

July 26, 2011
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, July 26, 2011 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by the Council Vice President, Michael Kirkham, followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Scott A. Bailey (absent)
Michael C. Kirkham
Jack W. Gardner
J. Philip Gerber

Richard M. Moriarty, Mayor (absent)
Philip A. Lastowski
Linda J. Deal (absent)
Marilyn W. Sachs

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
Jessie L. Ebersole, Millersville Borough Staff
John D. Rochat, Millersville Borough Chief of Police
Steven A. DiGuseppe, Millersville University
Gary G. Hess, Planning Commission Secretary
Elaine Jones, Lancaster Intelligencer Journal / New Era
Susan A. McCullough, Millersville Borough Staff
Barry McCullough and Grace Penatzer
Jim Stager, 404 Manor View Dr., Millersville
Marshal Lieberman, 520 Lincoln Ave., Downingtown

MINUTES

A motion to approve the minutes for June 28, 2011 Council Meeting was made by Mr. Gardner and seconded by Mr. Lastowski. With no discussions the motion passed with a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Gerber reported on a plan request brought before the Historic Commission for the property located at 182 Kready Avenue. Their proposal was found to be reasonable and the Commission recommended granting the permit.

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Mr. Lastowski reported on the presentation given by Buffy Tucker from The Standard and Tom Kern from Future Care Solutions at the Police Pension Fund Committee meeting. Ms. Tucker reviewed Standard's investment policy and how they watch performance indicators of our investment companies. She presented a current status report that showed the fund balances have recovered from the events of the 2008 economic downturn. The current balance as of June 30, 2011 for the Police Pension plan is \$3,308,357 and the Non-Uniform Pension plan balance is \$1,688,586.

Mr. Lastowski reported on the Blue Rock Regional Fire District meeting held on July 7th. Items discussed were the 2012 budget being prepared by the Fire Commissioner, Duane Hagelgans, which should be ready by their next meeting in August, the operations agreement being drafted between the Fire District and the Blue Rock Fire Rescue and the location of the Fire Commissioners Office, which a layout design has been proposed for the Millersville Fire Station building.

MAYOR'S REPORT

Mr. Kirkham took great pleasure in presenting a special commendation to Susan A. McCullough for the planning and execution of the Millersville 250th anniversary celebration in the Freedom Memorial Park held on June 26, 2011. Her event planning and organization skills, professionalism, communication skills and her pleasant demeanor made this a memorable community event. Mr. Kirkham thanked Sue's husband and mother for their family support in allowing all the time she put forth for this community event.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe announced Student Memorial Center's ribbon cutting and dedication of the clock tower and atrium honoring Robert L. Slabinski, former CEO of Student Services, Inc. The building renovations should be completed by January, 2012. Mr. DiGuseppe updated Council on the State budget cuts. He stated Millersville University is grateful that legislature did not find it necessary to reduce the appropriation as originally proposed, 52%, the 18% budget reduction for PASSHE is one of the largest decreases of state support in the nation. Even though the Board of Governors has raised the University's semester tuition by \$218 and their technology fee by \$58 per semester, the reduced revenues coupled by increased costs still reflect a budget gap of \$2.34 million.

MILLERSVILLE 250th REPORT

Mr. DiGuseppe announced a new event scheduled for the Millersville 250th. On September 3rd the Lancaster Barnstormers will host a Community Night to recognize Millersville's 250th anniversary with a lowered admission price of \$2.50 per person. There will be pre-game specials and recognitions details to come next week.

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WASTE WATER COMMITTEE REPORT

None

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to approve the June, 2011 Financial Reports. With no discussions the motion passed with a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the Pennsylvania State Association of Boroughs recommended policy and procedures for administration, processing and procurement of professional services contracts as required by PA Act 44 of 2009. This procedure would be used for seeking another pension plan management firm. With no discussions the motion passed with a unanimous voice vote.

Mr. Lastowski made a statement to postpone one more motion out of the Finance Committee until after the Planning and Betterment's report.

PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber reported the Planning Commission had interviewed a few companies that presented proposals for the Borough's Comprehensive Plan update. From those interviewed the Planning Commission recommended the URS Corporation out of Philadelphia. Mr. Gerber made a motion out of committee to award the contract to URS Corporation for the proposal in the amount of \$20,174. Mr. Gardner mentioned the Borough had a good range of applicants that applied but thought this firm had little experience in Lancaster County. Mrs. Sachs referenced URS has had experience in Lancaster County with a Manheim Central regional plan, encompassing Manheim Borough, Penn and Rapho Townships. With no further discussions the motion passed by a 4-1 roll call vote, with Mr. Gardner opposed.

