

August 28, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, August 28, 2012 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal
J. Philip Gerber

Richard M. Moriarty, Mayor
Thomas R. Keller
Lynn M. Miller
James A. Stager

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Michael J. Weidinger, Planning Commission Chairman
Lindsay Gerner, Zoning Hearing Board Chairwoman
James A. Kirk, Jr., Zoning Hearing Board Vice Chairman
Steven A. DiGuiseppe, Millersville University
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Marilyn W. Sachs, 109 E Charlotte St., Millersville
Marna Kirkham, 505 Thorngate Pl., Millersville
James & Doriney Seagers, 518 Thorngate Pl., Millersville
Steve Cote, 317 N George St., Millersville
Lucie Baldwin, 164 New Street, Millersville
Marian Hull, URS Corporation

**PUBLIC HEARING TO CONSIDER THE TEN YEAR COMPREHENSIVE PLAN
STRATEGIC UPDATE**

President Kirkham opened the public meeting followed by Mr. Arnold noting the individuals involved in the task of updating the Borough's Comprehensive Plan. Along with our consultant, Marian Hull from URS Corporation and the Planning Commission members were members from different aspects of the community; Mr. David Patterson, representing the businesses of Millersville, Steve Cote, representing the Ministries, Mike Leichliter, from Penn Manor School District and Roger Bruszewski, from Millersville University. In addition, Geoffrey Beers, from Student Lodging Inc. attended many of the meetings. Mrs. Hull proceeded to give a brief overview of the strategic update and how they took the analysis from the group and translated it into community priorities, planning goals and specific strategies.

August 28, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Weidinger, on behalf of the Planning Commission thanked Council for spending the money to do the update and recommended its adoption. He commented that the choice of bringing in a firm with a fresh eye was a positive move. He appreciated the public's participation during the meeting held at the high school and he stated the Planning Commission is already taking preliminary steps on some of the action items.

Mr. Kirkham complimented the Planning Commission for their hard work in the preparation of the final draft version presented tonight and thanked Marian Hull for their excellent work and presentation.

Mr. Cote, Pastor of Zion Church of Millersville stated although he is not normally a part of the intricate operations of the Borough, being invited to participate in this task demonstrated that you care about the communities opinion. He appreciated when he had the opportunity to speak his views that they weighed carefully what he had to say. Finally he sees this as a proactive plan and also supports adoption tonight.

With no further public questions or comment, President Kirkham closed the public hearing at 7:25 PM and began the regular Borough Council meeting.

MINUTES

A motion to approve the minutes for the July 24, 2012 Council Meeting was made by Mr. Gerber and seconded by Mr. Stager. With one correction to the name duplication of Ms. Jones under the "Others Present", the motion passed by a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the August 2nd Blue Rock Regional Fire Commission meeting. The Commission reviewed the financial reports to date stating they are at 51% of the annual expenses. By their September's meeting they anticipate having the 2013 budget. He announced all twelve members received an honorary membership to the fire company for their efforts in serving on the Regional Emergency Services Task Force. The Commission members held executive sessions to discuss the hiring of an Administrative Assistant. They narrowed the applicants to three, with the final decision being made by the Fire Commissioner, Duane Hagelgans.

Upon return of attendance, Mr. Howe, on behalf of Blue Rock Fire Rescue presented Millersville Borough with a framed photo showcasing the merged fire companies emergency vehicles.

MAYOR'S REPORT

Mayor Moriarty recognized the retirement of Glenn D. Creasy from the Streets Department as a Maintenance Worker II. He read from a certificate of appreciation which was presented to Mr. Creasy at an earlier date. The certificate mentioned his employment of over 26 years and that he contributed to the maintenance, safety and enhancement to the community of Millersville through his hard work and dedication. Mrs. Deal pointed out the gift presented from Council was a mantel style clock with a Coca-Cola emblem.

August 28, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mayor Moriarty reported that the monthly police report's statics were average or on the lower side of average. He contributes the lower than average findings to the increase patrols and focusing their efforts in catching the burglar. Chief Rochat noted there have been three more arrests in August and that our neighboring jurisdictions are having similar crimes but with different MOs. The Mayor mentioned a Neighborhood Watch meeting that was held after contacting the Chief of Police for assistance. Chief noted that neighborhood watches have been around since the 70's and are successful when neighbors get to know and watch out for one another.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe reported that new students arrived on campus for orientation on Wednesday with the help of Mayor Moriarty, other alumni volunteers and the JAM crew (Just Ask Me). He stated the appreciation of assistance from the Borough's Police Department who joined patrols with Millersville University Police Department during this week long event. The Fall Semester began yesterday and continues through December 14th. He was proud to announce Forbes listed MU as the top ranked PASSHE University and the Washington Monthly magazine listed them with a rank of 68; noting the only PASSHE School in the top 100. He announced the upcoming International Policy Conference will be held on September 27 & 28. He distributed copies of Millersville's Fall Cultural Events calendar and Homecoming Schedule of Events. Homecoming weekend will be held October 11-14. Mr. DiGuseppe also announced a housing fair has been scheduled for Thursday, November 1st from 11 AM to Noon and 1 PM to 2 PM. Also an off-campus information session is being planned for Saturday, November 3rd as part of the Parent/Family Symposium weekend. An off-campus resource guide has been produced by the collaborative effort of the Borough and the Office of the Vice President for Student Affairs.

