

June 26, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 26, 2012 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:02 PM by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal
J. Philip Gerber

Richard M. Moriarty, Mayor
Thomas R. Keller
Lynn M. Miller (conference call connection)
James A. Stager

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Roachat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Michael J. Weidinger, Planning Commission Chairman
James A. Kirk, Jr., Zoning Hearing Board Vice Chairman
Patricia Coulson, Millersville University
Connor Line, Millersville University Student Advisor
Sarah Evarts, Penn Manor High School Student Advisor
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Jack Gardner, 29 Fresh Meadow Dr., Millersville
Hilari Hinnant & M. Greg Miller, 621 Crestgate Pl., Millersville
Bill & Gogi Hess, 33 Pilgrim Dr., Millersville
Anne and Doug LaPierre, 218 W Frederick St., Millersville

HEARING TO DISCUSS NEEDS IN THE COMMUNITY WHICH CAN BE ADDRESSED WITH FUNDS AVAILABLE UNDER LANCASTER COUNTY'S FISCAL YEAR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND TO COMMENT ON THE WEST FREDERICK STREET INFRASTRUCTURE PHASE II PROPOSED PROJECT

Mr. Arnold opened discussions with an explanation that the hearing is to gather input from the public on any other community development type projects that they believe should be given attention. He then proceeded to describe the project as a continuation of the current West Frederick Street Infrastructure project. This phase will pick up where we left off at the Barber Shop (113 West Frederick Street) and continue to the Grace United Methodist Church at 165 West Frederick Street. The only difference is the bricks will not be included in the sidewalk. The project will include new curbs, new sidewalks, replacing the water line, sewer line, stormwater lines and the road surface. He added he is in communication with PennDOT for their help in funding this project. The application will be submitted to the Lancaster County Housing

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and Redevelopment Authorities who handle the CDBG program. He further explained that we will be competing with other municipalities for the funds available under the community development program. The total project costs for phase two are estimated at \$1,480,560, with a maximum CDBG award of \$250,000. He concluded by stating the future goal would be to complete the rest of West Frederick Street at the time we address the intersection at North and South Duke Street.

Mayor Moriarty asked why this phase stops a third of the way in front of the Church. Mr. Arnold stated the end point was determined in the field by the Engineer and is based on the next possible transition, approximately 300 feet from the intersection. He further stated the borough has yet to finalize the intersection plan and want to be safe by not getting into the situation where we are interrupting a new surface condition.

Mr. Lastowski asked if any homeowner or rental unit owner were liable for any expenses incurred during phase one. Mr. Arnold replied to the best of his knowledge there were none. However there were instances where they were inconvenienced and the Street Department Superintendent was called more than once to help with access.

President Kirkham quoted one sentence of importance from the application executive summary; "The sanitary sewer lines have longitudinal cracks in them that can contribute adversely to the Chesapeake Bay tributary issues as well as the local environment in particularly contamination of the water table."

With no further public questions or comments, President Kirkham closed the public hearing and began the regular Borough Council meeting.

MINUTES

A motion to approve the minutes for the May 22, 2012 Council Meeting was made by Mr. Gerber and seconded by Mrs. Deal. With no discussions the motion passed by a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

Mrs. Hilari Hinnant of 621 Crestgate Place expressed her concern with the raising crime rate of Millersville Borough and not having a police blotter on the website and for not reporting to the Lancaster Newspaper on a regular basis. Mayor Moriarty replied that he has had discussions with Chief Rochat on a police blotter and at this point decided not to do anything more than what they are already doing.

Mr. Weidinger questioned if the administrative costs of Blue Rock Regional Fire District will increase due to the Fire Commissioner becoming a part-time employee and the hiring of a new administrative staff. Mr. Lastowski stated the details have yet to be worked out, as this is not effective until the end of August.

Mr. Marcus Greg Miller, 621 Crestgate Place reiterated the concern his wife mentioned earlier; "the citizens do not know what is going on with the crime in the borough." He would like to see more correspondence from the Police department to our local newspaper.

President Kirkham asked the Mayor and Chief Rochat to take these concerns under further consideration and report back next month.