Mr. Gerber made a motion out of committee to approve the First Amendment to the Contract with Eagle Disposal of PA Inc. for the collection of waste and recyclable material from residential units at Windsor Court. The contractor has agreed to collect twice a week the 20 townhouse dwellings from a dumpster at no additional costs and continue with the normal recycling containers at curbside pickup. Mr. Arnold explained the dumpster enclosure installation and the estimated recovering period for the costs. With no further discussions the motion passed with a unanimous voice vote.

Mr. Lastowski made a motion out of the Finance Committee for the approval of the budget adjustment to the General Capital fund in the amount of \$23,000 for the Borough's ten year comprehensive plan update. Mrs. Sachs stated she would like to find a way not to increase the budgeted amount in the General Capital fund by taking it from the line item for the Gazebo project that has been put on hold for this year. She further stated she would prefer to not take any of the money from the General Capital fund and find the money in the General Operating fund. Mr. Arnold stated it doesn't matter from a financial perspective whether we reduce the budget amount of the Gazebo line item or add the line item in the General Capital fund. Council has agreed to the contract and have committed to the dollars but the decision where the money comes from does not need to be made tonight. Mr. Arnold added we can research the option of finding the money in the General Operating fund but noted this is a Capital expenditure because it is a ten year investment. Mr. Lastowski then withdrew the motion out of committee.

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Mr. Lastowski thanked Chairman, Weidinger and the Planning Commission members for their work in reviewing the various proposals and for their recommendation of the URS Corporation.

STREET COMMITTEE

Mrs. Sachs made a motion out of committee to advertise for the Snow Removal Contract. With no discussions the motion passed with a unanimous voice vote.

Mrs. Sachs made a motion out of committee to approve the use of public streets for the Four Diamonds Fund 5k run to be held on September 24th. With no discussions the motion passed with a unanimous voice vote.

Mrs. Sachs made a motion out of committee to advertise the amendment to Chapter 350 Vehicle and Traffic to include additional no parking signs on Windgate Court, Stonegate Court and Murrycross Way. With no discussions the motion passed with a unanimous voice vote.

Mrs. Sachs made a motion out of committee to support the Resolution to submit a grant application to the Pennsylvania Liquor Control Board for the purpose of reducing underage and dangerous drinking in order to satisfy the requirements of the grant application. With no discussions the motion passed with a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION 2011-6

SAFETY COMMITTEE REPORT

None

PERSONNEL COMMITTEE

Mrs. Sachs made a motion out of committee to appoint Mary Ann Gerber to fill the vacancy on the Civil Service Commission with a term expiration date of December 31, 2013. With no discussions the motion passed with a unanimous voice vote.

PRESIDENT'S REPORT

None

BOROUGH MANAGER'S REPORT

Mr. Arnold gave an update on the progression of the West Frederick Street Infrastructure project. The asphalt surface has been removed; temporary water lines are in place and operable and the PP&L poles should be scheduled for removal by the end of the week.

Mr. Arnold announced the Glen Oaks Drive project is scheduled to start August 1st. There will be temporary road closures with that project and residents will be notified.

Mr. Arnold asked for Council's approval to enter into an agreement with the City of Lancaster for reimbursements for the West Frederick Street project. The costs were arrived at by our Engineer and the language of the contract were prepared and agreed to by both Solicitors. The reimbursements are for the water line replacement as well as a portion of the street.

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Mr. Lastowski, seconded by Mr. Gardner made a motion to enter into the reimbursement agreement with the City of Lancaster. With no discussions the motion passed with a unanimous roll call vote.

Mr. Arnold mentioned the municipalities are looking to advertise the Earned Income Tax Ordinance in the month of September. He is working on a joint advertisement for those municipalities who agree to use our Solicitor for advertising in order to reduce costs.

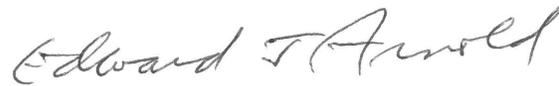
EXECUTIVE SESSION

None

ADJOURNMENT

Mr. Gardner made a motion, seconded by Mr. Gerber to adjourn the meeting at 7:56 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle