

**June 22, 2010**

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 22, 2010 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by the Council President, Scott A. Bailey, followed by the pledge to the flag. A moment of silence was then observed.

**COUNCIL MEMBERS**

Scott A. Bailey  
Michael C. Kirkham  
Jack W. Gardner  
J. Philip Gerber

Richard M. Moriarty, Mayor  
Philip A. Lastowski  
Linda J. Deal  
Lucinda L. Ridley

**OTHERS PRESENT**

Edward J. Arnold, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Susan A. McCullough, Millersville Borough Staff  
Michael J. Weidinger, Planning Commission Chairman  
Steven A. DiGuiseppe, Millersville University  
James Buescher, Lancaster Intelligencer Journal / New Era

**HEARING TO DISCUSS NEEDS IN THE COMMUNITY WHICH CAN BE ADDRESSED WITH FUNDS AVAILABLE UNDER LANCASTER COUNTY'S FISCAL YEAR 2011 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND TO COMMENT ON THE WEST FREDERICK STREET INFRASTRUCTURE PROPOSED PROJECT**

Mr. Arnold opened discussions with a statement listing the nine primary goals and objectives of the project for the CDBG program which is funneled thru the Lancaster County Housing and Redevelopment Authorities:

1. To provide decent affordable housing, both rental and owner occupied
2. To expand public sanitary sewer service
3. To upgrade public infrastructure
4. To assist in the provision of human services
5. To improve and expand emergency shelters, transitional housing facilities and supportive services for homeless persons to improve their living situations
6. To provide economic development opportunities
7. To expand and improve public water resources
8. To provide or improve basic community facilities
9. To improve accessibility for persons with disabilities

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Our project meets at least five if not more of the nine criteria. He elaborated on the major items of the proposed infrastructure improvement project, specifically, the pedestrian and traffic safety concerns. PP&L poles which are located in the center of the sidewalk on the south side of West Frederick Street make it very difficult for anybody without a disability, let alone someone with a disability, to maneuver down the sidewalk. In addition there are stormwater concerns with this street due to an aged conduit under West Frederick Street. This conduit is constructed of old stone and brick laid by hand originally. In addition, there are a number of historic classified properties which with the replacement of the infrastructure will guarantee this neighborhood to withstand into the future. There are also some economic development potentials with some small personal type businesses located toward South Prince Street. Better access to this area will increase the possibilities for business success, expansion and improve the chance of occupancy for the vacant buildings. The total project costs are estimated at \$992,488 with CDBG amount requested in the amount of \$250,000.

It was noted we have recently applied for an Urban Enhancement Fund grant, so together we could end up with approximately 50% of the one million dollar project being paid for through grant mechanisms.

Mrs. Deal mentioned the need for the continuation of sidewalk to North Duke Street. Mr. Arnold anticipates that concern to be addressed with the transportation improvements of West Frederick and Duke Streets intersection, along with the continuation of infrastructure replacement on West Frederick from South Prince to South Duke Streets.

There were no further public comments.

A motion to close the public hearing was made by Mr. Kirkham and seconded by Mr. Gardner. The motion passed with a unanimous voice vote.

**MINUTES**

A motion to approve the minutes for May 25, 2010 Council Meeting was made by Mr. Kirkham and seconded by Mr. Gerber. With no discussions the motion passed by a unanimous voice vote, with Mr. Lastowski abstaining due to his absence.

**CITIZEN'S REQUESTS OR CONCERNS**

None

**REPORTS OF COMMITTEES OR BOARDS**

Mr. Gardner gave a report on the Park Committee meeting. The Skateboard park has two more obstacles to construct but the lack of funds has stopped their development. They would like to hold a fundraiser of some sort in the Park. It was brought to the attention of Council that there have been several violations to the Rules and Regulations which warrant action for public safety. It was determined another warning sign will be installed and with the proof of minutes documenting the passing of the Skateboard Park Rules, Chief Rochat concluded he can start issuing citations. Council will ask the organizers of the Skateboard park to attend the next Park Committee meeting, followed by the normally scheduled Council meeting, to address the self policing of the set rules and regulations. If there is no resolution, then the Skateboard park will be locked-up and closed.

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**MAYOR'S REPORT**

Mayor Moriarty commented on the monthly Police Report as having a higher than normal calls for service. Chief Rochat gave comments relating to current cases.

Chief noted he applied and was awarded an AED (Automated External Defibrillator) through the Lancaster Heart Association.

The Mayor and Chief attended a retirement for Millersville University Chief Silcox. The Mayor is very proud to have been able to express the excellent working relationship between the two Chiefs. Chief Rochat was appreciative to have been invited to sit on the Search Committee for the replacement of Chief Silcox. He looks forward to building another strong relationship with the new Chief.

Mayor Moriarty commended and gave thanks to Chief Rochat for the establishment of the Career Longevity Development program. He in turn commended Council for going along with the Career Longevity program. Chief Rochat stated it is easy when working with a fine group of Police Officers of which he currently has employed.

**MILLERSVILLE UNIVERSITY REPORT**

Mr. Steven DiGuseppe reported on upcoming entertainment events which could draw thousands of people into the Borough this summer. He also announced family members of incoming Millersville University students are invited to attend an orientation program on June 26<sup>th</sup>, July 12<sup>th</sup> or July 24<sup>th</sup>, 2010. At that time parents will have the opportunity to become familiar with the Campus and the Millersville Community.

Mr. DiGuseppe commented on the two major construction projects underway, the Visual and Performing Arts Center and the renovations to the Student Memorial Center, both of which are scheduled for completion by the end of 2011.

**WASTE WATER COMMITTEE REPORT**

None

**FINANCE COMMITTEE REPORT**

Mr. Lastowski made a motion to approve the funding request application to obtain funds from the Lancaster County's Fiscal Year 2011 Community Development Block Grant (CDBG) Program in the amount of \$250,000 for the West Frederick Street Infrastructure improvement project. Mr. Gardner seconded the motion. With no further discussions the motion passed with an unanimous voice vote.

**PLANNING AND BETTERMENT COMMITTEE**

Mr. Gerber remarked on the lengthy meeting held to discuss the Historic Preservation Ordinance and to let Council know there is still more work to be done.

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**STREET COMMITTEE**

Mr. Arnold requested authorization from Council to have our Solicitor review the significant changes that are necessary to the existing Street Ordinance and the street references that require modification in our Subdivision and Land Development Ordinance. Two of those major changes are the requirement of a flowable backfill concrete mix to trenches and street surfaces that will prevent settling afterwards and the introduction of a degradation fee to defray the costs for resurfacing due to street openings and excavations. Council was in agreement to proceed with the legal review of these Ordinances.

Mr. Kirkham commented on other issues the Street Committee is currently working on, such as a Certificate of Occupancy program, the renewal of the Snow Contract and Millersville University signs. All of which will be brought back to Council when finalized.

Mr. Kirkham made a motion to allow the closure of South George Street from July 1<sup>st</sup> to August 13<sup>th</sup>, 2010 for B.R. Kreider & Son Inc. to perform renovations subject to approval of our Street Superintendent, Chief of Police, Emergency Services and the placement of appropriate signage. The motion was seconded by Mr. Gerber and passed by unanimous voice vote.

Mr. Kirkham announced the Borough Resident letter issued in advisement for the following streets to be seal-coated by Asphalt Paving Systems Inc. starting tomorrow, June 23<sup>rd</sup>:

1. Green Hills Drive from Millersville Pike to Fresh Meadow Drive
2. Pilgrim Drive from Millersville Pike to Fresh Meadow Drive
3. Fresh Meadow Drive from Pilgrim Drive to Blue Ridge Drive

**PERSONNEL COMMITTEE**

Ms. Ridley announced there is a vacancy on the Planning Commission and an email of interest received from an individual. Since there is a format recently put in place to fill vacancies, that submission of interest will be brought forward to the Personnel Committee at their next meeting in order to follow procedures.

**SAFETY COMMITTEE REPORT**

Mrs. Deal discussed a meeting was held and another work session with Manor Township is scheduled for June 29, 2010. Work has progressed between the two municipalities on an agreement for Emergency Services and to assure the result will be brought to Council before any action is taken.

Mrs. Deal noted with the start of the Career Longevity Development program a few changes are needed to fine tune the plan. These changes will be red-lined and brought forward to Council this month. The Police are in agreement with the changes.

**PRESIDENT'S REPORT**

None

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EXECUTIVE SESSION

None

BOROUGH MANAGER'S REPORT

Mr. Arnold gave highlights of the LCTCB meetings recently attended including an Earned Income Tax Ordinance that each municipality will need to pass, the start of the accelerated tax collection as early as January 1, 2011, the implementation of a non-resident EIT and the discussion of how much business LCTCB may want to contract outside of Lancaster County. He also announced his intention to seek cost sharing of our Solicitor's review of the EIT Ordinance with other Boroughs that use Morgan, Hallgren, Crosswell & Kane services at the next LCBA meeting being held tomorrow, June 23<sup>rd</sup>.

ADJOURNMENT

Mr. Lastowski made a motion seconded by Mr. Gerber, to adjourn the meeting at 8:37 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,

Edward J. Arnold  
Borough Secretary

EJA/jle