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to mail the annual letter of donation appeal, in the lieu of taxes, to all non-profit organizations located in the Borough. Mrs. Miller made a suggestion that Council members appear before the listed non-profit organizations and ask them a little more strenuously to "pony up". Mr. Bailey disagreed with the solicitation of the listed non-profits. The Mayor agreed to join Council to help reach out. President Kirkham commented that he saw no problem with anyone reaching out who has a personal relationship with the non-profits organizations. With no further discussions the motion passed by a majority voice vote, with Mr. Bailey opposed.

Mr. Lastowski mentioned the receipt of five RFPs for Auditing Services. Two best qualified, Maher Duessel and Reinsel Kuntz Leshner will be interviewed at the next Finance Committee meeting.

WASTE WATER COMMITTEE REPORT

Mrs. Miller made a motion out of committee to approve the amendment to the agreement with HHF Real Estate Development, the developer for the Village of Funk's Farm. Mrs. Miller explained the revisions to the original agreement were for the resizing of the area of the pump station and for providing a source of water to the pumping station by the installation of a new well. With no further discussions the motion passed by a unanimous voice vote.

PLANNING AND BETTERMENT COMMITTEE REPORT

None

STREET COMMITTEE REPORT

None

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SAFETY COMMITTEE REPORT

None

PERSONNEL COMMITTEE REPORT

Mr. Lastowski in the absence of Mr. Ostrowski made a motion out of committee to approve the renewal of the annual employment contract with John D. Rochat to continue employment with the Borough as Police Chief. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion to approve the resolution to re-appoint David R. Fisher as a member on the Borough's Educational Service Agency with the term of office expiring on January 1, 2020. Mrs. Miller seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2016-19

PRESIDENT'S REPORT

President Kirkham wished everyone a wonderful, safe Halloween and mentioned this was his 59th anniversary as a U.S. Citizen.

BOROUGH MANAGER REPORT

Mr. Arnold mentioned the Heisey Avenue Street reconstruction project from Leaman Avenue to Wabank Road and the portion of Leaman Avenue from Heisey Avenue to Manor Avenue will begin on Tuesday, November 1st. We expect the project to be finalized on Thursday, November 3rd, weather permitting. Notification letters are being sent.

Mr. Arnold invited everyone to attend the annual Borough's Veterans Memorial Ceremony that will be held Friday, November 11th starting at 10:30 AM.

Mr. Arnold mentioned the Borough is moving forward with the North/South Duke Street Corridor and will be purchasing 187 West Frederick Street property in December.

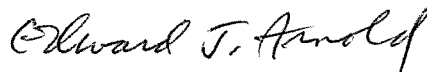
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mrs. Sachs made a motion to adjourn the meeting at 7:51 p.m., seconded by Mr. Lastowski.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle