

April 25, 2017
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 25, 2017 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski (absent)
Lynn M. Miller
David T. Aichele

Richard M. Moriarty, Mayor
Marilyn W. Sachs
Scott A. Bailey
Daniel P. Ostrowski (absent)

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuseppe, Millersville University
Alexandra Jean-Paul, Millersville University Student Advisor
Ryan C. Nicklas, Penn Manor High School Student Advisor
Elaine J. Jones, LNP
Sam Bigler, 17 Wabank Road, Millersville
Linda Bellile, 437 Penn View Drive, Millersville
Dianne Bates, 827 Tanglegate Place, Millersville
Joyce Herr, 13 Circle Road, Millersville

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the January 24, 2017 Council Meeting was made by Mrs. Sachs and seconded by Mr. Bailey. With no discussions the motion passed by a unanimous voice vote.

A motion to approve the minutes for the February 28, 2017 Council Meeting was made by Mr. Aichele and seconded by Mrs. Miller. With no discussions the motion passed by a majority voice vote. President Kirkham abstained due to his absence.

REPORTS OF COMMITTEES OR BOARDS

None

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MAYOR'S REPORT

Mayor Moriarty reported on the March, 2017 monthly police report. He noted the Calls for Service were high at 395 and then asked Chief Rochat to review the Investigator's report. Chief Rochat gave details on the case involving our Drug Task Force Officer which lead to charges for the sale of drugs on University Drive. Chief also provided details on another case that was reported as individuals fighting on the streets. When our Officer arrived on the scene he witnessed a man chasing a lady with a knife and a stick and pursued. The lady was able to make it safe inside her house but when our Officer approached, the man turned toward the Officer with the knife still in hand. Our Officer pulled his weapon, as he was trained to do and commanded the subject to lower his weapon. When the subject abided, our Officer called for backup, put his gun away and pulled out his Taser. Chief remarked that in the end the Officer did not need to use his Taser and that he was very proud of the Officers doing what they were trained to do.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe reported that the Graduate Studies Commencement will be held Friday evening, May 12th at 6:30 p.m. in Pucillo Gym and that Spring Commencement will be Saturday, May 13th at 10 a.m. on Chryst Field, Biemesderfer Stadium. The speaker will be Marie Harf, a Fox News commentator and former senior advisor for strategic communications to U.S. Secretary of State John Kerry. Mr. DiGuseppe noted that in the event of inclement weather the baccalaureate commencement ceremony will be moved to Pucillo Gymnasium and divided into two ceremonies; one at 10:00 a.m. and the other at 2 p.m. Mr. DiGuseppe stated the land-locked Millersville University has been ranked in the top ten in the country for a bachelor's degree in oceanography by College Values Online. MU ranked number two based on tuition, financial aid opportunities, degree customization options and "wow" factors. Mr. DiGuseppe went on to mention MU has been selected to host the 2019 and 2021 NCAA Division II Field Hockey Championships on Chryst Field at Biemesderfer Stadium. Both events will be held in mid-November of each respective year. Mayor asked if the Chief could be provided with estimated participation crowd sizes.

Alexandra Jean-Paul reported MU received a Pepsi Company Recycling Grant for \$5750 which will pay for materials and resources to support the Student Sustainability Ambassadors. She also reported that Millersville students took home first place at the recent Pennsylvania Association of Computer and Information Science Educators 2017 Conference. Millersville won out of 15 teams competing. Lastly she reported that the F.U.S.I.O.N. Step Team earned first place at the National Step Competition for the second year in a row. F.U.S.I.O.N. stands for "For Us Stepping Is Only Natural."

PENN MANOR HIGH SCHOOL REPORT

Mr. Nicklas reported that due to the boil water advisory, the High School has been handing out free water bottles to the students during lunch. He also reported that for the third year in a row Penn Manor High School has been honored with a Silver Medal from U.S. News & World Report and is ranked the number one high school in Lancaster County, number 26 in the State and number 1049 in the nation. Mr. Nicklas continued to report that eight Penn Manor students finished in the top 10 in the TSA State competition. Two students have qualified to compete at the National level in Orlando, Florida.

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FINANCE COMMITTEE REPORT

Mrs. Sachs in the absence of Mr. Lastowski made a motion to approve the Ordinance to restate the Police Pension Plan. Mr. Bailey seconded the motion. Mr. Arnold explained that this Ordinance amendment will align the Police Pension Plan with the Police contracted benefits. With no discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK
ORDINANCE NO. 2017-02

Mrs. Sachs made a motion out of committee to accept the February and March, 2017 Financial Reports as presented to the committee by Borough Manager, Edward J. Arnold. With no discussions the motion passed by a unanimous voice vote.

Mrs. Sachs made a motion out of committee to approve the transfers as a result of changing from an accrual accounting system to a cash accounting system. (Those transfers were: \$250,000 from the General Operating Fund to the General Capital Reserve Fund, \$500,000 from the Sewer Operating Fund to the Sewer Capital Reserve Fund, \$250,000 from the Solid Waste Fund to the General Capital Reserve Fund, and \$15,000 from the Educational Service Agency Fund to the General Capital Reserve Fund.) Mr. Arnold explained that after making the adjustments necessary from switching to a cash basis, we reviewed the cash balances of each fund and determined what amount would be needed in reserve to cover expenditures that occur at the beginning of the year. The difference was then transferred to the appropriate Capital Reserve fund. With no discussions the motion passed by a unanimous voice vote.

Mrs. Sachs made a motion out of committee to approve the budget adjustments and the recordings for the Borough's refinancing of long term debt to BB&T in both the General Operating and Sewer Funds. With no discussions the motion passed by a unanimous voice vote.

Mrs. Sachs made a motion out of committee to approve the budget adjustment for additional work under the ADA Ramps and Sidewalks project in the Highway Aid Fund. With no discussions the motion passed by a unanimous voice vote.

Mrs. Sachs made a motion, seconded by Mr. Bailey to approve the Resolution to oppose the elimination of the Federal Community Development Block Grant Program. Mr. Arnold explained that the Borough has received multiple grants in excess of \$500,000 under the CDBG program during his tenure. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2017-06

Mr. Sachs made a motion out of committee to approve entering into a reimbursement agreement with the City of Lancaster for the costs associated with the water line replacement as part of the West Frederick Street Infrastructure Improvement Phase 4 project. With no discussions the motion passed by a unanimous voice vote.

WASTE WATER COMMITTEE REPORT

Mrs. Miller made a motion out of committee to approve advertisement for the Biosolids Management Service Agreement. She stated this service agreement is similar to the current agreement with the exception that the initial term will be for two years and will have the option of

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(3) one year extensions. Mr. Bailey questioned if the Contractor's general and automobile liability insurance limits within the agreement should be higher. Mr. Arnold will review the insurance limits with the Borough's insurance agent. With no further discussions the motion passed by a unanimous voice vote.

Mrs. Miller made a motion out of committee to approve the budget adjustment to correct the budgeting of equipment replacements at the Waste Water Treatment Plant and the Creek Drive Pumping Station. The original budget transposed the cost of the pumps and their respective locations. With no discussions the motion passed by a unanimous voice vote.

Mrs. Miller mentioned the voting location for District 4 will be moved for the primary election from the Millersville Fire Station to the Charles F. Snyder Funeral Home & Crematory.

Mrs. Miller mentioned the committee discussed the progress of the Waste Water Treatment Plant's Biosolids handling building and dewatering process project. The project is ready to be released to the Engineer for design and we expect to go out to bid late this year with construction to begin in 2018. Mr. Arnold added that the most effective placement of the new dewatering building and equipment is between the two existing sludge storage sheds. He further mentioned that the old building will be re-purposed and that the lime silo will be moved to the new location.

PLANNING AND BETTERMENT COMMITTEE REPORT

None

STREET COMMITTEE REPORT

Mr. Aichele made a motion to approve the use of public streets for the annual Girls on the Run 5K walk/run on Saturday, November 11th starting at 9 a.m. Mr. Bailey seconded the motion. It was noted that the organization will use the same course that they did last year and again employ Flagger Force to provide traffic control at certain intersections. With no discussions the motion passed by a unanimous voice vote.

Mr. Aichele made a motion to award the bid for the Borough's Asphalt Street Resurfacing project to Highway Materials Inc. in the amount of \$149,619.87. Mr. Bailey seconded the motion. The other two bids received were from Pennsy Supply Inc. in the amount of \$156,332.52 and Affordable Paving & Excavating in the amount of \$200,506.65. It was further noted that the bid came in under budget. With no discussions the motion passed by a unanimous voice vote.

Mr. Aichele made a motion to advertise for sealed bids for the Maple Avenue Storm Sewer project. Mrs. Sachs seconded the motion. Mr. Arnold mentioned the Borough will look to enter into a reimbursement agreement with the City of Lancaster for the costs associated with the water line replacement as part of this project. With no discussions the motion passed by a unanimous voice vote.

SAFETY COMMITTEE REPORT

None

PERSONNEL COMMITTEE REPORT

None

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PRESIDENT'S REPORT

President Kirkham mentioned the upcoming PSAB Annual Convention in Hershey and that he will be attending. He also mentioned he will be attending a Community Relations breakfast meeting with Millersville University on Thursday and welcomed the Chief to attend.

BOROUGH MANAGER REPORT

Mr. Arnold mentioned that West Frederick Street Phase 4 Infrastructure Improvement project is on schedule and anticipates completion in early June. Mr. Bailey inquired on the notification process to the residents in that area, especially those affected by the dead-end street. Mr. Arnold replied that the Street Department Superintendent hand delivered notices throughout the project area and may not have gone far enough on that dead-end street. The Mayor inquired on when the next phase of the North /South Duke Street Corridor will take place and if we have heard anything on our PennDOT Multimodal Grant application. Mr. Arnold mentioned construction should start next year and that the grant awards were due to be announced by the end of April.

Mr. Arnold asked for Council's consideration to allow the Borough Manager to enter into a right of way agreement with PP&L for the Creek Drive Pumping Station Forcemain Extension which is located within a portion of an existing PP&L right of way. He mentioned our Solicitor has been involved with the finalization of this agreement. Mr. Aichele made such a motion, seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote.

OTHER BUSINESS

Mr. DiGuseppe reminded Council that the 'Saturday in the Park' event will be held on Saturday, May 20th from 11 a.m. to 3 p.m. in the Borough's Freedom Memorial Park. Mr. DiGuseppe stated there will be lots of fun games, entertainment and good food and hopefully good weather. He invited everyone to come out and enjoy the afternoon in the park.

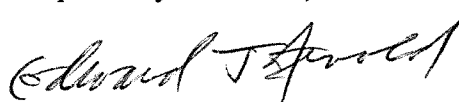
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mrs. Sachs made a motion to adjourn the meeting at 8:11 p.m., seconded by Mr. Bailey.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle