

**January 26, 2010**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 26, 2010 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by the Council President, Scott A. Bailey, followed by the pledge to the flag. A moment of silence was then observed.

**COUNCIL MEMBERS**

Scott A. Bailey  
Michael C. Kirkham (absent)  
Jack W. Gardner  
J. Philip Gerber

Richard M. Moriarty, Mayor  
Philip A. Lastowski (absent)  
Linda J. Deal  
Lucinda L. Ridley

**OTHERS PRESENT**

Edward J. Arnold, Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Andrew M. Boxleitner, Millersville Borough Streets Superintendent  
Jessie Ebersole, Millersville Borough Staff  
Michael J. Weidinger, Planning Commission Chairman  
Edward R. Saylor, Planning Commission Vice Chairman  
B. Keith Eshleman, Chief of Millersville Fire Company  
Steven A. DiGuseppe, Millersville University  
Patrick C. Weidinger, Millersville University  
James Buescher, Lancaster Intelligencer Journal / New Era  
James A. Kirk, Jr., 436 Herr Ave., Millersville  
Mr. & Mrs. Douglas LaPierre, 218 W. Frederick St., Millersville

**ANNUAL FIRE COMPANY REPORT**

Fire Chief, B. Keith Eshleman, presented the 2009 Millersville Company Fire Company Station 6-5 yearly report. Chief Eshleman thanked Council and each of the department heads of the Borough for their cooperation last year and he looks forward to working with them in 2010 as we move forward. Discussions were made on the mutual assistance of fire services in Lancaster County. Mr. Eshleman stated fire services in general are dependent on one another due to the lack of manpower. Manpower is the leading issue among all Lancaster County Fire Stations.

Mayor Richard Moriarty, along with other community leaders and Council members, presented Mr. Andrew M. Boxleitner with a certificate of recognition for his outstanding community service and his significant role as Millersville's Emergency Management Coordinator.

**January 26, 2010**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

**MINUTES**

A motion to approve the minutes for November 24, 2009 Council Meeting was made by Mr. Gardner and seconded by Mr. Gerber. With no discussions the motion passed by an unanimous voice vote.

A motion to approve the minutes for December 8, 2009 Council Meeting was made by Mr. Gardner and seconded by Mr. Gerber. With no discussions the motion passed by an unanimous voice vote.

A motion to approve the minutes for January 4, 2010 Council Reorganization Meeting was made by Mr. Gardner and seconded by Mr. Gerber. With no discussions the motion passed by an unanimous voice vote.

**CITIZEN'S REQUESTS OR CONCERNS**

Mrs. Anne LaPierre of 218 West Frederick Street voiced her concern with vehicles being parked on the grass for a long period of time. In her neighborhood these situations have created erosion and when it turns to mud it becomes a hazard. Her desire is to have these homeowners expand their parking with pavement or gravel to accommodate the need. Chief Rochat mentioned this issue has been discussed at length in the past but it was found to be difficult to enforce. Mr. Gerber agreed to re-visit the idea of an ordinance and/or other parking changes.

Mr. Douglas LaPierre stated his concern with the amount of trash that appears throughout his community. His request is to have the garbage better secured when it is placed curbside for pickup.

**REPORTS OF COMMITTEES OR BOARDS**

Mr. Gardner made a motion to advertise for the joint municipality meeting of Manor Township and Millersville Borough for the presentation by the Regional Emergency Services Task Force Committee for their findings and recommendations. Mrs. Deal seconded the motion. Mr. Bailey stated aside from Mr. Kirkham the March 4<sup>th</sup> date at 7 PM agreed with all elected officials from Manor and Millersville. He invited the public and welcomed their opinion on the future of the fire service.

**MAYOR'S REPORT**

The Mayor presented a summary showing the average activity over the last eight years of the monthly police reports. Chief stated the preliminary numbers for 2009 reflected a reduction in Part I crimes and noted the clearance rates have gone up. The audit of the final 2009 numbers should be in the next few weeks.

**MILLERSVILLE UNIVERSITY REPORT**

Mr. Steven DiGuiseppe announced Dr. James Cosentino, a biology professor, is coordinating a campus effort to support Haiti in two phases. Through his project called "Books for International Development" that ships books to impoverished countries, his shipper, Mallory

**January 26, 2010**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

Group, will fund a shipment of supplies. Dr. Cosentino is working with Lancaster Regional Hospital and their clinics to gather medical supplies for phase one and already has pallets of supplies ranging from children's crutches to antibiotics. The second phase will be to coordinate essential supplies donated by students, faculty and staff, which will be collected on campus at a centrally located bin. This container will be shipped at a later date. A list of needed supplies will be posted on the Millersville website.

Millersville University has been named to Kiplinger's Personal Finance list of "100 Best Values in Public Colleges of 2010." They were among the six Pennsylvania schools that made the list.

Mr. DiGuseppe also announced upcoming events including the open house scheduled for Saturday, February 6<sup>th</sup> which typically brings 700-1000 people to the Borough.

**PRESIDENT'S REPORT**

President Bailey presented the members of the 2010 Millersville Borough standing committees and meeting dates as follows:

**FINANCE COMMITTEE**  
Philip Lastowski, Chairman  
Mike Kirkham  
J. Philip Gerber

**SAFETY COMMITTEE**  
Linda Deal, Chairwoman  
Philip Lastowski  
J. Philip Gerber

**WASTEWATER COMMITTEE**  
Jack Gardner, Chairman  
Mike Kirkham  
Lucinda Ridley

**PERSONNEL COMMITTEE**  
Lucinda Ridley, Chairwoman  
Jack Gardner  
Linda Deal

**STREET COMMITTEE**  
Mike Kirkham, Chairman  
Linda Deal  
Lucinda Ridley

**PLANNING & BETTERMENT**  
J. Philip Gerber, Chairman  
Philip Lastowski  
Jack Gardner

Council President serves as ex-officio member of all standing committees

**REGULARLY SCHEDULED MEETINGS:**

**PRIMARY COUNCIL MEETINGS -- fourth Tuesday at 7:00 PM**

**SECONDARY COUNCIL MEETINGS -- second Tuesday at 7:00 PM**

**PLANNING COMMISSION -- first Wednesday at 7:00 PM**

**SPECIAL MEETINGS:**

**ZONING HEARINGS -- fourth Thursday at 6:30 PM as needed**

It was discussed and concluded that the ex-officio statement would be removed.

**January 26, 2010**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

Ms. Ridley made a motion to approve the standing committee membership as present with the removal of the ex-officio statement. Mrs. Deal seconded the motion. With no further discussion the motion passed by an unanimous voice vote.

**WASTEWATER COMMITTEE REPORT**

None

**FINANCE COMMITTEE REPORT**

Mr. Gerber made a motion out of committee to approve the November Financial Reports. With no discussions the motion passed with a unanimous voice vote.

Mr. Gerber made a motion out of committee to approve the December Financial Reports. With no discussions the motion passed with a unanimous voice vote.

Mr. Gerber made a motion out of committee to approve the budgetary adjustment to the Highway Aid Fund. The adjustment for \$12,000 was for ADA Curb expenses on Herr Avenue in 2008's budget that carried forward to 2009. With no further discussions the motion passed with a unanimous voice vote.

Mr. Gerber made a motion out of committee to approve the rental lease agreement with the Millersville Fire Company for the Borough owned property at 25 East Charlotte Street. Questions were asked and answered on the details of the lease, including the specifics of the roof repair and the Fire Company's uses. After no further discussions the motion passed by an unanimous roll call vote.

**PLANNING AND BETTERMENT COMMITTEE**

Mr. Gerber made a motion to approve the revised parking design for East Frederick Street between George Street to High School Avenue contingent on PennDOT's acceptance. Mr. Gardner seconded the motion. With no discussions the motion passed by an unanimous voice vote.

**STREET COMMITTEE**

Mr. Boxleitner mentioned that 2009 was our seventh year for the stormwater permitting with DEP. Each year we are required to inspect 25% of the outfalls, both public and private, and take samples for testing where needed. The results of our inspections showed no illicit discharges and to his knowledge there were no public complaints for construction runoff. Another part of our permitting process is public education. We educated through a pamphlet entitled "When It Rains, It Drains – understanding storm water and how it can affect your money, safety, health and the environment". There is also a link to DEP from the Borough's website. He also stated there were no volunteer programs for 2009. For 2010 Mr. Boxleitner stated he will continue inspections and will be completing the update to our stormwater map.

**January 26, 2010**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

**PERSONNEL COMMITTEE**

Ms. Ridley made a motion out of committee to approve a 3.4% management pay increase. Mr. Bailey clarified this does not preclude Council from moving forward with the intent to deal with management salaries on an evaluation and fact based increase. This percentage represents more of a cost of living change and the percent actually reflects the Consumer Price Index for the last 24 month period that the Management team did not receive a salary increase. The pay increase itself would come from the surplus set aside by Council's motion at the December 8, 2009 meeting and will not impact the 2010 budget. With no further discussions the motion passed by an unanimous voice vote.

Ms. Ridley made a motion out of committee to approve a 25 cent pay increase for part-time employees for 2010. With no discussions the motion passed by an unanimous voice vote.

Ms. Ridley made a motion to reappoint Mr. Michael F. DeBerdine III to the Civil Service Commission for another six year term ending December 31, 2015. Mrs. Deal seconded the motion. With no discussions the motion passed by an unanimous voice vote.

**SAFETY COMMITTEE REPORT**

None

**EXECUTIVE SESSION**

None

**BOROUGH MANAGER'S REPORT**

Mr. Arnold asked Council to consider making a motion to let the duties of the tax collector fall to the Borough Manager, as the Borough Code states, for collection of taxes if a citizen does not come forward with their intention before January 28, 2010. Mr. Gardner, seconded by Mrs. Deal, made the motion. With no discussions the motion passed by an unanimous voice vote.

**ADJOURNMENT**

Mr. Gerber made a motion seconded by Mr. Gardner, to adjourn the meeting at 8:37 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,

Edward J. Arnold  
Borough Manager

EJA/jle