

February 28, 2017
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, February 28, 2017 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council Vice President, David T. Aichele followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Michael C. Kirkham (absent)
Philip A. Lastowski
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor
Marilyn W. Sachs
Scott A. Bailey
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuissepe, Millersville University
Alexandra Jean-Paul, Millersville University Student Advisor
Ryan C. Nicklas, Penn Manor High School Student Advisor
Elaine J. Jones, LNP
Chris Gibbons, Concord Public Finance
Benjamin A. Ried, Rhoads & Sinon LLP
Sam Bigler, 17 Wabank Road, Millersville
Danielle Hamri, 319 Windgate Ct, Millersville
Thomas Strauss, Homefields Inc., 150 Letort Road, Millersville

CITIZEN'S REQUESTS OR CONCERNS

Mr. Tom Strauss of Homefields Inc. 150 Letort Road, asked for Council to approve a sign application located on West Frederick Street at North Duke Street intersection and hang on the existing pole. The sign will say Goodwill at Homefields CSA, and is for community support of agricultural projects.

Mr. Bailey made a motion to approve the signage contingent on the approval of the State process. Mr. Ostrowski seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

MINUTES

A motion to approve the minutes for the November 22, 2016 Council Meeting was made by Mr. Lastowski and seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote.

February 28, 2017

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

A motion to approve the minutes for the December 13, 2016 Council Meeting was made by Mr. Bailey and seconded by Mrs. Sachs. With no discussions the motion passed by a unanimous voice vote.

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the Blue Rock Fire District meeting that was held on Thursday, February 2nd at the Highville Fire Station. He mentioned that they received Lancaster County Fire Chief Association grant in the amount just short of \$400,000 for the use of retention and recruiting of volunteers. Mr. Hagelgans has held discussions with our State Representatives to promote the reduction of Statewide Workers' Compensation costs for Fire Companies. Mr. Lastowski mentioned they have paid off 2 of the 3 outstanding loans. The remaining loan balance is approximately \$89,130. He also mentioned that Manor Township each year makes an offer of a used vehicle for the volunteers to use.

MAYOR'S REPORT

Mayor Moriarty reported on the very active monthly Police Report. The Calls for Service were significantly higher with January's at 431 and that speeding violations and parking tickets issued were also high at 54 and 150 respectively. He went on to mention the clearance rates for Part 1 offenses were at 60% and the clearance rate for Part 2 offenses were 78.6%.

Mayor Moriarty reported on legislation that would finally permit all municipal police to utilize radar for speed enforcement through Senate Bill 251 and House Bill 43 has been reintroduced this session. He announced an anti-heroin community meeting will be held on March 23rd at Penn Manor High School to further promote education and prevention.

Chief Rochat commented that the breathalyzer machine was down but is now repaired. With no objection from Council, the Chief mentioned he will move forward with the process of applying for another Pennsylvania Liquor Control grant (PLCG). This is a \$20,000 two-year grant that will run from July 2017 through June 2019 with 25% match. Chief has been very successful in obtaining this grant in the past and the money has been used to pay overtime for party patrols, underage drinking, and DUI check points.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe mentioned that several cultural and educational programs are being offered on campus and downtown at the Ware Center and that multiple events during the Spring can be found on their website: www.millersville.edu

Mr. DiGuiseppe announced Millersville University's 4th Annual Mini-THON will be held the weekend of March 24th. This is a dance marathon fundraiser to raise money for children battling pediatric cancer at Penn State Hershey Children's Hospital. He also announced the 10th Annual Science Olympiad will be held at various locations on campus on March 25th. This brings approximate 50 Middle and High Schools competing at a Regional level. He went on to mention various other events and dates all free to the public. Mr. DiGuiseppe announced the opening of their new wing with renovations to Gordinier Dining Hall that include a new student lounge, a 6-seat multipurpose room and a 300-seat dining room. He also mentioned work has begun on the

February 28, 2017

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

new Net Zero Energy Building named the Lombardo Welcome Center, adjacent to Gordinier Hall. This building will serve as the welcome center for the University which hosts thousands of prospective students and visitors annually. Construction on the project is expected to be completed late this year. The Lombardo Welcome Center will have solar panels on the roof and mounted next to the building to generate energy. Mr. DiGuiseppe mentioned even though they make energy, net zero buildings are still connected to the electricity grid for use when needed. Geothermal wells will also provide a very efficient heating and cooling solution for the facility. The total cost of the project is expected to be \$7.5 million dollars. The new building will be approximately 14,627 sq. ft. He went on to specify some of the unique features of the net zero energy side of the design.

Ms. Jean-Paul reported a new café, Saxby's, will opened in Gordinier Hall. This is a first experiential learning operation within the State System and the second in the nation to exclusively operate under total student supervision. Students will earn credits toward their entrepreneurship experience. She went on to report a Joan Jett indoor concert will be held April 29th in the Student Memorial Center and that the second annual National Step Team competition will be held in the Student Memorial Center on March 4th. She extended an open invitation for Borough Council members and any Borough resident to attend Millersville University's events.

PENN MANOR HIGH SCHOOL REPORT

Mr. Nicklas reported the traffic concerns for Spring Fling, which is scheduled for Friday, May 5th at Comet Field, were addressed to Administration and that they are in discussions with Lancaster Township to have policing in that area. The Spring musical, The Little Mermaid, has a student preview this Friday with the first shows open to the public on March 3rd and 4th, followed by shows again next weekend, March 10th and 11th. Mr. Nicklas further reported that the Penn Manor High School's STEM (science, technology, engineering and math) team was among the top three finishers in the "Governor's Jobs First Regional STEM Competition". The regional STEM competition challenged students to design and build a prototype product that would enhance the local community. The Penn Manor team created a potentially life-saving device, an automated fire barrier, hard-wired to a smoke detector. When the device detects smoke it automatically deploys a fire blanket that drops down to block a door opening.

FINANCE COMMITTEE REPORT

Mr. Lastowski mentioned the Finance Committee held a special public meeting on February 14th for the purpose of considering refinancing the Borough's debt. He proceeded to introduce Mr. Chris Gibbons from Concord Public Finance and Mr. Ben Ried from Rhoads & Sinon to give a brief summary of the results for the request for proposals. Mr. Gibbons explained the Borough has three long-term loans, two 2007 loans that are issued through the Delaware Valley Regional Finance Authority (DeVal) and a third loan, a 2010 General Obligation Bond issued through Fulton Bank. The 2007 loans are fixed swap rates of over 4.5% and the 2010 loan rates are at 2.25 - 4.0%. The Borough's Finance Committee reviewed several refinancing options. They concentrated on primarily two alternatives; to refinance the entire three loans with a bank loan or to remain in the DeVal pool and enter into a new interest swap rate loan. It was

February 28, 2017
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

noted that the Borough received thirteen quotes from ten banks. The best quote for refinancing all three loans was received from BB&T (Branch Banking and Trust) at a fixed rate of 2.63%. Mr. Gibbons mentioned that remaining in the DelVal pool produced an approximate \$50,000 more in savings. However, choosing the stable rate bank loan option removed the swap rate risks and still allowed an overall \$220,000 savings. Mr. Bailey questioned if we would wait until August would the termination payment be eliminated. Mr. Gibbons replied that it would be eliminated however; with the favorable economic conditions we would save more by refinancing now. Mr. Ried commented that the Borough has satisfied the obligations under the Local Government Unit Debt Act and that the proposed Ordinance stating the Borough's selection of a General Obligation Note in the principal amount not to exceed \$3,690,000 to refund the outstanding three loans and related costs is ready for Council's consideration.

Mr. Lastowski made a motion out of committee to approve the advertisements required to inform the public of the Borough's intent to refinance the Borough's debt. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the ordinance to refinance the Borough's debt with a general obligation note in the approximate amount of \$3,690,000 with Branch Banking and Trust (BB&T) at a fixed rate of 2.63% for a term lasting until December 31, 2032 contingent on receiving all required and necessary documentation to complete the borrowing. With no further discussions the motion passed by a unanimous roll call vote. Mayor Moriarty thanked Mr. Gibbons and Mr. Ried for making this complex process and information understandable as well as their time and efforts to make the conclusions that they did.

ORDINANCE BOOK
ORDINANCE NO. 2017-01

WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE REPORT

None

STREET COMMITTEE REPORT

On behalf of Mr. Aichele, Mr. Bailey made a motion to approve the use of Borough streets for a Hospice Annual 5K walk/run to be held on Saturday, May 20th starting at 8:30 a.m. Mrs. Miller seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion to advertise for sealed bids for the Borough's Curb and Sidewalk Improvements project. Mrs. Sachs seconded the motion. Mr. Arnold explained that this work is needed before the Street repaving project. With no discussions the motion passed by a unanimous voice vote.

February 28, 2017

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Bailey made a motion to approve the resolution to insert an escalator clause in its bidding documents and contract for road material. This will provide the price of road materials to increase or decrease during the construction of the Highway Aid Fund repaving streets project for 2017. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2017-02

SAFETY COMMITTEE REPORT

Mr. Bailey made a motion to enter into a revised School Resource Officer agreement with the Penn Manor School District. Mr. Ostrowski seconded the motion. Mrs. Sachs questioned the percentage split, to confirm that Penn Manor School District will reimburse the Borough 69% of the Officers salary and benefits and if there is no school in session that the Officer will be here fulltime. Mr. Arnold confirmed. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey mentioned discussions held on Emergency Preparedness and Disaster Recovery prompted by Mayor Moriarty's concern. He stated the Emergency Management Coordinator, Duane Hagelgans, represents both the Borough and Manor Township. He went on to explain when the Blue Rock Regional Fire Commission was formed they had one full-time employee, Duane Hagelgans. At this point they have two part-time employees, Duane Hagelgans and Ann Harach both of whom has a Master's degree in Emergency Management. Mr. Hagelgans indicated we are adequately staffed and trained and suggests adding Emergency Preparedness topic to the monthly Blue Rock Fire District meetings. If there is any specific issue that needs addressed, Mr. Hagelgans is available to meet with Council.

PERSONNEL COMMITTEE REPORT

Mr. Ostrowski made a motion to approve the resolution to fill the vacancy on the Historic Commission by re-appointing Mr. J. Philip Gerber with a term of office expiring on February 24, 2022. Mr. Lastowski seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2017-03

Mr. Ostrowski made a motion to approve the resolution to fill the vacancy on the Vacancy Board by re-appointing Mr. Daniel C. Ziegler with a term of office expiring on January 2, 2018. Mrs. Sachs seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2017-04

PRESIDENT'S REPORT

None

February 28, 2017
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

BOROUGH MANAGER REPORT

Mr. Arnold announced notices will be delivered and posted for the start of the West Frederick Street Phase 4 Infrastructure Improvement project and will include the State authorized detour route. The start date will be March 13th weather contingent and the Street department will add local detour signage as the Superintendent feels necessary.

Mr. Arnold noted the Borough held an annual employee training session to meet the MS4 (Municipal Separate Storm Sewer System) permitting requirements. MS4 information is available on the Borough's website: <http://millersvilleborough.org>

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Bailey made a motion to adjourn the meeting at 8:21 p.m., seconded by Mrs. Sachs.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle