

September 28, 2010
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 28, 2010 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by the Council President Scott A. Bailey, followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Scott A. Bailey
Michael C. Kirkham
Jack W. Gardner
J. Philip Gerber

Richard M. Moriarty, Mayor
Philip A. Lastowski
Linda J. Deal
Lucinda L. Ridley

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
Jessie L. Ebersole, Millersville Borough Staff
Michael J. Weidinger, Planning Commission Chairman
Edward R. Saylor, Planning Commission Vice Chairman
Steven A. DiGuiseppe, Millersville University
Elaine Jones, Lancaster Intelligencer Journal / New Era
James A. Kirk, Jr., 436 Herr Ave., Millersville
Bob May, Lancaster EMS
Matthew J. Crème Jr., Nikolaus & Hohenadel LLP/Blue Rock Fire District
Mike Hite, President of Millersville Fire Company

MINUTES

A motion to approve the minutes for August 24, 2010 Council Meeting was made by Mr. Kirkham and seconded by Mr. Gardner. With no discussions the motion passed by a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

None

REPORTS OF COMMITTEES OR BOARDS

Mr. Weidinger reported on the Redevelopment Authority's review of seven applications for the Community Block Grant. Of the seven, five municipalities are receiving grant money from the Redevelopment Authority HUD Funds. Millersville Borough is receiving an amount of \$178,365 for the West Frederick Street Infrastructure project. The other municipalities receiving

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money are Mount Joy Borough, Marietta Borough, Columbia Borough, and Manheim Borough. Mayor Moriarty thanked Mr. Weidinger for serving on the board and his recommendations he gave on behalf of the Borough's grant application. Mr. Arnold also thanked Mr. Weidinger for his input and sitting on that review committee. He gave recognition to Mr. Weidinger's personal perspective that was added into the grant criteria and stated Mr. Weidinger was helpful in positioning us in that review.

Mr. Gardner announced the success of the second annual Chicken Barbeque with proceeds of \$1358. He thanked all those who helped this year.

MAYOR'S REPORT

Mayor Moriarty reported the monthly police report for July was average, with calls for service being slightly lower than normal.

Mayor performed the Oath of Office for Millersville University's Student Advisors, Amanda Reilly and Kaitlyn Rodgers.

Police Rochat announced the Borough will be receiving a \$10,000 Pennsylvania Crime and Delinquency grant for the 2011 year.

Mr. May, Executive Director of the Lancaster Emergency Medical Services Association, gave a presentation which included facts on LEMSA's history, \$7.2 million budget, Board of Directors, station locations, employees/volunteers, fleet size, special resources, annual requests, and areas served. He gave specific data for Millersville Borough's 911 responses, the top five dispatch type and ALS (advanced life support) average response time. Discussions continued on how they dispatch and place their ambulances throughout the County. Mr. May mentioned that they would like to eventually have their administration, dispatching and other operations under one roof. He further stated that if that were to occur, they would have no intention on moving the station from the Borough. Millersville Borough call volumes warrant keeping a station in the Borough.

Mayor Moriarty mentioned the certificates of recognitions presented to the Marticville Middle School Rocket Club team members for their significant acknowledgement in placing second to their older teammates at the national competition. Those team members are Wyatt Shiffler, Tom Sowers and Jesse Stoner. The Penn Manor High School's first place rocket team went on to win the International Rocketry Challenge in London.

MILLERSVILLE UNIVERSITY REPORT

Mr. Steven DiGuiseppe reported on upcoming entertainment events and guest speakers on Campus as well as an orchestra event scheduled at 41 N Prince Street. He announced this fall registration will start small group visitations which will allow a more personalized visitation experience for students and their parents. The President asked Mr. DiGuiseppe to announce enrollment is positive, the number of new year students and transfers are holding steady in comparison to last year, returning students are up a few hundred reflecting in an overall retention rate of 84%. Total enrollment (part and full time, graduate and undergraduate) is slightly under 8700. Mr. DiGuiseppe mentioned their 2011-2012 budget will be a challenge as they will lose \$3 million in federal stimulus money and the PSSHE system have directed institutions to develop a contingency budget scenario of 5, 10 and 15% cuts to the state appropriations, a possible \$5 million dollar loss for Millersville University.

