

January 3, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL REORGANIZATION MEETING was held on Tuesday, January 3, 2012 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

OATH OF OFFICE

The Oath of Office was administered to the new Council Members present, Lynn M. Miller and Thomas R. Keller by Mayor Moriarty.

The meeting was called to order at 7:05 PM by Mayor Richard Moriarty followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal (absent)
J. Philip Gerber

Richard M. Moriarty, Mayor
Thomas R. Keller
Lynn M. Miller
James A. Stager (absent)

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Michael J. Weidinger, Planning Commission Chairman
Edward R. Saylor, Planning Commission Vice Chairman
Gary G. Hess, Planning Commission Secretary
Steven A. DiGuiseppe, Millersville University
James A. Kirk Jr., 436 Herr Avenue, Millersville
Marcus Greg Miller, 621 Crestgate Place, Millersville
Hilari Hinnant, 621 Crestgate Place, Millersville
Andrew and Shannon Paules, 647 Fourth Street, Lancaster
Nancy Yatabe, 995 Central Manor Road, Lancaster
Tracey Lynn Arriola, 326 ½ North George Street, Millersville
Judy Deleo, 148 Bender Mill Road, Lancaster
Kathleen Bennett
Gretchen Stark, 1787 Colonial Manor Drive, Lancaster

CITIZEN'S REQUESTS OR CONCERNS

None

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NOMINATIONS

Mayor Moriarty opened the nominations for Council President. Mr. Gerber nominated Mr. Michael Kirkham for the position of Council President and Mr. Lastowski seconded the nomination. It was moved by Mr. Gerber to close the nominations. A motion by acclamation to accept Mr. Kirkham as Council President.

The Mayor passed the gavel to President Kirkham.

President Kirkham accepted nominations for Vice President. It was moved by Mr. Gerber and seconded by Mrs. Miller to nominate Mr. Philip Lastowski as Council Vice-President. With no further nominations Mr. Lastowski was unanimously elected as Council Vice-President by voice vote.

Nominations were then accepted for Assistant Secretary. Mr. Lastowski with a second by Mr. Gerber nominated Mrs. Linda Deal for the position of Assistant Secretary. With no further nominations Mrs. Deal was unanimously elected as Council Assistant Secretary by voice vote.

It was moved by Mr. Gerber and seconded by Mr. Lastowski to appoint the Borough Manager, Edward J. Arnold, as the Borough Secretary and Treasurer. The motion passed by a unanimous voice vote.

It was moved by Mr. Lastowski and seconded by Mr. Gerber to retain the current professional service providers to the Borough as follows: Solicitor – Josele Cleary, from Morgan, Hallgren, Crosswell & Kane; Borough Engineer – Robert A. Visniski from RAV Associates, Inc.; Borough Auditor – Jill E. Gilbert from Trout, Ebersole & Groff, LLP; Labor Counsel – Susan R. Friedman from Stevens & Lee; Waste Water Treatment Plant Engineer – Steven Huntzinger from CET Engineering Services; and Sewer Enforcement Officer – David L. Lockard. The motion passed by a unanimous voice vote.

Mr. Gerber made a motion to re-appoint Mr. Daniel Zeigler to the Vacancy Board for another year. Mr. Lastowski seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Gerber, seconded by Mr. Lastowski, made a motion to adopt the Resolution to appoint the Manor Township Assistant Manager as the Borough's delegate and Millersville Borough Manager as the alternate delegate to the Lancaster County Tax Collection Bureau Executive Committee. Mr. Arnold explained this appointment represents the five municipalities in the Penn Manor School District and it was previously discussed by those five municipalities that they would alternate the representation on this board yearly. With no further discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-1

PRESIDENTS COMMENTS

Mr. Kirkham stated his intention to form the standing committees by tomorrow and asked that Council email him with any preferred assignments before noon. Mr. Arnold asked Council to consider the tentative schedule presented for the Borough's Council, Committee, Boards and Commission meetings remain the same as previous years.

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Mr. Kirkham thanked Council for their confidence in electing him as President. He congratulated and welcomed the three new Council members. He expressed his sincere thanks to past member, Jack Gardner and recognized his almost 30 years of service to the borough, as well as, the service of the past President Scott Bailey and Council woman Marilyn Sachs. He stated his philosophy that Council is elected to represent all the citizens, and that they trust Council will use good judgment in decisions and leadership of the Borough. He asked that Council always remember that they represent all of the citizens of the Borough and consider that fact when voting on any issue. He continued that at all times they need to consider the ramifications of their actions and how it will or will not benefit the citizens of the Borough. He thanked the efforts of the Mayor who has strengthened the Town and Gown relationship with Millersville University over the years. He acknowledged the history of Millersville and the recent celebration of Millersville's 250th anniversary led by Mary Ann Gerber and Steve DiGuissepe. He also thanked the Millersville Business Association for supporting new growth within the community. He gave a personal reflection of his blessings for his life in America with his wife and children. In closing he wished all the Council members, Chief of Police, the employees of the Borough and the citizens a happy, healthy and prosperous New Year and he looks forward to serving all.

BOROUGH MANAGER REPORT

Mr. Arnold asked for Council's consideration to approve the annual advertisement for the monthly Council meetings, including the Committees and the Boards and Commissions contingent on the Council President making the assignments and everyone being able to make the dates and times as scheduled. It was decided that when the standing committees were finalized the advertisement of such would be placed.

Mr. Arnold mentioned it's been a while since the Borough has had an elected tax collector who wants to follow through with the procedures, process and work of the position especially when you consider the resolution which sets the compensation at a dollar per year. Mr. Arnold has been in communications with newly elected Mr. Marcus Greg Miller on how he envisions this could work in an effective and cost efficient manner. An agreement has been developed by the Borough's Solicitor and Mr. Arnold asked Council to review and give comment within a day. If Council is supportive of the agreement, he will give it to Mr. Miller for consideration. Mayor Moriarty asked Mr. Miller about his desire in having the roll of the tax collector given the fact that it is not a high paying job. Mr. Miller would like to have a say in the collection of taxes for the citizenry of the Borough; however, is his willing to pass most of the tax collection responsibility to the Borough Manager by having him deputized. He wants to be "more or less a figure head". However, he said he would like to be part of the process and be involved. Mr. Lastowski asked how this will benefit the citizens of the Borough. Mr. Miller thinks the position should be held by someone who is separate from the government, for checks and balances purposes. He would like to verify that the tax collections go into the correct revenue budget lines and the taxes are used appropriately.

Mr. Miller stated he will be taking the course to become a qualified tax collector. Mr. Lastowski mentioned the Borough hires an outside accounting firm to perform annual audits for such checks and balances. Mr. Arnold clarified the role of the tax collector is for the collection of taxes only. The general operating budget and how those funds are the responsibility of Council.

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ADJOURNMENT

Mr. Lastowski made a motion seconded by Mr. Gerber, to adjourn the meeting at 7:45 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Manager

EJA/jle