

October 23, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 23, 2012 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal
J. Philip Gerber

Richard M. Moriarty, Mayor
Thomas R. Keller
Lynn M. Miller (conference call connection)
James A. Stager

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Steven A. DiGuseppe, Millersville University
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Michael J. Weidinger, Planning Commission Chairman
James A. Kirk, Jr., Zoning Hearing Board Vice Chairman
Keith Eshleman, John Herr's Village Market, 10 Manor Ave
Chad Eshleman, John Herr's Village Market, 10 Manor Ave
Mark Stanley, Hartman, Underhill, & Brubaker, 10 Manor Ave
David Charles, D&R Charles, 10 Manor Ave
Randall L. Charles, D&R Charles, 10 Manor Ave

MINUTES

A motion to approve the minutes for the August 28, 2012 Council Meeting was made by Mr. Gerber and seconded by Mr. Lastowski. With no discussions the motion passed by a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Lastowski reported on the October 4th Blue Rock Regional Fire Commission meeting. The Commission reviewed the 2013 budget. Mr. Lastowski noted the 2013 budget is

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approximately \$30,000 less than the first year, with payroll for the Commissioner and the part-time administrator being \$8,430 less. They also discussed sending a fund raiser letter in the spring.

MAYOR'S REPORT

Mayor Moriarty reported that the monthly police report had 213 Calls For Service which was not a high; last year was a high of 229. September is typically a high month with the college return of sessions. He also gave note to the high clearance rate for Part I and Part II Offensives; 66.6% and 90.7% respectively. Chief Rochat mentioned the major burglary in Millersville is coming to a close. They anticipate clearing approximately 30 cases in Millersville and another 10-15 cases in neighboring communities.

Mayor Moriarty announced Officer Jason Scott passed his physiological test and his promotion to Sergeant was effective on October 10, 2012.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe thanked Borough Council and the Borough for their support with the Millersville Community Parade. He reported that the 16th Annual Community Parade was another success. Over \$29,000 was raised in cash gifts from 35 area businesses, over 125 residents raised over \$3,000 and an additional \$29,000 in gifts-in-kind from 21 businesses. About 2300 participate in the parade. He announced next year's date is set for October 26th with hopefully another great day. He also noted it was homecoming weekend and one of the new things the students did this year was "Marauders Give Back". The students raised over \$12,670 for different charities, with one sorority raising \$5,014 for the S. June Smith Center.

Mr. DiGuiseppe mentioned that on October 16th the University Police Officers swearing in ceremony in which Howard Bauman was sworn in as their Deputy Chief of Police.

The University's Presidential search is proceeding. They have hosted four of six candidates on campus in the past month and most likely will have a new president named in November to begin in early February 2013. Dr. McNairy will retire in late January, 2013.

Mayor Moriarty gave praise to Steve DiGuiseppe for his part in making the Millersville Parade a success. President Kirkham thanked those Council members that served on the committee as well.

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to accept the September, 2012 Financial Statements. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to advertise the Borough's budget for 2013 and a corresponding tax millage ordinance with the tax millage rate holding at 5.45 mills. Mr. Lastowski proudly announced there is no increase in taxes, sewer, or trash service rates for the upcoming year. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to release the community service contribution to the Lancaster Public Library in the amount of \$2,000. With no discussions the motion passed by a unanimous voice vote.

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Mr. Lastowski made a motion out of committee to release the community service contribution to the Millersville Area Meals on Wheels in the amount of \$250. Mr. Gerber gave comment that he would like to see this contribution increased. Mr. Lastowski noted that the Finance Committee wanted to hold to the budget amounts stated for all of the Borough's contributions due to the concessions the Non Uniform group gave, specifically the no pay increase. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to release the community service contribution to the Lancaster Emergency Medical Services Association in the amount of \$1,000. The Mayor asked that we look at possibly increasing each of these in next year's budget. Mr. Lastowski stated the Finance Committee does look at these each year for the possible consideration of giving more. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski announced the receipt of proceeds from the sale of items at the Lancaster County Auction, the largest being the police cruiser which sold for \$2700.