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REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the June 7th Blue Rock Regional Fire Commission meeting. At that meeting Fire Commissioner Mr. Hagelgans requested the Commission consider changing his fulltime position to part-time and hire an administrative assistant on a part-time basis to handle the day to day administrative tasks. He believes the duties of the Fire Commissioner can still be executed effectively and efficiently on a part-time basis with an administrative assistant. Mr. Lastowski announced with the resignation of Mr. Lauriello, the Board appointed Mr. Knapp as Chairman and Mr. May as Vice Chairman. He announced the Commissioner applied and the District received a \$48,000 grant to purchase an air trailer/vehicle. The Commission approved to use \$130,000 from the sale of used fire equipment to pay down some of the debt. The total amount of the debt is \$921,047. The Commissioner has an IT firm working on connecting all the fire stations together into one central server system. President Kirkham asked that before the position of an Administrative Assistant is filled Council be advised on the details and have input. Mr. Gerber is sorry to hear Mr. Hagelgans is in such a position but further stated, "we advertised for a Manager and to end up with a Manager and an Assistant seems to be thrust upon us." He also voiced that unless the two balance out; he thinks we should be asking for a full-time Manager. Mr. Gerber gave recognition to his outstanding job but stated he had given us a commitment. Mr. Gardner questioned the Mayor if the work load is there to have an Accountant do the paperwork, as the Mayor had handled similar tasks for the Millersville Fire Station in the past. Mayor Moriarty stated he doesn't believe an Accountant is necessary and does not know what the specific tasks will be asked of the new position, because he thought Manor Township was already doing all the bills.

MAYOR'S REPORT

Mayor Moriarty officially swore in Sarah Evarts as the Penn Manor High School Student Advisor to the Borough Council by performing the Commonwealth of Pennsylvania Constitutional Oath of Office. The Mayor and members of Council all welcomed Ms. Evarts.

He then proceeded to officially swear in Connor Line as the Millersville University Student Advisor to the Borough Council. The Mayor and members of Council all welcomed Mr. Line.

Mayor Moriarty mentioned two acknowledgements bestowed to our Police Officers, Officer Tatara for his DUI arrests in Lancaster County and Officer Rudisill for his contributions to the PA Aggressive Driving Enforcement and Education Program.

Mayor Moriarty commented on the monthly Police Report as having another high for the month of May (176) Calls For Service. He also pointed out that with the Officers delegating more efforts to the recent burglaries in the Borough, the total traffic and speeding violations, as well as parking tickets issued are reflecting ten year lows.

Chief Roachat gave a report on the recent burglaries. In Millersville they have identified 16 home burglaries since March that the majority are believed to be related through common MO's. They are working very diligently with numerous local, state and federal agencies exchanging reports and evidence while following up on leads. They continue to receive numerous tips from citizens that they are also following up on. He encouraged citizens to get to know their neighbors and watch out for each other; to be observant and immediately report anything that seems suspicious or appears abnormal. He stated "don't be afraid or embarrassed

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to call. We need your eyes and ears. Help us so we can help you. Let us determine if the information is relevant or not.”

The Mayor repeated “they (the Police) need the public’s assistance with this. The Police can’t do this alone.” He commended the Police for all they are doing but he wants the person(s) responsible caught. There have been suggestions of forming a neighborhood watch but only under the observance of the Police department.

Chief Rochat announced National Night Out will be Tuesday, August 7th. The Borough does this in conjunction with Millersville University Police and Manor Township Police. This year’s evening events will be held in Manor Township at Leisure Lanes.

MILLERSVILLE UNIVERSITY REPORT

Ms. Patricia Coulson reported on a few items of interest in the absence of Mr. DiGuissepe. She noted Millersville University is transitioning their phone system to allow emergency calls to be directly dispatched by Lancaster County Wide Communications, the centralized answering point for 911 telephone calls. Four Corners Festival, the four dimension of art: theater, music, dance and visual art, is returning this summer between June 29th and August 3rd. Millersville University’s Student Memorial Center (SMC) received the 2012 Construction Management Association Project Achievement Award.