Student Advisor, Connor Line announced the first football game is this Saturday against West Virginia. He also announced intramurals are starting as well as Organization Outbreak will be held at SMC next week.

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to accept the July, 2012 Financial Statements. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski announced receipt of the independent Auditor's report for the Liquid Fuels Tax Fund Examination which stated there were no instances of noncompliance or other matters that are required to be reported for the two year period ending December 2010.

WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber made a motion to approve the Resolution to adopt the Millersville Borough Comprehensive Plan Strategic Update dated June 1, 2012. The motion was seconded by Mr. Lastowski.

August 28, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mayor Moriarty asked Mrs. Hull to point out a couple examples or suggestions that the borough should do to get the ball rolling and be proactive. Mrs. Hull chooses her top priorities: One is to look at the future of Manor Avenue in terms of how you want it to serve in the economic development as a commercial area. She continued by saying the other two are large tasks but important tasks. First, look at the piece of land at the intersection of Manor Avenue and Millersville Road that has the potential of the greatest impact on the Borough. She feels it would be critical to be in the driver's seat and therefore the borough should prepare zoning or consider a specific site plan for this parcel. Lastly and noting having already come so far, is to continue working with the University on student housing to meet the needs of Borough residents and Millersville University students. With no further discussions the motion passed by a unanimous roll call vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-9

STREET COMMITTEE

Mr. Stager made a motion to allow the use of public streets for the annual Turkey Trot on Thanksgiving Day, Thursday, November 22nd. Mr. Gerber seconded the motion. With no discussions the motion passed with a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mrs. Miller made a motion out of committee to require the \$400 loan for the Skateboard area fencing to be paid by December 31, 2012. With no discussions the motion passed with a unanimous voice vote.

PERSONNEL COMMITTEE

Mrs. Deal made a motion out of committee to approve the Resolution to appoint Peter Rios to fill the vacancy on the Borough's Historic Commission with the term of office expiring on February 24, 2013. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-10

Mrs. Deal made a motion out of committee to approve the Resolution to appoint James D. Seagers to fill the vacancy on the Borough's Civil Service Commission with the term of office expiring on December 31, 2017. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-11

Mayor Moriarty performed the oath of office to Mr. James D. Seagers and welcomed him aboard.

August 28, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mrs. Deal made a motion out of committee to accept the resignation of Glenn D. Creasy, Maintenance Worker II effective on August 23, 2012. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal gave notification upon retirement of Mr. Creasy; the Maintenance Worker II position was advertised according to the AFSCME contract. Mr. Robert A. Fry has applied for the open position and having met the job requirements, the Borough Manager and Streets Department Superintendent recommended he fill the vacancy.

Mrs. Deal made a motion out of committee to advertise the Maintenance Worker I vacancy. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to advertise the Ordinance to amend the Non-Uniform employee pension plan to incorporate a restatement of the plan and to implement changes in the collective bargaining agreement. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to accept the resignation of Howard R. Bauman, Police Sergeant effective on August 12, 2012. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to make a conditional offer of employment for advancement for Officer Jason Scott to the rank of a Police Sergeant contingent upon receipt of written notification of successfully passing a psychological examination. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to make a conditional offer of employment for advancement for Officer Michael Schaeffer to the rank of a Police Sergeant contingent upon receipt of written notification of successfully passing a psychological examination. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to change the job description of the Accountant/Administrative Assistant to Finance Officer due to the additional responsibilities being performed. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to make the base salary for the Finance Officer \$46,000. Mrs. Sachs questioned and Mr. Arnold answered on the additional job responsibilities now being performed. With no further discussions the motion passed by a unanimous roll call vote.

PRESIDENT'S REPORT

Mr. Kirkham mentioned the opportunity for Council to attend the Lancaster County Boroughs Association (LCBA) meeting tomorrow morning to discuss the changes made to the new Borough Code.

BOROUGH MANAGER'S REPORT

Mr. Arnold announced upon request from State Senator Lloyd Smucker's office, he will be holding a Town Hall Gathering here at the Borough Office on Thursday, October 18th starting at 7 PM.

August 28, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

EXECUTIVE SESSION

After a brief recess, Council entered into an executive session at 8:32 PM to discuss a potential litigation issue.

ADJOURNMENT

Mr. Stager made a motion seconded by Mr. Gerber, to adjourn the meeting at 9:04 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle