

September 25, 2012
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 25, 2012 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal (absent)
J. Philip Gerber

Richard M. Moriarty, Mayor
Thomas R. Keller
Lynn M. Miller (absent)
James A. Stager

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Steven A. DiGuiseppe, Millersville University
Connor Line, Millersville University Student Advisor
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Jack Gardner, 29 Fresh Meadow Dr., Millersville
Lucie Baldwin, 164 New Street, Millersville
Robert Slabinski, Student Services Inc.
Geoff Beers, Student Services Inc.
Bony Dawood, Dawood Engineers, Student Services Inc.
Thomas L. Godfrey, Dawood Engineers, Student Services Inc.
Herbert B. Landau, Lancaster Public Library
Lissa Holland, Lancaster Public Library

MINUTES

Not Available

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Landau, Executive Director of the Lancaster Public Library gave a report on their services to the residents and to request an increase funding allocation for 2013 budget. He provided Millersville Borough data on the number of cardholders (1,711), an increase over last

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year which may be the result of Millersville University's Library being under renovations. He also estimated that over 31,000 items are expected to be checked out by the end of 2012. He stated Millersville's 2012 appropriation was \$4,000 or 49 cents per capita. He also mentioned the library branches on Duke Street, in Leola and in Mountville provide services to 14 municipalities, including Millersville Borough. He mentioned a list of new programs the library has initiated in 2011/2012. He touched based on the State cuts and the unfunded mandates that come down from the State and gave note that by State law the library is not legally allowed to charge for basic library services. Therefore requiring more and more fund raising efforts.

Mr. Gerber gave a comment from the recently held Historic Commission meeting in regards to Millersville University's request to demolish four properties on North Prince Street. Speaking for the Commission, they believed they could not recommend allowing Millersville University to demolish those four properties based on our historic ordinance. He further commented that he personally would like to see the four properties removed but by him being a representative on the Historic Commission did not give him the discretion to do so. He noted the Zoning Hearing Board meeting for this matter is scheduled for September 27th at 6:30 PM. President Kirkham stressed the importance of attendance by Council and the public.

Mr. Lastowski reported on the September 6th Blue Rock Regional Fire Commission meeting. The Commission reviewed the draft 2013 budget and stated the preliminary numbers are showing a reduction of approximately \$30,000. A part of this reduction is the Fire Commissioner's agreement to cut his salary for the reduction in his hours and to accommodate hiring a part-time Administrative Assistant. Ann Harach has been hired for the Administrative Assistant position and started last Monday. She comes with paramedic and EMA experience. Mr. Lastowski announced the Fire Commissioner will attend the Borough's special finance meeting that is being held on Wednesday, October 17th to present their 2013 budget.

MAYOR'S REPORT

Mayor Moriarty reported that the monthly police report's statics were low this month despite how busy the police department has been the last couple weeks.

Mayor Moriarty announced the hiring of an additional part-time Officer, Mr. Michael "Adam" Cavanaugh. He is currently a fulltime Officer at Millersville University and is certified by MOPEC.

Mayor Moriarty reported a burglar has been arrested and believed to be the primary individual responsible for many of the burglaries in Millersville. Chief Rochat commented that this arrest has taken longer than they anticipated and that he is not able to give great detail due to this being an ongoing investigation. However he commended all of his Officers and quit a few other jurisdictions that were involved in the arrest and for their continued service during the long days that followed. He continued to explain that there was a little snafu on the apprehension that led to an escape for a short time but with the assistance of the Red Rose Canine unit the suspect was taken into custody. The Chief asked for Councils support to send a donation to this canine organization. He noted a warrant to search two homes and vehicles uncovered many items that will need to be categorized and processed for court. It is unknown as to when individuals can start to get their property back. President Kirkham on behalf of the citizens of the Borough and Council expressed a sincere appreciation to the Police department for their dedication and work on this case. The Mayor acknowledged the cooperation of Millersville University, Manor

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Township, East Hempfield Township and Manheim Township Police for being on the scene that night, the Red Rose Canine Unit for their assistance during the arrest, the Fire Company for providing service during the execution of the warrants to search the homes, Pastor Steven Cote for sitting down with the Mother of the accused, the Lancaster County Drug Taskforce, as well as the County Detectives, and most importantly in his eyes, our Officers.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppa reported Millersville University ranked 86th in the US News and World Report in the category of Best Regional University in the North Region. Several factors are used in this rating: peer assessment, graduation and retention rates, faculty resources financial resources and alumni giving. He also reported that the Library renovations are over 50% complete and should reopen in the Fall of 2013 with facility and staff moving in over the summer. He reminded us that homecoming weekend events and the Millersville Community Parade starts October 12th. He is still looking for volunteers for the day of the parade, as the parade is one of the largest events in the borough. Currently there are 2300 participants, 25 bands with one band from Bethlehem, Pennsylvania having a 300 member marching unit.

Mr. Connor complimented on the Student Housing booklet and wished he had had this information when he entered MU.

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to accept the August, 2012 Financial Statements. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion to approve the Minimum Municipal Obligation for the Police pension plan in the amount of \$111,773 and the Minimum Municipal Obligation for the Non Uniform pension plan in the amount of \$115,373. Mr. Stager seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve the release of payment in lieu of taxes (PILOT) letters to non-profit organizations. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski mentioned a resident brought forth a request for relief from a sewer/trash bill due to an undetected plumbing leak which incurred a substantially higher billing. After consideration and being aware that their decision could set precedence, the Committee thought some type of relief could be granted. Mr. Lastowski made a motion out of committee to approve a 25% reduction to this billing. Mr. Gerber asked why only 25%. Mr. Lastowski explained that water, even though it was clean water, still flowed through to the Waste Water treatment plant and was processed. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to ratify the transference of Borough property to the Lancaster County public auction for sale. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski mentioned the special finance meetings that are being held in October to discuss the Borough's 2013 budgets. Those meetings are scheduled for October 3rd and October 10th starting at 6 PM. The normal Finance Committee meeting on October 17th will be used to conclude the remaining borough funds.

