

**August 23, 2016**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, August 23, 2016 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council Vice President, David T. Aichele followed by the pledge to the flag and a request to hold the moment of silence in thoughts and well wishes for President Kirkham and Mr. Arnold's wife.

**COUNCIL MEMBERS**

Michael C. Kirkham (absent)  
Philip A. Lastowski  
Lynn M. Miller  
David T. Aichele

Richard M. Moriarty, Mayor  
Marilyn W. Sachs  
Scott A. Bailey  
Daniel P. Ostrowski

**OTHERS PRESENT**

Edward J. Arnold, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Steven A. DiGuiseppe, Millersville University  
C. DiGuiseppe, Guest  
James A. Kirk, 436 Herr Avenue, Millersville  
Elaine Jones, LNP  
Mike & Grace Salm, 116 Village Green Lane, Quaker Hills

**MINUTES**

None

**CITIZEN'S REQUESTS OR CONCERNS**

Mr. Mike Salm from 116 Village Green Lane inquired on any new developments concerning the property at 112 Village Green Lane. Vice President Aichele mentioned citations were issued and that there will be a re-inspection of the property just prior to the next hearing date set by the District Justice Office on August 30<sup>th</sup>.

**REPORTS OF COMMITTEES OR BOARDS**

Mr. Lastowski reported that the Blue Rock Regional Fire District meeting was held on August 4<sup>th</sup> at the Millersville Station. The committee has been working to establish a live-in environment at the West Lancaster Station and an agreement to accommodate live-in volunteers. Currently there are two rooms available at the West Lancaster Station that could serve two folds;

**August 23, 2016**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

provide a room for two volunteers and to have two volunteers readily available. Mr. Lastowski noted the next meeting will be held Thursday, September 8<sup>th</sup> at the Civic Center in Washington Boro and should include the 2017 budget presentation.

**MAYOR'S REPORT**

Mayor Moriarty mentioned that he has been invited to be a member of the Pennsylvania Municipal League's legislative committee. This committee works directly with the legislators in Harrisburg. He mentioned that there is no cost to the Borough and it will give us an avenue to possibly bring Millersville Borough's issues to the attention of individual committee leaders.

The Mayor asked to hold the rest of his report until Chief Roachat returned.

**MILLERSVILLE UNIVERSITY REPORT**

Mr. DiGuseppe announced freshmen are arriving on campus. There are several different events scheduled over the next few days for the freshmen, particularly the Traditions Celebration and Candle Lighting Ceremony on Saturday evening at Marauder Courts and the Lake. The next busy weekend will be September 24<sup>th</sup> for Parent and Family Weekend; starting with the Admissions Open House on campus at 9 AM and Honors and Awards Convocation in SMC/Marauder Courts at 11 AM. Mr. DiGuseppe also announced a Smart Cycling Road Test is being offered by the League of American Bicyclists. It's kind of like Road Safety 101. The Road Safety 101 course is intended to test bicyclists on riding technique, shifting gears, passing parked cars, quick stops, obeying traffic signals, hand signals, lane changing and more. President Anderson has already taken the test and others are encouraged to participate in this free offering. This is just in time for a safer Millersville University's third annual American Dream Scholarship Ride to be held on Saturday, September 17<sup>th</sup>, starting at 7:30 AM.

**MAYOR'S REPORT – Continued**

Mayor Moriarty asked Chief to give the July's monthly report and anything else he wished to comment. Chief Roachat stated that the monthly report's Calls for Service was 239. He mentioned a couple cases, one involving counterfeit money being found in circulation in the Borough. He stated warrants have been issued for the perpetrator. Chief Roachat further reported that the new part-time Officer, JD Shaeffer, has started and is a good addition to the department.

**PENN MANOR HIGH SCHOOL REPORT**

None

**FINANCE COMMITTEE REPORT**

Mr. Lastowski made a motion to approve the ordinance amendment to restate the Police and Non Uniform Employee Pension Plans. Mr. Ostrowski seconded the motion. Mr. Arnold explained the necessity of the new plan documents and that the Borough must by ordinance,

**August 23, 2016**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

accept the re-instated plans. He further stated that the benefits have not changed. With no further discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK  
ORDINANCE NO. 2016-07

Mr. Lastowski made a motion out of committee to advertise the ordinance amendment to Chapter 305, Sewers and Chapter 310, Solid Waste, to impose certain costs of collection on delinquent accounts. Mr. Arnold explained that this ordinance amendment pertains to the agreement next on Council's agenda (termination of water service with the City of Lancaster). It will allow the Borough to collect fees that are imposed when we ask the City of Lancaster to terminate water service for the collection of delinquent sewer accounts. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to enter into an agreement with the City of Lancaster to terminate water service to sewer customers who are delinquent in the payment of their sewer charges. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the Borough issuing a Request for Proposal for the annual State of Pennsylvania mandated Auditing Services. Mr. Bailey asked if there were enough details in the two-page RFP. Mr. Arnold replied that further details were not needed because the borough is asking for the audit service providers to produce the same presentation and Financial Statements as currently produced. Mrs. Sachs asked and Mr. Arnold confirmed that any and all questions asked during the remittance period would be provided to all applicants. With no further discussions the motion passed by a unanimous voice vote.

**WASTE WATER COMMITTEE REPORT**

Mrs. Miller mentioned there was no meeting this month. Mrs. Miller asked respectfully for Council members who are considering a cancellation to their Committee meeting, to make the public announcement earlier in the week, not the night of the scheduled meeting.

**PLANNING AND BETTERMENT COMMITTEE REPORT**

None

Mayor Moriarty requested that one of the Borough's committees re-visit placement of trash receptacles for safety issues.

**STREET COMMITTEE REPORT**

Mr. Bailey presented the actions out of committee for Vice President Aichele. Mr. Bailey made a motion out of committee to approve extension of the snow removal contract with R&H Excavating for another year, November 2016 to November 2017. He noted there are no changes to the rates or equipment. With no discussions the motion passed by a unanimous roll call vote.

August 23, 2016

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Bailey made a motion to award the Heisey Avenue Improvements project to the lowest bidder, Kinsley Construction Sitework with a base bid of \$127,744.80 and an alternate "A" bid of \$130,273.20. The other two bidders were Construction Masters Services, LLC with a base bid of \$130,726.25 and an alternate "A" of \$141,293.25 and Pennsy Supply Inc. with a base bid of \$155,042.56 and an alternate "A" of \$150,946.61. Mrs. Sachs seconded the motion. Mrs. Miller asked if the method of street construction has been made, either the base bid or the alternate "A" method. Mr. Bailey stated that decision has yet to be discussed. After further conversations it was determined that action would be taken to accept the lowest bidder in order for the Contractor to move forward in obtaining performance bonds and that another motion would be made to allow the Street Committee at their next meeting to have further discussions and provide the final materials application decision. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion to allow the Street Committee members at their next meeting and under the guidelines of the Borough Engineer and Borough Staff to make the decision of the product application for the street construction. Mrs. Miller seconded the motion. With no further discussions the motion passed with a unanimous voice vote.

SAFETY COMMITTEE REPORT

None

PERSONNEL COMMITTEE REPORT

Mr. Ostrowski made a motion to accept the resignation of Edward R. Saylor, Planning Commission member effective October 31, 2016 with regret. Mr. Bailey seconded the motion. It was mentioned that Mr. Saylor has served on the Borough's Planning Commission for a number of years and served as the Borough's representative to the Land Use Advisory Board. Mr. Saylor and his wife are moving to a retirement community that is not in the Borough. With no further discussions the motion passed by a unanimous voice vote.

Mr. Ostrowski made a motion to approve the Resolution to fill the vacancy on the Civil Service Commission by appointing Linda J. Deal with the term of office expiring on December 31, 2019. Mrs. Miller seconded the motion. It was noted that Mrs. Deal was serving as the alternate member on the Commission. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2016-17

PRESIDENT'S REPORT

None

August 23, 2016

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

BOROUGH MANAGER REPORT

Mr. Arnold asked for Council's consideration to advertise for a public hearing to discuss the Local Economic Revitalization Tax Assistance (LERTA) program. He further requested that the hearing be set for the September 27<sup>th</sup> Council meeting with the understanding that if something comes up in discussions with the Borough's Planning Commission, School District or the County, that the decision could be tabled until the October Council meeting. Mr. Lastowski made such a motion, seconded by Mr. Ostrowski. With no discussions the motion passed by a unanimous voice vote.

Mr. Arnold asked for Council's consideration to approve the Resolution to authorize and direct Mr. Arnold, as Secretary, to sign the Automated Red Light Enforcement (ARLE) program project funding agreement. Mr. Arnold further explained that the agreement is needed for the grant in the amount of \$200,000 intended for the installation of the new traffic light at the intersection of North and South Duke Street. Mr. Bailey made such a motion, seconded by Mrs. Sachs. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2016-18

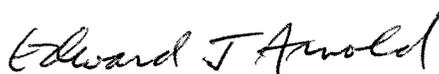
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Lastowski made a motion to adjourn the meeting at 8:10 p.m., seconded by Mrs. Sachs.

Respectfully submitted,



Edward J. Arnold  
Borough Secretary

EJA/jle