SAFETY COMMITTEE REPORT

Mrs. Miller mentioned the committee is in the process of reviewing the Rules and Regulations of the Skateboard Park along with members of the Park Commission. She also mentioned the Town and Gown meeting held at the University yesterday. There they discussed having additional meetings involving landlords sometime in late July and another one this fall during parents/family weekend.

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion to approve the agreement with Associated Building Inspections, Inc. to perform services with respect to the Pennsylvania Uniform Construction Code (UCC). Mrs. Deal seconded the motion. With no discussions the motion passed with an unanimous voice vote.

Mr. Lastowski made a motion to approve the Resolution to support the Lancaster County’s Fiscal Year 2013 Community Development Block Grant (CDBG) Program in the amount of \$250,000 for the West Frederick Street Infrastructure Improvement Phase 2 Project. Mr. Gerber seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-8

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WASTE WATER COMMITTEE REPORT

Mr. Keller made a motion out of committee to approve the agreement with the School District of Lancaster relating to the Quaker Hills Pump Station. With no discussions the motion passed by a unanimous voice vote.

Mr. Keller mentioned the maintenance for the air lines at the WWTP, which has been budgeted, are underway. There should be no disruption in service.

PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber made a motion to advertise the public hearing on the Millersville Borough Comprehensive Plan update for the Council's meeting on August 28th. Mrs. Deal seconded the motion. With no discussions the motion passed by a unanimous voice vote.

STREET COMMITTEE

Mr. Stager made a motion out of committee to approve the use of the streets for the annual 5K run/walk for cancer awareness to be held on September 29, 2012. With no discussions the motion passed with a unanimous voice vote.

Mr. Stager announced the committee has received a survey/list from the Borough Manager and the Streets Department Superintendent containing curb and sidewalk issues throughout the Borough. This list will require considerable study to come up with a plan to address this long-term issue. In the meantime the committee will not be pursuing the ordinance on the table that will require persons who sell properties within the borough to obtain certificates demonstrating compliance with borough ordinances.

PERSONNEL COMMITTEE

Mrs. Deal acknowledges receipt of the Civil Service Commission's 2012 Sergeant eligibility list for the proposed promotion and announced they will not be taking action on this list at this time. She also mentioned the list is good for one year.

Mrs. Deal acknowledged and accepted Mr. William Nace's retirement letter. The Committee would like to publically thank Mr. Nace for his eight years of service. Mrs. Deal made a motion out of committee to ratify the advertisement for his position. With no discussions the motion passed with a unanimous voice vote.

Mrs. Deal, per Mr. Gerber's reminder, announced there is still a need to fill a vacancy on the Historic Commission.

PRESIDENT'S REPORT

Mr. Kirkham thanked the Chief of Police for bringing the public up to date on everything he can on the recent burglaries. He also thanked the public for voicing their comments and concerns.

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BOROUGH MANAGER'S REPORT

Mr. Arnold gave a progress report on the West Frederick Street Infrastructure Improvement project. This section is on schedule and will possibly be open in a week or two. However, the other section remains with an undetermined completion date as Verizon is having some difficulties of their own in moving the lines onto the new poles. We are hopeful that they will have the poles removed in a month or two.

Mr. Arnold announced the next quarterly LCBA meeting is tomorrow night. He also announced the LCBA will be holding a special meeting to provide information on the significant changes that occurred in the passing of the new Borough Code, which takes effect July 16th. This meeting is scheduled for the morning of August 29th at Willow Valley.

EXECUTIVE SESSION

After a brief recess, Council broke for an executive session at 8:26 PM to discuss two issues, the property purchase for the traffic plan and a Personnel item.

Upon return, Mrs. Deal made a motion to proceed with notifying the Civil Service Commission to start the process to fill a vacancy in the Police Department contingent on receiving a resignation letter. Mr. Stager seconded the motion. The motion passed with a unanimous voice vote.

ADJOURNMENT

Mr. Gerber made a motion seconded by Mr. Lastowski, to adjourn the meeting at 9:30 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle