

September 26, 2017

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 26, 2017 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Michael C. Kirkham  
Philip A. Lastowski  
Lynn M. Miller  
David T. Aichele

Richard M. Moriarty, Mayor  
Linda J. Deal  
Scott A. Bailey  
Daniel P. Ostrowski

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Sergeant Brian Tatara  
Officer Matthew Hammer  
Officer Patrick Rudisill  
Officer Alan Anderson  
Steven A. DiGuiseppe, Millersville University  
Duane E. Hagelgans, Blue Rock Regional Fire Commissioner  
Elaine J. Jones, LNP  
Sam Bigler, 17 Wabank Road, Millersville  
Linda Bellile, 437 Penn View Drive, Millersville  
Dianne Bates, 827 Tanglegate Place, Millersville  
James A. Kirk, 436 Herr Avenue, Millersville  
Diana DeLucca, 206 Creek Drive, Millersville, Fair Districts PA  
Micah France, 329 Valley Road, Millersville  
Charles McCollum, 1928 Blue Ridge Drive, Lancaster

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the August 22, 2017 Council Meeting was made by Mrs. Deal and seconded by Mr. Lastowski. With no discussions the motion passed by a unanimous voice vote. President Kirkham abstained due to his absence.

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REPORTS OF COMMITTEES OR BOARDS

Mr. Hagelgans, Fire Commissioner reported on the Blue Rock Regional Fire District current fiscal year and the proposed 2018 budget. He mentioned that this is the seventh budget since the merger. He noted the 2018 budget (\$964,130) went down a few thousand dollars and the expenditures that have been hitting the district hard the last few years are their workers' compensation insurance costs and vehicle maintenance. He also noted the increase to the Capital budget was due to the vehicle replacement schedule they put in place a few years ago. Mr. Hagelgans stated that in 2011 when Blue Rock was formed, they were \$1.1 million in debt; now their debt is \$90,000. He projects that in 2018 they will be able to pay off all outstanding debt. As they continue to reduce their debt, they increase their Capital account. Currently the Capital account is just shy of \$1 million. In 2018 they anticipate making their first Capital purchase by selling an engine and a tanker and replacing them with one vehicle. He went on to mention payroll has increased due to adding a part-time employee giving them a total of one full time and two part-time paid employees. They have also spent additional funds in the last year making improvements to the stations. He stated they continue to struggle recruiting and retaining volunteers. Mr. James Kirk asked for clarification on the change to their workers' compensation coverage. Mr. Hagelgans explained that only active fire fighters are covered by the State; not their auxiliary or administration members. Mr. Kirk also asked if they have started charging for river rescues. Mr. Hagelgans replied that they are not charging for the reasons that those services are life safety issues and that collection is difficult. He welcomed further discussions on this concern at their regular monthly meetings.

MAYOR'S REPORT

Mayor Moriarty reported on his attendance to the Pennsylvania Municipality Sustainable Revenue Sources Steering Committee meeting in State College. This committee is comprised of other municipalities that face the same challenges as Millersville in housing a state college. The committee members are going to start tracking similar statistics so that they can compare their communities. The Mayor noted there are good things in the works and that the members will be meeting approximately every six weeks.

Mayor Moriarty reported on the August, 2017 monthly police report, noting that the Calls for Service at 477 is another high month. Chief Rochat stated they have cleared two cases that will be reflected in next month's report.

Mayor Moriarty in recognition of outstanding service presented Officer Patrick Rudisill with a certificate commending his responsive actions and his persistence to locate, notify and save a resident from possible significant bodily harm due to smoke in an apartment on Frederick Street.

Mayor Moriarty in recognition of outstanding service presented Officer Matthew Hammer and Mr. Charles McCollum with a certificate for their bravery and selfless actions and concern for the homeowner and neighbor by risking their own personal safety to return into the residence and remove the homeowner from his burning home.

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MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe announced Fall break will occur after the last class on Friday, October 6<sup>th</sup> thru Tuesday, October 10<sup>th</sup>. A few days after that will be Homecoming Weekend on October 13<sup>th</sup> and 14<sup>th</sup>. Later in October he mentioned their Parent/Family weekend will be on October 27<sup>th</sup> and 28<sup>th</sup> and that their annual Honors & Awards Convocation will be on Saturday, October 28<sup>th</sup> in the Student Center starting at 11 a.m. He went on to mention that Thanksgiving recess begins after the last class on Tuesday, November 21<sup>st</sup> and recess ends Monday, November 27<sup>th</sup> and that the Fall Baccalaureate Commencement will be held on Sunday, December 17<sup>th</sup> starting at 2 p.m. Mr. DiGuseppe mentioned the University is very proud to have moved up a notch to ranking 94<sup>th</sup> among both public and privates Universities in the category of Best Regional Universities in the North by U.S. News & World Report. When considering just public universities, Millersville is ranked 28<sup>th</sup>. Mr. DiGuseppe went on to mention the Master Plans for Millersville University have included the demolition of several of the older buildings on campus for more than 20 years. The Council of Trustees voted on the demolition at their recent meeting. The buildings listed for demolition include the Dauphin House at 19 East Frederick Street, built in 1911; the Allegheny House at 21 East Frederick Street, built in 1927; the Armstrong House and Garage at 23 East Frederick Street, built in 1927; the Susquehanna House and Garage at 29 East Frederick Street, built in 1950; the Luzerne Building at 8 South High School Avenue, built in the 1950s or 1960s; and the Brooks Gym at 40 Brooks Drive, built in 1938. The buildings are being considered for demolition as early as the summer of 2018 after all approvals. He stated that the buildings are slated for demolition for a variety of reasons ranging from not being to code, maintenance issues, usage, no parking, utility upgrades, abatement issues, handicap accessibility, future Master Plans requirements and also because the PASSHE guidelines formula based process for Inventory Adjustments and Future Space & Space Needs categories for the University is over in the square footage allotted for new academic program initiatives. Once the buildings are demolished the areas will be replaced with one of three options; green space, parking or possibly a new building. The demolition of the buildings is also contingent on a street vacation project between the University and the Borough creating an Academic Core and Pedestrian Walkway for the East Commons Master Plan on East Frederick Street. Millersville University has once again been deemed a safe college. Millersville earned the 14<sup>th</sup> spot on The Safe Wise Report's annual list of the 30 Safest College Towns in America. It is the University's dedicated University Police Force and the combined efforts with local law enforcement and rescue personnel that have continued to secure Millersville's place.

Mr. DiGuseppe announced the Millersville Community Parade will be held on October 14<sup>th</sup> starting at 9 a.m. and again announced that this is the largest parade with over 2700 participants. He thanked the Borough in advance for all their help and support. He further announced that Mr. James Pontz is this year's Grand Marshal.

PENN MANOR HIGH SCHOOL REPORT

None

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to accept the July, 2017 Financial Reports as presented to the committee by Borough Manager, Edward J. Arnold. With no discussions the motion passed by a unanimous voice vote.

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**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

Mr. Lastowski made a motion out of committee to accept the August, 2017 Financial Reports as presented to the committee by Borough Manager, Edward J. Arnold. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the following budget adjustments: \$26,000 for Engineering Services (inspection services for Street projects in the Capital Reserve Fund); \$125,000 for Miscellaneous Street Projects (the completion invoice for Heisey Avenue due to cash basis accounting method change in the Capital Reserve Fund); \$103,800 reduction for Storm Sewers and Drains (Maple Avenue portion that is not eligible under Highway Aid Fund); and another \$70,000 for Miscellaneous Street Projects (for funds needed for Maple Avenue in the Capital Reserve Fund). With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the Borough meeting its 2018 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$337,878 (an increase of \$68,014 over last year) and the Non Uniform Pension Plan in the amount of \$122,157 (an increase of \$26,426 over last year). With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion to approve the 2018 Blue Rock Regional Fire District budget as presented by Mr. Hagelgans. Mr. Bailey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

**WASTE WATER COMMITTEE REPORT**

None

**PLANNING AND BETTERMENT COMMITTEE REPORT**

Mrs. Deal made a motion out of committee to approve the resolution to support a citizen's commission for legislative and congressional redistricting. Ms. Diana DeLuca invited everyone to a redistricting reform meeting being held on Wednesday, October 4<sup>th</sup> at the Millersville VFW. With no discussions the motion passed by a unanimous voice vote.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2017-10**

Mrs. Deal made a motion out of committee to approve the signage for an event to be held over several days at Pineapple Manor, 417 Manor Avenue. This event will benefit The Child Life Program in Pediatrics. With no discussions the motion passed by a unanimous voice vote.

**STREET COMMITTEE REPORT**

None

**SAFETY COMMITTEE REPORT**

None

**PERSONNEL COMMITTEE REPORT**

Mr. Ostrowski made a motion out of committee to approve an increase in the Crossing Guard's pay rate cap from \$12 per hour to \$13 per hour. With no discussions the motion passed by a unanimous voice vote.

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Mr. Ostrowski made a motion out of committee to reappoint Cindy Bigler to the Borough Educational Service Agency with the term of office expiring on January 1, 2021. With no discussions the motion passed by a unanimous voice vote.

Mr. Ostrowski made a motion to reappoint Michael Weidinger to the Borough Planning Commission with the term of office expiring on October 31, 2021. Mrs. Miller seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Ostrowski made a motion to appoint Keely Childers Heany to the Borough Historic Commission with the term of office expiring on February 24, 2020. Mrs. Deal seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Ostrowski mentioned as of today, the Borough has received seven applications for Borough Manager. They have some interviews set up for next week and anticipate having another batch of interviews after the application deadline. It was asked and answered that the Mayor and all Council members could attend the interviews.

PRESIDENT'S REPORT

President Kirkham thanked everyone for their hard work during the last Council meeting in which he did not attend.

BOROUGH MANAGER REPORT

Mr. Arnold gave an update on the water line replacements at Quaker Hills Development. The company that produces the plastic that is used to make the structural liner was destroyed during the recent hurricane in Texas. Since the temporary water lines are already installed, the City has opted to replace the water mains in that area with ductile iron piping. The work is to start before November 1<sup>st</sup> and be finished before we see consistent freezing temperatures.

Mr. Arnold mentioned we are looking into another banking service for the Borough's accounts. We will be looking at banks that have a local presence and if anyone has a bank that they would like to consider, to please notify the office.

EXECUTIVE SESSION

After a brief recess, Council broke for an executive session at 8:12 p.m. to discuss a litigation issue.

ADJOURNMENT

There being no further business to discuss, Mr. Bailey made a motion to adjourn the meeting at 8:45 p.m., seconded by Mr. Ostrowski.

Respectfully submitted,



Edward J. Arnold  
Borough Secretary

EJA/jle