WASTE WATER COMMITTEE REPORT

Mr. Keller reported that the Waste Water Committee met this month to review the 2013 budgets for the Sewer Operating and Sewer Capital Funds.

PLANNING AND BETTERMENT COMMITTEE

In representing the applicant, John Herr's Village Market, Mark Stanley a partner of Hartman, Underhill, & Brubaker gave a presentation on the plan for 10 Manor Avenue. This is the site that was demolished due to the gas explosion a year ago. The proposed plan shows six one-bedroom apartments and six two-bedroom apartments on the existing footprint with the exception of pulling the foundation back approximately twenty feet to the edge of the State's right-of-way. Direct access will be in-only off of Manor Avenue and will have twenty-four parking spaces. Upon request from the Borough's Engineer, there will be physical separation in the form of concrete bollards and chain link fencing at the adjoining property. Mr. Stanley stated with the approval of the waiver request; construction may start as soon as November. Mr. Gerber asked for further design consideration for the end of the building facing Manor Avenue to match the existing streetscape. Mr. Keller stated his concern for the traffic turning left into the apartment parking area and using it for access to the medical building and/or the beer distributor. Mr. Gerber made a motion to approve the request to waive the Preliminary and Final Plan process for 10 Manor Avenue. The motion was seconded by Mrs. Deal. With no further discussion the motion passed by a unanimous voice vote.

STREET COMMITTEE

Mr. Stager mentioned the committee met to start reviewing the properties listed in the ordinance that require curbs only, curbs and sidewalks, and sidewalks only. He indicated they will continue to meet to revise the ordinance to reflect instead a list of exemption properties requiring curbs and/or sidewalks and to talk about ways to implement compliance.

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PERSONNEL COMMITTEE

Mrs. Deal made a motion out of committee to hire Mr. Michael R. Tuscan to fill the vacancy position of the Zoning and Codes Enforcement Officer with a starting salary of \$52,000. Mr. Tuscan comes from Manheim Borough and although he does not have all of the required certifications, he has looked into taking the necessary tests. His salary will be increase by \$1500 upon completion of three additional/new certifications and another \$1500 upon successful completion of the remainder certifications. Mr. Arnold stated Mr. Tuscan's believes that he can complete these requirements within a year's time. Mr. Arnold further explained that what he is seeking is the Uniform Construction Code (UCC) certifications for residential compliance and that we will continue to use our third party for commercial applications. With no further discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to accept the Employment Contract between the Borough and John D. Rochat effective January 1, 2013. With no discussions the motion passed by a unanimous voice vote.

Mrs. Deal made a motion out of committee to approve the Resolution to reappoint Phyllis A. Giberson to the Educational Service Committee with the term expiration date of January 1, 2016. With no discussions the motion passed with a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-14

Mrs. Deal made a motion out of committee to adopt the Drug, Alcohol, and Controlled Substance Policy and Procedures. This policy has come down from the Federal Motor Carrier Safety Administration (FMCSA) and is for any employee that holds a commercial drivers license requirement for their position. With no discussions the motion passed with a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mrs. Miller announced the Millersville University's Housing Fair will be held on November 1, 2012 in SMC's multi-purpose room with two sessions, one at 11 AM and the other at 1 PM. Mrs. Miller requests that Mr. Arnold contact the new Zoning and Code Enforcement Officer, Mr. Tuscan for his attendance.

PRESIDENT'S REPORT

Mr. Kirkham mentioned how proud he is to be a USA citizen for fifty-five years now and reminded everyone to vote in the upcoming election on November 6th.

BOROUGH MANAGER'S REPORT

None

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EXECUTIVE SESSION

None

ADJOURNMENT

Before adjournment, Mr. Gerber asked to speak briefly about the progress of the Millersville Veterans Memorial and show the bricks available for sale. They have set up a website to take orders for "Buy a Brick". The cost is \$40 for two lines (at 15 spaces per line) and \$50 for three lines.

Mr. Lastowski made a motion seconded by Mr. Gerber, to adjourn the meeting at 8:22 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle