

FEBRUARY 2, 2011
MILLERSVILLE BOROUGH PLANNING COMMISSION MEETING MINUTES

The Millersville Borough Planning Commission Meeting was called to order by Michael Weidinger with the pledge to the flag followed with a moment of silence on Wednesday, February 2, 2011 at 7:00 PM in the Borough Hall at 100 Municipal Drive, Millersville Pennsylvania.

COMMITTEE MEMBERS

Michael J. Weidinger, Chairman	Linda J. Deal (absent)
Edward R. Saylor, Vice Chairman	Marilyn W. Sachs
Gary G. Hess, Secretary (arrived late)	

OTHERS PRESENT

Mike & Brenda Walker, 515 Thorngate Place, Millersville; Self
Justin Evans, LCPC
Yousef Alrasheedi; Millersville University
Scott Bailey, Borough Council
Jack Gardner, Borough Council
Dick Moriarty, Mayor
Rob Visniski, RAV Associates; Borough Engineer
Edward Arnold, Borough Manager

MINUTES

The Regular Meeting Minutes of December 1, 2010 were approved with no additions or corrections.

The Regular Meeting Minutes of January 5, 2011 were approved with three additions.

SECRETARY'S REPORT

None.

CITIZENS REQUESTS AND CONCERNS (5 MINUTE LIMIT)

None.

NEW BUSINESS

a. Review of Zoning Variance for 515 Thorngate Place

Mr and Mrs. Walker of 515 Thorngate Place, Millersville are requesting a variance of the 25 foot rear yard setback requirement pursuant to Section 380-28 of the Codified Zoning Ordinance to construct a 12 x 18 sunroom addition (replacing an existing patio) that would extend to within approximately three feet of the rear property line. The property is located in the R2 Zoning District. A 15 foot variance was approved when the patio was constructed in 1993. The side yard setback will not be affected.

The Planning Commission did not have any objection to the variance request for 515 Thorngate Place.

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OLD BUSINESS

None.

BOROUGH MANAGER

a. **West Frederick Street Infrastructure Project**

Mr. Arnold reported that he and the Borough Engineer met with PennDOT representatives to discuss the project. They discussed congestion at West Frederick Street and Shenks Lane and PennDOT suggested that the Borough convert the current ingress/egress into the Library to ingress only and make a separate egress at the Boyer Computer Building. Millersville University is amenable to the concept. Mr. Arnold added that Millersville University is required to conduct a traffic study at Shenks Lane no longer than one year after the completion of the renovations at the Student Memorial Center to determine if a traffic signal is warranted at Shenks Lane due to traffic congestion. Meanwhile, Mr. Visniski believes that this solution would be beneficial at this time until the traffic study is completed. There was further discussion on some of the other details of the project.

b. **Request for Proposal (RFP) Document for the Comprehensive Plan**

Mr. Arnold presented the RFP document to the planning and requested they review it for any changes or suggestions that they may have. Mr. Arnold will be presenting the information to Borough Council in the near future. Mr. Arnold also estimated the cost may be between \$20,000 to \$25,000 dollars which will come out of the Capital Budget and not the General Operating Budget. The Comprehensive Plan was last updated in 2001 and included at least three required Public Meetings. Commission members requested that the company who will be providing the Comprehensive Plan update will be required to attend at least three meetings for discussion purposes.

ADJOURNMENT

The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Gary G Hess,
Secretary

EJA/lg