

December 14, 2010
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, December 14, 2010 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by the Council President, Scott A. Bailey, followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Scott A. Bailey
Michael C. Kirkham
Jack W. Gardner (absent)
J. Philip Gerber

Richard M. Moriarty, Mayor
Philip A. Lastowski
Linda J. Deal
Lucinda L. Ridley

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
Jessie L. Ebersole, Millersville Borough Staff
John D. Rochat, Millersville Borough Chief of Police
Steven A. DiGuiseppe, Millersville University
Amanda Reilly, Millersville University Student Advisor
Kaitlyn Rodgers, Millersville University Student Advisor
Michael J. Weidinger, Planning Commission Chairman
Edward R. Saylor, Planning Commission Vice Chairman
James A. Kirk, Jr., 436 Herr Ave., Millersville

MINUTES

A motion to approve the minutes for November 23, 2010 Council Meeting was made by Ms. Ridley and seconded by Mr. Gerber. With no discussions the motion passed by a unanimous voice vote, with Mr. Bailey and Mr. Kirkham abstained.

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported that the first public Blue Rock Regional Fire Commission meeting is tomorrow, here in the Millersville Borough public meeting room at 6 PM.

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MAYOR'S REPORT

Chief Rochat reported on the monthly police report by stating that the statistics are as expected, higher than last year due to the economy. Chief also stated the police department has surpassed all of their revenue projections for the year.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe reported fall commencement will be held on Sunday, December 19th at 2 PM in Pucillo Gymnasium with an expected 463 graduates. The University will be closed for the holiday break from December 24th through January 2nd. Their Winter session will reopen on January 3rd followed by their Spring semester beginning January 18, 2011. Millersville University has just hired a new director, Mr. Harvey Owen, for the 42 North Prince Street location. The new Police Chief has not yet been selected at this time.

Ms. Kaitlyn Rodgers reported on the creation of a Library Advisory Board for the renovations coming to the Library. The new Board will begin meeting next year.

MILLERSVILLE 250th REPORT

Mr. DiGuiseppe reported on the Millersville 250th Committee calendar of events which will soon be starting with the new year. The first visual signs will be the hanging of the Millersville 250th street banners before the end of December. The kickoff event is scheduled for February 26th at Pucillo Gym. The event "Dancing through the Decades" will include dancing, dinner, photographs from over the years, fashion wear, fireworks and a special designed cake by the "Cake Boss" from New Jersey. Tickets will be sold for this event.

WASTE WATER COMMITTEE REPORT

None

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to approve the 2011 Budgets. He asked Mr. Arnold to give an overview on his budgetary information presented. As previously noted Millersville Borough has the largest tax exempt assessment in Lancaster County. Thirty three percent (33%) of our total assessment is tax exempt. The Borough continues to be the third highest position among millage rates throughout the County. Lancaster City's millage is 12.04 and Columbia Borough's is 8 mills, substantially higher than our 2011 budgeted consideration rate of 5.24 millage. Millersville Borough has been able to hold the millage rate at 4.85 for the last three years. Over that time frame cost of living increases have averaged about three percent. The Borough was able to absorb those cost of living expenses but has reached a point where an increase is necessary. We continue to take advantage of opportunities that come up. For instance, we refinanced our debt that saved approximately \$70,000 this year plus had the opportunity to reduce the total debt with some of the funds from the RACP grant money. We

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recovered \$20,000 of expenses on a FEMA snow grant and acquired roughly \$328,000 from CDBG and Urban Enhancement Funds for the major infrastructure project on West Frederick Street coming next year.

Mr. Arnold continued by stating the 2011 budget was balanced with an 8% average residential tax increase. The average residential property is assessed at \$123,440 producing a base tax bill of \$646.82 annually. This increase from a 4.85 to 5.24 millage rate reflects \$4.01 per month more to the average homeowner. To reduce the budget any further would require the reduction of public services, as seventy percent (70%) of our expenses is for labor and labor associated costs.

Mr. Bailey mentioned the concerns of some specific Capital expenditures that are in the other Funds budgets (not the General Operating Budget) and inquired on how those expenditures will be handled if the motion passes to accept all the budgets as a package. It was decided a separate motion will be made after acting on the motion currently on the table.

Mr. Lastowski commended the efforts of Mr. Arnold, the Managers and the Chief. With no further questions or discussions the motion passed by a unanimous roll call vote.

Mr. Lastowski made a motion that all 2011 Capital expenditures be brought to the Finance Committee for review and then recommendations to Council for final approval. Mr. Kirkham seconded the motion. Chief Rochat asked for clarification that the motion is for any Capital expenditure. Mr. Bailey confirmed as any significant expenditure. With no further discussions the motion passed with an unanimous voice vote.

The following recapitulates the individual fund budgets for 2011:

	Revenue	Expenses
• General Fund	\$ 2,935,669	\$ 2,935,699
• General Capital Reserve Fund	\$ 2,200	\$ 124,500
• Sewer Fund	\$ 1,633,710	\$ 1,627,525
• Sewer Capital Reserve Fund	\$ 590,115	\$ 2,494,488
• Solid Waste Management Fund	\$ 427,000	\$ 390,776
• Highway Aid Fund	\$ 134,692	\$ 69,000
• Educational Service Agency Fund	\$ 28,050	\$ 29,609

Mr. Lastowski made a motion out of committee to adopt the Ordinance to levy taxes upon all taxable real property within the Borough for general borough purposes for the year 2011 at the rate of 5.24 mills. With no discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK
ORDINANCE 2010-3

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PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber made a motion to approve the stormwater management plan for Millersville University's Osburn Hall contingent on meeting the Engineers comments. Mr. Kirkham seconded the motion. Mr. Bailey asked if the Planning Commission had any issues with the request. Mr. Weidinger stated they did not. With no further discussions the motion passed with an unanimous voice vote.

STREET COMMITTEE

None

SAFETY COMMITTEE REPORT

Mrs. Deal mentioned three Officers have entered and/or advanced in the Career Longevity Development program. Their status levels are contingent on receiving the results of clear drug tests. Matthew Hammer will remain at the status of Officer First Class. Michael Schaeffer and Jason Scott will advance to the Master Police Officer.

Mr. DiGuiseppe spoke briefly on the options being discussed for a fireworks display the night of the Millersville 250th opening ceremony. There have been some concerns on the liability of the company being considered as well as the safety to the area where they may be set off.

PERSONNEL COMMITTEE

Ms. Ridley stated the Personnel Committee will meet next week to continue discussions on the Manager's reviews and pay considerations.

Ms. Ridley made a motion, seconded by Mrs. Deal to reappoint Daniel C. Ziegler to the Vacancy Board for another year, effective January, 2011. With no discussions the motion passed with an unanimous voice vote.

Ms. Ridley announced the upcoming vacancy to the Historic Commission in February and the alternate member to the Zoning Hearing Board remains unfilled.

PRESIDENT'S REPORT

Mr. Bailey announced the Zoning Hearing Board issue is resolved. He felt the members did a fantastic job in hearing the case and managing some tense issues. He stated it was a difficult situation that was handled well by all members and participants.

EXECUTIVE SESSION

None

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BOROUGH MANAGER'S REPORT

Mr. Arnold asked for Council's consideration to accept the Millersville Borough 2011 Meeting Notice. Mr. Kirkham made the motion, seconded by Mr. Gerber. Mr. Bailey did not anticipate any reorganization, leaving everyone in their respective committees. With no discussions the motion passed with an unanimous voice vote.

Mr. Arnold asked for Council's consideration to the annual appointment to the Lancaster County Tax Collection Bureau. This member represents the municipalities in the Penn Manor School District; Millersville Borough, Manor Township, Conestoga Township, Pequea Township and Martic Township. Initial discussions would have the representation revolve from one municipality to another, however since the decision was made to finalize the Act 32 transition at the of end 2011, the thought would be for the current representative to continue through the end of the transition. The consideration of Council would be to reappoint Edward Arnold as the delegate and appoint Ryan Strohecker, from Manor Township as the alternate. Mr. Lastowski made the motion with Mr. Kirkham making the second. With no further discussions the motion passed with an unanimous voice vote.

ADJOURNMENT

Mr. Gerber made a motion seconded by Mr. Kirkham, to adjourn the meeting at 8:15 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,

Edward J. Arnold
Borough Secretary

EJA/jle