

April 27, 2010
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 27, 2010 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by the Council President, Scott A. Bailey, followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Scott A. Bailey
Michael C. Kirkham
Jack W. Gardner
J. Philip Gerber

Richard M. Moriarty, Mayor (absent)
Philip A. Lastowski
Linda J. Deal
Lucinda L. Ridley

OTHERS PRESENT

John Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Kelly Mathiesen, Interim Student Advisor Millersville University
Emma Stanton, Interim Student Advisor Millersville University
Gary G. Hess, Planning Commission Secretary
Edward R. Saylor, Planning Commission Vice Chairman
Michael J. Weidinger, Planning Commission Chairman
Janet Kacskos, Millersville University
James Buescher, Lancaster Intelligencer Journal / New Era
James A. Kirk, Jr., 436 Herr Ave., Millersville
Mike Hite, President of Millersville Fire Company
Terry Hummel, Student Lodging Inc.
Carrol Ehrhart, Plan B – Highfield Farm
Stacey Morgan, 221 E. Chestnut St., Lancaster; Highfield Farm

MINUTES

A motion to approve the minutes for February 23, 2010 Council Meeting was made by Mr. Kirkham and seconded by Mr. Gerber. Mr. Lastowski noted a correction to the Council member's attendance; he was present for the meeting. With no further discussions the motion passed with the correction by a unanimous voice vote.

A motion to approve the minutes for March 9, 2010 Council Meeting was made by Mr. Kirkham and seconded by Mr. Gardner. With no discussions the motion passed with a unanimous voice vote.

A motion to approve the minutes for March 23, 2010 Council Meeting was made by Mr. Gerber and seconded by Mr. Gardner. With no discussions the motion passed with a majority voice vote, with Mr. Kirkham abstaining due to his absence.

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CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski announced the next meeting for the Emergency Services Task Force will be Thursday, May 6th at 7 PM at the Manor Township maintenance building.

MAYOR'S REPORT

In Mayor Moriarty's absence, Chief Rochat gave highlights of the 2009 Annual Police Report. Two measuring stats he likes to look at is the Part 1 Crimes (major felonies) which saw an 18.6% reduction from 2008 and Part 2 Crimes (less serious crimes, misdemeanors) which increased from 413 to 463. He believes the increase is primarily due to the economy. Chief Rochat welcomed Council to contact him with any specific questions.

Council agreed to approve Chief Rochat's request for Mayor Moriarty to attend the Annual PA Mayor's Association Conference later this summer.

MILLERSVILLE UNIVERSITY REPORT

Mrs. Janet Kacskos reported on Millersville University's upcoming activities. For the first time, there will be a separate commencement ceremony due to Graduates from December being invited back to walk. Friday, May 7th at 6:30 PM in Pucillo will be for graduate degree candidates and on Saturday, May 8th at 10 AM in the stadium will be for undergraduate degree candidates.

Ms. Mathiesen announced on April 8th they hosted "Safety Day", on April 10th Brookwood Court and Shenks Lane Apartments had a "Clean-up Day" and on April 17th they had a walk-a-thon to raise money for cancer research.

Ms. Stanton announced the Student Lodging Community Yard Sale was a success. This past weekend they had Superfest which also generated great feedback. She reminded everyone that school is out next week and there will be lots of students cramming for finals.

WASTE WATER COMMITTEE REPORT

Mr. Gardner made a motion out of committee to extend the Biosolids Management Service Agreement for one year with Jesse Baro, Inc. at a 1.9% increase. The percentage increase was based on consumer price index (CPI). With no discussions the motion passed with a unanimous voice vote.

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FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to approve the Resolution along with the Certificate of Approval for the financing through the Lancaster Industrial Development Authority for the Student Lodging Inc. project to improve Buildings 15 and 18 located in Brookwood Court Apartment Complex located at 101-102 Hillview Avenue. With no discussions the motion passed with a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION 2010-4

Mr. Lastowski made a motion out of committee to approve the Resolution to designate the Borough Secretary, Edward Arnold, as the agent for the February 2010 snowstorm. The approximate amount being requested for reimbursement is \$23,000. As a point of clarification, Mr. Bailey asked what Millersville Borough's total cost of the storm was. The Lancaster Newspaper had reported \$106,000. He believes that amount may have been a combination of costs for us, Millersville University and the Penn Manor School District. Mr. Lastowski noted the Borough's costs were estimated at \$30,000. With no further discussions the motion passed with a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION 2010-3

Mr. Lastowski made a motion out of committee to approve the Resolution to obtain funds from the County of Lancaster through the 2010 Urban Enhancement Fund grant program in the amount of \$200,000 for the West Frederick Street Infrastructure improvement project. Ms. Ridley verified the section of West Frederick Street will be from Shenks Lane to South Prince Street. The million dollar West Frederick Street infrastructure improvement project will include the replacement of terracotta sewer lines, City water lines, stormwater lines, curbs, sidewalks with the relocation of PP&L poles and street reconstruction. The Borough will also be requesting additional funding from other sources/programs. With no further discussions the motion passed with a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION 2010-5

Mr. Lastowski made a motion out of committee to approve the budget transfer from the General Operating fund to the General Capital fund for the 2009 and prior years Audit results in the amount of \$300,000. With no discussions the motion passed with a unanimous voice vote.

Mr. Lastowski mentioned the Borough will be having a ceremony for the RACP grant money received. It will be held prior to the Council meeting scheduled May 25, 2010 starting at 6:30 PM. He commented that they have received a few recommendations from the public for the use of the funds and that the Finance Committee will continue to receive considerations from citizens into the summer.

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PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber made a motion to approve the preliminary plan with waivers for the Highfield Farm residential development at 240 East Cottage Avenue. Mr. Kirkham seconded the motion. Ms. Ehrhart, from Plan B in summation stated they have addressed all preliminary plan concerns presented by RAV Associates. Council had no specific questions to further explain the list of modification requests. Mr. Gardner questioned situations; such as shared driveways and snow removal in the curb cut-outs that Ms. Ehrhart stated would fall under the details of the homeowner's agreement and that they had made every effort to address those concerns in the draft homeowner's agreement. With no further discussions the motion passed with a 6-1 roll call vote, with Mr. Gardner opposed.

STREET COMMITTEE

Mr. Kirkham made a motion to award the micro-surfacing bid for Green Hills Drive (end to end), Fresh Meadow Drive (end to end) and Pilgrim Drive (from Route 999 to Fresh Meadow Drive) to Asphalt Paving Systems, Inc. in the amount of \$59,898.25. Ms. Ridley seconded the motion. E.J. Breneman LP was the only other bidder coming in at \$68,097.25. With no discussions the motion passed with a unanimous voice vote.

Mr. Kirkham gave comment on the Street Committee meeting which invited resident's located near the West Frederick and Duke Street intersection. He summarized their concern as why Millersville Borough has to pay for the intersection improvements. He further stated as we progress through the Manor Township/Funk's property development and explore other funding avenues; we are hopeful that there will be minimal costs to the Borough.

PERSONNEL COMMITTEE

Ms. Ridley made a motion out of committee to approve the revised School Crossing Guard job description. With no discussion the motion passed with a unanimous voice vote.

Ms. Ridley made a motion out of committee to approve the revised Student Advisor to the Millersville Borough Council job description. Discussions were made that during the selection process they would recommend the selection of two Advisors. The students then could spell each other off or when they have class conflicts or testing could switch so that we would always have at least one present Advisor. With no further discussions the motion passed with a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mrs. Deal mentioned that the Knox Box issues are still in the working, as well as smoke detectors and house numbers being readable from the street.

Mrs. Deal gave a status update on the Emergency Services Task Force. Currently there are two major concerns; the funding formulas and the makeup of the governing body for the Fire Commission. Mrs. Deal has invited Manor Township to the next Safety Committee meeting May 12th. Mr. Bailey revisited the minutes of the March 9th Council meeting, specifically the motion and the intent to move forward. He wants to clarify what Council's intent is and what the

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next steps will be. He is concerned that what Council is thinking may not be the expectations of the Fire Company. Mr. Kirkham stated that the motion was simply the intent to move forward and that Council will need to see financial details that will determine the costs to the citizens of both Millersville Borough and Manor Township before accepting the merger for fire services. Mr. Gerber recognizes with all the statistics showing a decline in funding and volunteers, that it is only a matter of time until the Municipalities will have to get involve in financially supporting the Fire Companies. Mr. Hite, President of Millersville Fire Company guaranteed his support and volunteered to provide any information necessary for Council to work through the details. He has no problem giving the Borough time to fully deliberate despite the talks of having this done by January 1, 2011. Further discussions were made on whether a referendum would be necessary, legal and/or appropriate. Legal inquiries would be made to our Solicitor. It was agreed details would be forwarded through the Safety Committee.

PRESIDENT'S REPORT

None

EXECUTIVE SESSION

None

BOROUGH MANAGER'S REPORT

None

ADJOURNMENT

Mr. Gardner made a motion seconded by Mr. Kirkham, to adjourn the meeting at 8:30 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,

Philip A. Lastowski
Borough Assistant Secretary

PAL/jle