

July 23, 2013
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, July 23, 2013 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal
J. Philip Gerber

Richard M. Moriarty, Mayor (absent)
Thomas R. Keller
Lynn M. Miller (absent)
James A. Stager

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Susan A. McCullough, Millersville Borough Staff
Michael J. Weidinger, Planning Commission Chairman
James A. Kirk, Jr., Zoning Hearing Board member
Steven A. DiGuseppe, Millersville University
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
William and Stacy Reinert, 20 N Duke St., Millersville
Carol A. Thomas, 170 W. Charlotte St., Millersville
Zac Reitnauer, 305 S. Duke St., Millersville
Shelby Jorkasky, 448 Manor View Dr., Millersville
Caroline Hoffer, Barley, Snyder, Millersville Commons
Erik Harmon, Light-Heigel & Assoc., Millersville Commons

MINUTES

A motion to approve the minutes for the June 25, 2013 Council Meeting was made by Mr. Gerber and seconded by Mr. Lastowski. With no discussions the motion passed by a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

Mr. Michael Weidinger of 146 Victoria Road voiced his concern with the commercial vehicles/equipment parked along a residential road overnight and over the weekend. Mr. Arnold explained that the vehicles and equipment was the subcontractor for the Lancaster City water utility services being replaced on Blue Rock Road. Mr. Arnold further explained that the Borough doesn't always have control over the staging of the equipment (i.e. on a PennDOT permitted project). He stated at the time the parking concern was brought to his attention that he had communications with the subcontractor on alternatives.

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Ms. Shelby Jorkasky of 448 Manor View Drive asked how to get information about a reported burglary in her neighborhood. Chief Rochat stated there were some burglaries throughout the Borough and invited her to stop by the Police office for further information on specific burglaries in her neighborhood.

Ms. Carol Thomas of 170 West Charlotte Street requested information and a map on the North/South Duke Street and West Frederick Street intersection. Mr. Arnold presented an aerial view of the proposed plan and gave a brief explanation of the proposed project. The revised proposed plan will have one traffic light at the new, South Duke and West Frederick Street intersection. It would include the completion of a sidewalk to Manor Township on Letort Road which would enable pedestrian traffic to move safely. He continued to explain that there are two homes that will end up either demolished or moved, as well as two homes that will require taking off some of their back yards to make this work. The Borough has had many discussions with PennDOT and looked at various alternative plans. However, those plans would have required taking more homes, due to the line of sight requirements. We preferred this proposed plan as it minimizes the impact to everyone concerned.

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the annual meeting held with the Borough's Pension Plan representatives. The Police Pension Plan has shown a 10.2% rate of return for the year with 11 active participants and 5 current pension recipients. While the Non-Uniform Pension Plan has shown a 11.3% return for the year, has 17 active participants and 5 current pension recipients.

Mr. Lastowski commented on the Blue Rock Regional Fire Commission meeting that was held July 11th. He stated the Fire Commissioner is working on the 2014 budget with expectations of the budget being about the same or slightly less. He announced the Fire District has received a \$52,000 grant from the Office of the State Fire Commissioner for replacing vehicle computers. The Fire Commissioner is applying for the SAFER grant for recruitment and retention purposes. Recruitment and retention is an ongoing major issue.

MAYOR'S REPORT

Chief Rochat commented on the monthly police report which continues to see an increase in activity. They answered 219 calls for the month of June. He discussed a few of the ongoing cases as well as some that were solved. He further reported that after required testing, Civil Service Commission will have 19 applicants to interview for the replacement Officer and the additional Police Officer position. President Kirkham stated his pleasure in seeing the 35.1 miles of bicycling patrolled.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe reported the Governors of the Pennsylvania State System of Higher Education (PASSHE) recently approved a \$194 tuition increase for the 2013-14 academic year. PASSHE will remain the lowest cost option among all four-year colleges and universities in the Commonwealth. This is a 3% increase, with in-state tuition now at \$6,622 per academic year. Despite the increase, there are eminent reductions to be made at the local level. PASSHE is

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expected to receive the same state funding this year and noted that this amount will only cover about one-fourth of the operating costs of the 14 PASSHE universities.

Mr. DiGuiseppe announced the Millersville Community Parade nominations for Grand Marshal are open through August 2nd for the 2013 Parade. The Grand Marshal is selected each year based on his or her significant contributions to the Millersville community.

Mr. Gerber gave an update on the sale of bricks for the Veterans Memorial. There have been over 600 bricks sold to date. It was also noted that they are still accepting contributions.