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WASTE WATER COMMITTEE REPORT

None

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to approve the refinancing of the 2005 General Obligation Bonds that had covered funding for the construction of the Borough's municipal building only if a minimum of \$40,000 net savings is realized. Mr. Arnold stated Mr. Christopher Gibbons from Concord Public Finance has worked with the Borough in the past on bond refinancing. Refinancing the General Obligation Bonds, Series of 2005 will allow the Borough to take advantage of the historical low interest rates, stabilizing our debt service repayment schedule over the remaining 21 years and also allows the Borough to reduce the principal amount with a portion of the recently received RACP grant money. Mr. Gibbons gave further details on the bonds being callable at the end of this year and therefore gives us the opportunity to take advantage of the low interest rates. Even after the cost issuances, he predicts the net present value savings at the current interest rate is approximately \$72,000. Moving forward there would be a competitive sale of the bonds over the internet on October 12th and he would return to the Borough's Council meeting on the night of the 12th to pass the Ordinance required. Some specific questions of Council were asked and answered by Mr. Gibbons. With nothing further to discuss the motion passed with an unanimous roll call vote.

Mr. Lastowski made a motion out of committee to advertise the Ordinance for refinancing the General Obligation Bonds, Series 2005. With no discussions the motion passed with an unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the July Financial Statements. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to accept the August Financial Statements. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion to approve the 2011 Minimum Municipal Obligation for the Millersville Borough Police retirement plan in the amount of \$111,908 and the Non-uniform employee's pension plan in the amount of \$136,453. Mr. Gerber seconded the motion. With no discussions the motion passed by a unanimous voice vote

Mr. Lastowski announced the special budget meetings will be held October 6th, 13th and 20th at 6 o'clock. Mr. Bailey welcomed the Public and Millersville University's Student advisors to these budget meetings.

PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber mentioned three issues still under discussion in the Committee. The first being the definition of the word Neighborhood and setting the date for the Historic Class II, the second being the parking on the grass issue and the third issue is changes relating to parking spaces requirements. More details to come.

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STREET COMMITTEE

Mr. Kirkham made a motion to approve the use of public streets for the Millersville Community Parade on October 23, 2010. Ms. Ridley seconded the motion. With no discussions the motion passed with an unanimous voice vote.

Mr. Kirkham announced the receipt of Federal Emergency Management Agency (FEMA) Public Assistance Program for the February 2010 Snow Storm in the amount of \$18,447.68. Mr. Kirkham thanked Mr. Arnold and Mr. Boxleitner for their efforts in acquiring these funds.

SAFETY COMMITTEE REPORT

Mrs. Deal made a motion out of committee to adopt the Intergovernmental Cooperation Agreement Ordinance between the Borough of Millersville and the Township of Manor to create the Blue Rock Fire District. Mr. Weidinger asked if we have any idea of the budgetary impact this is going to have on the Borough. Mr. Bailey replied that at this time we do not have specific dollars. The budgetary range is \$500,000 to \$700,000 with details yet to be determined. The expectation is that the total budget is not to be funded by the municipalities. There would still be a certain amount of fund raising, grants and other source funding. Whatever the municipal load of the budget will be, Millersville Borough's allocation would be approximately 18 to 20 percent. Mr. Weidinger stated, "Is it not true that whatever that number will be, it is significantly higher than what the Borough currently contributes to the Fire Company." Mr. Bailey believes that to be a true statement. It will be higher moving forward. Due diligence is expected by the representation of the Fire Commission to fund the fire services at a reasonable level. Mr. Crème clarified that the full financial responsibility will not be until January 1, 2012. For 2011 there will be costs for a Fire Administrator, salary and benefits, and the operating expenses of the Fire District. Mr. Crème discussed the significant assets of the four fire companies; real estate, equipment, and cash monies. Along with those assets is debt, one fire company has substantial debt but that debt is in relation to the purchasing of valuable assets. Those assets and debt will become the responsibilities of the Fire District. With no further discussions the motion passed with a unanimous roll call vote.

ORDINANCE BOOK
ORDINANCE 2010-1

Mrs. Deal made a motion to allow Chief Rochat to enter into the agreement with the Humane League of Lancaster County for the use of receiving, housing, care and disposal of stray dogs and cats apprehended within the municipality. Mr. Gerber seconded the motion. With no discussions the motion passed with a unanimous voice vote.

PERSONNEL COMMITTEE

Ms. Ridley made a motion out of committee to appoint Mr. Phil Lastowski to fill one of the two seats on the newly formed Blue Rock Regional Fire Commission. With no discussions the motion passed with a unanimous voice vote.

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Ms. Ridley made a motion out of committee to appoint Mr. Scott Bailey to fill one of the two seats on the newly formed Blue Rock Regional Fire Commission. With no discussions the motion passed with a unanimous voice vote.

Ms. Ridley made a motion out of committee to accept the Position Vacancy Process for all Board and Commission positions filled by Council appointment. With no discussions the motion passed with a unanimous voice vote.

Ms. Ridley made a motion out of committee to accept the job description for the Penn Manor Student Advisor to the Millersville Borough Council. Mr. Kirkham questioned how they determined the eligibility criteria of cumulative GPA of 2.5 or higher. Ms. Deal explained this was agreed on by the Principal of the high school. With no further discussions the motion passed by a majority voice vote, with Mr. Gerber opposed.

Ms. Ridley made a motion out of committee to accept the evaluation formats as presented for Borough Managerial positions (Accountant/Administrative Assistant, Borough Manager, Zoning and Code Enforcement Manager, Sewer Superintendent and Streets Superintendent). With no discussions the motion passed with a unanimous voice vote.

PRESIDENT'S REPORT

Mr. Bailey opened discussion on the effectiveness of the Borough website. In particular, notification to the Public, identification of what events are going on in the Borough, and those things important to the citizens that may impact their daily life; as well as those things that are important to Borough business. Mr. Bailey would like to take steps to use the electronic media better to do the business of the Borough.

Mr. Bailey shared two quotes with Council that give reflection on the recent events in the Borough. He believes the responsibility for action will fall on Council to decide whether the Borough Ordinances continue to represent the values of the Community.

EXECUTIVE SESSION

None

BOROUGH MANAGER'S REPORT

Mr. Arnold announced the update on the Lancaster County Clean Water Consortium. They will be holding a series of seminars to discuss legal updates and why it is critical for Lancaster County to control its own water quality destiny. The LIMC is looking at being a part of this initiative for the municipalities in Lancaster County.

Mr. Arnold gave a status report on the Lancaster County Tax Collection Board and PA Act 32. The compliance that has to do with monthly reporting and distribution to the municipalities will not incur until January, 2012. The name of the institution will not be changing as previously discussed. It will remain the Lancaster County Tax Collection Bureau. At the end of the year there will need to be an appointment/reappointment of the representative to the governing board. Mr. Arnold will discuss with Manor Township, Mr. Barry Smith, on whether he is in agreement with Mr. Arnold staying on during this transitional stage.

Upon Mr. Arnold announcing the Urban Enhancement Fund (UEF) grant award in the amount of \$150,000, Mr. Kirkham made a motion to allow Council President to sign and enter into the grant agreement for the 2010 Lancaster County Urban Enhancement Fund.

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Mr. Lastowski gave second to the motion. With no discussions the motion passed with a unanimous voice vote.

Mr. Arnold announced the status of the assessment appeal for Millersville Manor. There is a non-jury trial scheduled in November in which our Solicitor will be present to represent the Borough's interest in this re-assessment.

Mr. Arnold had a few more announcements; the Borough's vehicle sold at the County Auction for \$3000, the Borough received a safety award for the lowest workers compensation claims and no loss time, and he also thanked the Lastowski family for the Historical picture placed in the lobby.

ADJOURNMENT

Mr. Kirkham made a motion seconded by Mr. Gardner, to adjourn the meeting at 9:10 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,

Edward J. Arnold
Borough Secretary

EJA/jle