

July 25, 2017

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, July 25, 2017 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham, followed by the pledge to the flag and a moment of silence was observed.

**COUNCIL MEMBERS**

Michael C. Kirkham  
Philip A. Lastowski  
Lynn M. Miller  
David T. Aichele

Richard M. Moriarty, Mayor  
Linda J. Deal  
Scott A. Bailey  
Daniel P. Ostrowski

**OTHERS PRESENT**

Edward J. Arnold, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Steven A. DiGuseppe, Millersville University  
Dianne Bates, 827 Tanglegate Place, Millersville  
James A. Kirk, 436 Herr Avenue, Millersville  
Alexandra Jean-Paul, Millersville University Student Advisor  
Lieutenant Jeffrey Margevich  
Officer Matthew Hammer  
Officer John Reynolds  
Officer Alan Anderson

**CITIZEN'S REQUESTS OR CONCERNS**

None

**MINUTES**

A motion to approve the minutes for the June 13, 2017 Council Meeting was made by Mr. Aichele and seconded by Mr. Lastowski. With no discussions the motion passed by a unanimous voice vote. Mrs. Deal abstained due to her absence.

**REPORTS OF COMMITTEES OR BOARDS**

Mr. Lastowski reported on the Blue Rock Regional Fire Commission meeting that was held on July 13<sup>th</sup>. He noted that the budget-to-actual expenditures are approximately \$60,000 to the good for the first half of the year. He reported on the tragic house explosion at 206 Springdale Lane which took the life of a UGI worker, injured others, and that neighbors also suffered substantial property damage. Mr. Lastowski stated the Blue Rock Fire volunteers have witnessed multiple traumatic events over the last six months and counseling sessions have been made available.

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MAYOR'S REPORT

Mayor Moriarty reported on the June, 2017 monthly police report. He noted that the Calls for Service at 463 is a fairly high month and that the Part II Offenses clearance rate was 106%; 32 cleared and 30 offenses being recorded for the month. He also noted the total traffic violations were 148, comprised of 63 speeding violations and 85 other traffic citations. He further noted the bicycle miles patrolled were recorded at 29.43 miles.

Chief Rochat commented on a notification he received today that the Lancaster SPCA is closing due to financial challenges.

Mayor Moriarty presented his quarterly report for the wedding ceremonies performed. For the record he stated that there were two weddings performed for the second quarter of this calendar year in the total amount of \$225.

The Mayor announced that he has attended multiple Anti Heroin Task Force meetings over the months and that they are migrating into a new direction. There are multiple coalitions in Lancaster County that are joining together under one umbrella and the new coalition will also have representation from the County Commissioners. There will be a community kickoff event called the Lancaster County Joining Forces Coalition.

Mayor Moriarty in recognition of the retirement of Chester R. Kreider, read aloud an appreciation of public service as the Borough's Street Department Laborer. The certificate stated his over 18 years of dedicated service, reliability, and his overall conscientious worker attitude. Mayor and Council thanked and wished him congratulations on a well-deserved retirement.

Mayor Moriarty in recognition of outstanding service of the Millersville Borough Police Department Platoon B, read aloud another certificate. This certificate recalled the actions of a 'fight in progress' that occurred on Friday, April 14<sup>th</sup> on West Charlotte Street and acknowledged the entire Platoon B, along with other officer's assistance, for a potentially more serious event and recognized their outstanding and commendable performance. Mayor and Council thanked them for their extreme professionalism and actions.

Mayor Moriarty acknowledged Lieutenant Margevich as Millersville Police Department's first Lieutenant. Lieutenant Margevich stated that with this promotion come additional responsibilities, specifically leadership responsibilities. He mentioned a three week intensive leadership training course he attended, offered by the State Police and noted it was the best training he has ever been to. He also noted the impressive ceremony when he received his completion certificate.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe reported that move-in for Freshmen will be on Thursday, August 24<sup>th</sup> with Fall classes begin on Monday, August 28<sup>th</sup>. He also reported that Homecoming weekend will be October 13<sup>th</sup> and 14<sup>th</sup> and their Parent/Family weekend will be October 27<sup>th</sup> and 28<sup>th</sup>. He mentioned their Presidential Search Committee will be holding open forums in late August to hear thoughts about the leadership qualities and professional experiences the next Millersville University President should possess. The Borough's Mayor, Council members and Borough Manager will receive an invitation to attend the Lancaster County Community Forum. He went on to mention two recent resignations, Dr. Michelle Perez, Associate Vice President for Student Engagement who has accepted a position as Assistant Vice President for Student Success at Campbell University in North Carolina and Mr. Adam Owenz, Executive Director of Marketing and Communications, who has accepted a visiting professorship at Albright College.

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Mr. DiGuseppe reported that the National Center for Higher Education Management Systems has provided a final report to the State System of Higher Education pertinent to a strategic review of the State System. The report reflects their recommendations regarding the System's outdated processes and governance roles, structures, and traditions that have amassed over the years. A new action plan for the future is now being developed by the System and that no closings or mergers were recommended for the 14 State Universities. He reported the Board of Governors of the State System approved a 3.5 percent tuition hike for the 2017-18 academic year. Tuition will be \$9240/year, \$11,812 including fees for a full-time student taking the usual 15 credits each semester. If you add in room and board the cost rises to \$25,482. For nonresidents taking 15 credits per semester, tuition will be \$18,640, \$21,446 including fees and \$35,116 including room and board.

Mr. DiGuseppe announced the Millersville Community Parade is seeking Grand Marshal nominations and the deadline is this Friday, July 28<sup>th</sup>.

Ms. Jean-Paul reported that Chas McCormick has been drafted by the Houston Astros and another former MU baseball player, Brandon Miller, has been drafted to the Florida Marlins. She further reported that a record 125 Millersville University student-athletes earned Pennsylvania State Athletic Conference Scholar-Athlete honors for their accomplishments in the 2016-2017 school year. These student athletes must maintain a 3.25 GPA in order to earn this recognition. She stated MU has produced 100 plus PSAC scholar athletes ten years in a row. She reported that the new Lombardo Welcome Center construction is going beautifully and that the new dormitory buildings are fantastic.

PENN MANOR HIGH SCHOOL REPORT

None

FINANCE COMMITTEE REPORT

Mr. Lastowski thanked Mrs. Deal for stepping in to fill the vacancy on the Finance Committee and they look forward to working with her.

Mr. Lastowski made a motion out of committee to accept the May, 2017 Financial Reports as presented to the committee by Borough Manager, Edward J. Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the June, 2017 Financial Reports as presented to the committee by Borough Manager, Edward J. Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski mentioned that the results of the Blue Rock Regional Fire Districts audit report noted a finding that they were unable to confirm the balance of the bank account. He explained the bank could not obtain the proper authorization to release the balance in the account and that the auditor accepted the bank statement as proof of their bank balance.

WASTE WATER COMMITTEE REPORT

None

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PLANNING AND BETTERMENT COMMITTEE REPORT

Mrs. Deal made a motion to approve the advertisement for the public hearing to consider the request for approval of an intermunicipal transfer of a liquor license made by Sheetz, Inc. Mr. Aichele seconded the motion. Mrs. Deal noted that there will be a presentation at the next Planning and Betterment Committee meeting on August 9<sup>th</sup>. Mr. Bailey asked if there is a set of criteria by our Counsel for this request. Mr. Arnold responded that there is not, however, there may be an opportunity for Council to litigate any concerns by an agreement outside of the hearing. He welcomed Council to attend the Planning and Betterment Committee meeting with those concerns and/or provide those concerns to Mrs. Deal beforehand. With no further discussions the motion passed by a unanimous voice vote.

STREET COMMITTEE REPORT

Mr. Aichele made a motion to award the one and only bid for snow removal rental of equipment and operators to R & H Excavating, Inc at the rate of \$100.00 per hour. Mr. Ostrowski seconded the motion. Mr. Arnold mentioned that the insurance coverage limits have been increase for this agreement. With no discussions the motion passed by a unanimous voice vote.

Mr. Aichele made a motion to approve the advertisement for the public hearing to comment on the proposed Pollutant Reduction Plan (PRP) addressing sediment reductions. Mr. Ostrowski seconded the motion. Mr. Arnold explained that the PRP is a requirement for the Borough's MS4 (Municipal Separate Storm Sewer System) general permit. With no discussions the motion passed by a unanimous voice vote.

Mr. Aichele made a motion to approve the use of public streets for the annual Turkey Trot on Thanksgiving Day. Mrs. Miller seconded the motion. With no discussions the motion passed by a unanimous voice vote.

SAFETY COMMITTEE REPORT

None

PERSONNEL COMMITTEE REPORT

Mr. Ostrowski made a motion out of committee to approve the resolution to appoint Lauren Hauck to fill the vacancy on the Borough's Planning Commission with a term of office expiring on October 31, 2020. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-08

Mr. Ostrowski made a motion out of committee to approve the resolution to appoint James Stager to fill the vacancy on the Borough's Planning Commission with a term of office expiring on October 31, 2019. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-09

Mr. Ostrowski made a motion out of committee to approve the retirement resignation of Chester R. Kreider, Street Laborer effective August 11, 2017. With no discussions the motion passed by a unanimous voice vote.

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Mr. Ostrowski made a motion out of committee to advertise the Street Department Maintenance I position as a replacement for the vacancy Laborer position. Mr. Ostrowski explained that Mr. Boxleitner, Street Superintendent made the request primarily due to wanting another employee with a CDL (commercial driver's license) in order to have the flexibility for heavy equipment operations. Mr. Arnold commented that approval of this change will be necessary by AFSCME. He further explained that this is not a staffing increase, only one position is open. If an applicant does not have the qualifications for the Maintenance I position, then that applicant could be hired as a Laborer with the expectation that they will obtain their CDL and be promoted to Maintenance I. With no further discussions the motion passed by a unanimous voice vote.

Mr. James Kirk of 436 Herr Avenue thanked the Street Department for their assistance in the removal of down tree branches on power lines near their home.

PRESIDENT'S REPORT

President Kirkham welcomed and thanked Mrs. Deal for coming back on Borough Council and looks forward to her contribution.

BOROUGH MANAGER REPORT

Mr. Arnold mentioned a meeting today with the City of Lancaster Bureau of Water to discuss their plan to correct the water issues in the Quaker Hills development. The rehabilitation of the water mains project will involve cleaning and structural lining and may start as earlier as August. He stated that this project will be done in 4 phases during 2017 and 2018 and that temporary water lines will be provided. He also stated that sections of the roadway will need to be opened at every connection to the water main. This will result in a lot of patches to the roadway. The Borough at this time does not intend to do any type of resurfacing/overlay until everything is finished and has had time to settle, possibly a year or two.

Mr. Arnold mentioned the Borough is waiting for the final inspection/approval from PennDOT in order to reopen West Frederick Street. There were a couple small issues that needed to be addressed, one being the elevation of an ADA ramp. That ADA ramp is being corrected either today or tomorrow and we expect the final approval to be before the weeks end.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Lastowski made a motion to adjourn the meeting at 8:11 p.m., seconded by Mr. Ostrowski.

Respectfully submitted,



Edward J. Arnold  
Borough Secretary

EJA/jle