FINANCE COMMITTEE

Mr. Lastowski made a motion out of committee to accept the June, 2013 Financial Reports as presented to the Committee by Borough Manager, Ed Arnold. President Kirkham asked if we should anticipate any concerns with staying on budget in the second half of the year. Mr. Arnold replied that much of our budget is labor related and that it will take a number of months to fill the vacant police position. This will result in having a balance of funds in that expense line item which can help in the event that you over run somewhere else. Additionally, thanks to Student Lodging whose dormitory project falls under our permitting, we expect to have an increase in revenue that we did not expect initially. Therefore, we anticipate ending the year with a positive balance. With no further discussions the motion passed by a unanimous voice vote.

WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber introduced Mr. Erik Harmon from Light-Heigel Associate and Ms. Caroline Hoffer from Barley, Snyder representing Blackford Development. Mr. Harmon presented exhibits which illustrate the changes the developer is proposing. These changes are a result of negotiations with a financial institution tenant which insisted on being located along route 741. What they are proposing would be a swap of locations in pads for the bank and the retail/restaurant. There is no change in the size of the 15,000 square feet retail/restaurant; however the bank will be slightly smaller at 2700 square feet. Overall there is a slight reduction in the impervious area and the stormwater management has largely remained the same; needing only to be modified slightly to the new configuration. Per the Planning Commission's request, an addition of a cross walk, curbs and ramps are being incorporated at the south end of Comet Drive to accommodate pedestrian access. At this time, they are requesting a waiver for the preliminary and final plan requirements for the revised site plan. Mr. Stager noted the reduction in parking spaces and inquired whether this will still meet our code requirement. Mr. Harmon stated the losses in parking spaces are six less devoted to the bank site and five less for the retail/restaurant. He continued by stating they did their best to minimize the losses to the retail/restaurant knowing that had the greater parking demand. Through occupancy in the retail/restaurant, the number of spaces per code will be controlled. Mr. Gerber made a motion to approve the waiver request on the condition that the Borough's Engineer's recommendations are met. Mr. Lastowski seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

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STREET COMMITTEE

Mr. Lastowski mentioned that at the Street Committee meeting, President Kirkham was given a one-time permission by Council to vote in order to make quorum. At this Street Committee meeting they were also given the responsibility to review and award the lowest, qualified bidder for both the Veterans Memorial and the West Frederick Street Infrastructure Phase II projects. The Veterans Memorial project was awarded to the one and only bid from Doug Lamb Construction, Inc. in the amount of \$61,350 contingent on the Solicitors review of the bid documents and bid bond. The West Frederick Street Infrastructure Phase II project was awarded to Pennsy Supply in the amount of \$844,472.50 also contingent on the Solicitors review of the bid documents and bid bond. The other bids presented for the West Frederick Street Phase II project were Reamstown Excavating at \$876,082.75, Anrich, Inc. at \$916,000, Handwerk Site Contractors at \$1,117,273.98 and Doli Construction Corp. at \$1,166,160. It was noted that both of these project bids were less than budgeted. Mr. Stager made a motion to support the decisions of the Street Committee in awarding the project bids as stated. Mr. Keller seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the Resolution supporting the North/South Duke Street corridor upgrade project. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2013-8

SAFETY COMMITTEE REPORT

Mr. Gerber mentioned the discussions that were made on the repayment of the \$400 for the skate park fence. Mrs. Miller will contact the group and pursue collection. He also mentioned the results of the quick ticket process for the period from May 8th through June 27th. There were 44 quick tickets issued, only 1 second notice and 1 fine for \$50 issued. Mr. Gerber continued mentioning discussions on the enforcement of the Borough Code for visible house numbers. Mr. Tuscan will draft a notice to be included in the next mailing of Sewer/Trash bills and continue enforcement during rental inspections.

PERSONNEL COMMITTEE

Mrs. Deal made a motion to advertise an amendment to the Borough's Code of Ordinances to revise regulations governing the Police Pension Plan to reflect the arbitration award. Mr. Stager seconded the motion. Mr. Arnold mentioned there will also be a resolution that will come forward with this ordinance to state the elimination of contributions to the Police Pension Fund in calendar year 2012. With no further discussions the motion passed by a unanimous voice vote.

PRESIDENT'S REPORT

None

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BOROUGH MANAGER'S REPORT

Mr. Arnold mentioned the start date of West Frederick Street Infrastructure Phase II is moving back to possibly mid-late August. It is anticipated that the infrastructure part of the project will be completed this year; however, the Contractor will most likely need to come back next year to finish the street overlay.

EXECUTIVE SESSION

None

ADJOURNMENT

Mr. Gerber made a motion seconded by Mr. Stager, to adjourn the meeting at 8:10 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle