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WASTE WATER COMMITTEE REPORT

None

PLANNING AND BETTERMENT COMMITTEE

Mr. Geoffrey Beers, from Student Services Inc., along with Mr. Thomas Godfrey and Mr. Bony Dawood, their Engineers, gave a presentation on the dormitory replacement concept plan for Millersville University's Student Housing. This plan will eventually replace each of the existing residence halls located on the University's South Quad. The entire project is to take place in four phases and anticipated to take approximately five years to complete. In order to move forward with acquiring funds and lining up a contractor to break ground by the end of the Spring semester, May of 2013, the Engineers are requesting a waiver to the preliminary plan of Phase I. They intend to bring forth a final plan for Phase I before the end of this year along with preliminary plans for phases II through IV. Phase I will start with replacing the existing parking and supplement it with additional parking spaces (approximately 160-180) located on the opposite side of Centennial Drive. They anticipate this to be completed for the arrival of students in the Fall of 2013. They will then continue with the construction of a North and South building structure that will be located between Hobbs and Burrowes Hall. At the end of Phase I (in 2014) they will begin demolition of the existing three resident halls, Burrowes, Lenhardt and Hobbs, to make way for Phase II. Mr. Gerber asked if there will be a decrease in beds. Mr. Beers commented that currently there are fewer beds (approximately 200) but that could change as each phase that comes forth can be re-evaluated. They intend to bring all student housing to the South Quad, this includes Gaige, Gilbert and Bard Halls. It is uncertain what will be done with those existing buildings. Gaige will most likely need to be taken down but Gilbert and Bard Halls could be remodeled and remain for more housing. Mr. Gerber made a motion to waive the preliminary plan for Millersville University's Student Housing Project Phase I. Mr. Lastowski seconded the motion. Mr. Keller questioned whether Council wanted to add the condition recommended by the Borough's Planning Commission to receive a full preliminary plan by the end of the year. Mr. Gerber made a motion, seconded by Mr. Lastowski to amend the motion to waive the preliminary plan contingent on receiving a final plan for Phase I and a full preliminary plan for the entire project by December 31, 2012. The amended motion was seconded by Mr. Keller. With no further discussions the motion as amended passed by a unanimous roll call vote.

STREET COMMITTEE

Mr. Stager made a motion to allow the use of public streets for an annual Block Party on Sunday, September 30th from 5 PM to 7 PM. This resident's party blocks off part of Manor View Drive between Brookview Drive and Valley Road. Mr. Gerber seconded the motion. With no discussions the motion passed with a unanimous voice vote.

SAFETY COMMITTEE REPORT

None

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PERSONNEL COMMITTEE

Mr. Keller mentioned the release of appreciation letters that were mailed to Margaret "Maggie" Weidinger and Theodore "Ted" Risser for their loyalty and representation on the Historic Commission.

Mr. Keller made a motion out of committee to approve the Resolution to reappoint Ed Saylor to the Planning Commission with the term of office expiring on October 31, 2016. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-12

Mr. Keller made a motion out of committee to approve the Resolution to appoint Lucie Baldwin to fill the vacancy on the Borough's Historic Commission with the term of office expiring on February 24, 2014. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2012-13

Mr. Keller made a motion out of committee to accept the resignation of Robin VanLeer, Crossing Guard, effective on September 5, 2012. With no discussions the motion passed by a unanimous voice vote.

Mr. Keller made a motion, seconded by Mr. Gerber to allow the Chief of Police to hire Michael "Adam" Cavanaugh as a part-time Police Officer. With no discussions the motion passed by a unanimous voice vote.

Mr. Keller made a motion to adopt the Ordinance to amend the Non-Uniform employee pension plan to incorporate a restatement of the plan and to implement changes in the collective bargaining agreement. Mr. Stager seconded the motion. With no discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK
ORDINANCE NO. 2012-9

Mr. Gerber announced a vacancy remains on the Historic Commission.

PRESIDENT'S REPORT

Mr. Kirkham stated he would like to see Council's representation at the important Zoning Hearing Board meeting scheduled for September 27th. He also mentioned State Senator Lloyd Smucker's office will be holding a Town Hall Gathering here at the Borough Office on Thursday, October 18th starting at 7 PM. Mr. Kirkham acknowledged Mr. Arnold's efforts in the approval of a \$250,000 Community Development Block Grant for the next phase on West Frederick Street. Mr. Arnold mentioned the final amount awarded for this grant is yet to be determined. Mr. Kirkham indicated he and the Mayor would like to form a Steering Committee for the Comp Plan actionable items and if anyone is interested they should contact him.

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BOROUGH MANAGER'S REPORT

Mr. Arnold mentioned PennDOT is considering doing work on Blue Rock Road next year. He contacted Lancaster City to prompt them to replace the water line in that area and the Borough will plan to use a slipline procedure to improve the sewer lines.

Mr. Arnold asked Council to allow the Borough to enter into a memorandum of understanding with The Humane Society of Berks County Animal control organization in Berks County for our stray animals at a cost per animal fee of \$200. Mr. Gerber made a motion to enter into the agreement, seconded by Mr. Keller. With no discussions the motion passed by a unanimous voice vote.

EXECUTIVE SESSION

After a brief recess, Council entered into an executive session at 8:56 PM to discuss the employment contract with the Chief of Police.

ADJOURNMENT

Mr. Gerber made a motion seconded by Mr. Lastowski, to adjourn the meeting at 9:37 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle