

**January 24, 2017**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 24, 2017 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Michael C. Kirkham followed by the pledge to the flag and a moment of silence was observed.

**COUNCIL MEMBERS**

Michael C. Kirkham  
Philip A. Lastowski  
Lynn M. Miller  
David T. Aichele

Richard M. Moriarty, Mayor  
Marilyn W. Sachs  
Scott A. Bailey  
Daniel P. Ostrowski

**OTHERS PRESENT**

Edward J. Arnold, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Steven A. DiGuseppe, Millersville University  
Alexandra Jean-Paul, Millersville University Student Advisor  
Ryan C. Nicklas, Penn Manor High School Student Advisor  
Elaine J. Jones, LNP  
Sam Bigler, 17 Wabank Road, Millersville  
Linda Bellile, 437 Penn View Drive, Millersville

**CITIZEN'S REQUESTS OR CONCERNS**

None

**MINUTES**

None

**REPORTS OF COMMITTEES OR BOARDS**

Mr. Lastowski reported on the Blue Rock Fire District meeting held on Thursday, January 19<sup>th</sup>. He mentioned that they closed the 2016 year with favorable financial results, \$149,000. They are looking to apply some of this positive result to one or two of the outstanding loans, which will bring those balances down to around \$100,000. The Capital Reserve funds are at approximately \$881,000. These reserve funds will be used for the replacement of fire vehicle/equipment scheduled for 2018.

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**MAYOR'S REPORT**

Mr. Ostrowski, Personnel Chairman introduced Alexandra Jean-Paul as our new Millersville University Student Advisor and provided a few comments. They were impressed with her energy, her passion and her community involvement. Mayor Moriarty asked, Alexandra Jean-Paul to step forward to perform the oath of office.

Mayor Moriarty reported on the monthly Police Report. The Calls for Service for December were at 237, which he noted is approximately the same as last year. He reported that criminal arrests were high at 33. He went on to mention the clearance rates for Part 1 offenses were down, at 15.3% and the clearance rate for Part 2 offenses were above average at 78.4%.

Chief Rochat explained as many details as permissible on the incident that was reported in the news this week concerning the owner and employees at the China Wok location in Millersville Commons.

Mayor Moriarty reported for his quarterly report ending December 31, 2016 he did perform a couple weddings but collected no fees.

**MILLERSVILLE UNIVERSITY REPORT**

Mr. DiGuseppe asked Ms. Jean-Paul to tell everyone about herself. She stated she transferred from Harrisburg Area Community College (HACC) in the Fall with an Associate's Degree in Criminal Justice. Her plan is to enter into law enforcement and become a State Trooper and her end goal is to work for the FBI. She is excited to serve and thanked Council for the opportunity.

Mr. DiGuseppe reported that classes resumed for the Spring semester on Monday and will end May 12<sup>th</sup> with Commencement being held on May 13<sup>th</sup>. He mentioned an upcoming event on February 2<sup>nd</sup> at 7:30 p.m. in the Winter Center, where they are hosting the Frederick Douglass Black Culture Celebration Lecture of Martin Luther King Jr. with Ernest Green and Terrence Roberts of the Little Rock Nine. He further mentioned planning dates have been set for their Admissions Recruitment Open House Events which will be held this Fall on Saturday, September 30<sup>th</sup>, October 21<sup>st</sup> and November 11<sup>th</sup>. He reminded the Borough that each of these events attract about 700-1000 people. Mr. DiGuseppe went on to mention Millersville University has been recognized for its affordability and quality of education on both the state and national level. The 'Great College Deals' recently included MU on its 20 Best Deals on Small Colleges in Pennsylvania. This online guide seeks to provide prospective college students with rankings of the top affordable Universities across the country and 'Washington Monthly' recognized MU in their 2016 College Guide as one of the top Master's Universities in the nation. This organization ranks schools based on social mobility for low-income students, innovation research and community service. Millersville University secured the 42<sup>nd</sup> position in a list of over 600 schools across the United States. Mr. DiGuseppe explained the car sharing service, Zipcar, which is coming to campus. They are partnering with this self-service transportation company, where two Zipcars will be available 24 hours a day, seven days a week for students aged 18 or older. It will also be open to the community for ages 21 and older. Zipcar uses an app to let members reserve a car for up to one week. There is a sign-up fee of \$15 for students, faculty, and staff and a \$25 fee for community members with rental rates, which include gas and insurance, starting as low as \$7.50 per hour and \$69 per day. After the first year, members will pay an annual membership fee of \$25. The service also is intended to help meet sustainability goals by reducing the needs for personal vehicles and parking spots on campus. The Zipcars will have

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designated parking spots on campus. Zipcar has a presence on more than 500 Colleges and Universities across North America. Other Zipcar locations include Messiah College in Cumberland County, West Chester University in Chester County and York College of PA in York County.

PENN MANOR HIGH SCHOOL REPORT

Mr. Nickolas reported Penn Manor students have just finished their Fall semester Keystone Exams, a requirement for graduation at Penn Manor. He mentioned the Swim team is doing well with the girls at a 5-2 record and the boys are 6-1. In theater, they are preparing for the Spring production of 'The Little Mermaid' to be held March 3<sup>rd</sup> and 4<sup>th</sup> and March 10<sup>th</sup> and 11<sup>th</sup>. He announced Spring Fling will be Friday, May 5<sup>th</sup>, weather permitting at Comet Field. Chief Rochat asked Mr. Nickolas to recommend to the Administration staff to have fire police/crossing assistant on Route 741 during the event.

FINANCE COMMITTEE REPORT

Mr. Lastowski made a motion out of committee to approve the reclassifications and consolidations of 2017 budget account numbers necessary for the new accounting software the Borough is now utilizing. Mr. Bailey asked to clarify there is no increase/decrease to the overall budget. Mr. Lastowski confirmed there is not. With no further discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion out of committee to approve a General Operating budget adjustment in the amount of \$9,455. He explained the budget adjustment is necessary to compensate the finalized Police wages in the new Police Association contract. The details stated were \$2700 of the necessary funds will be transferred from the Accounting and Auditing Services account, \$3000 from the Labor Counsel and the remainder \$3755 from the Workers Compensation account. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski made a motion to approve Rhoads & Sinon, LLP to serve as the Borough's Bond Counselor and to approve any advertising that may be required. Mrs. Sachs seconded the motion. Mr. Arnold explained Rhoads & Sinon's services will be used for refunding the outstanding General Obligation and General Revenue Bonds and/or the Borough Notes. With no further discussions the motion passed by a majority voice vote, with Mr. Bailey and Mrs. Sachs opposed.

Mr. Lastowski made a motion to approve the resolution authorizing the trade-in of the Police department's 2009 Dodge Charger in the acquisition of a 2017 Ford Explorer Police Utility Interceptor. Mr. Aichele seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-01

WASTE WATER COMMITTEE REPORT

None

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PLANNING AND BETTERMENT COMMITTEE REPORT

None

STREET COMMITTEE REPORT

Mr. Aichele made a motion out of committee to approve the construction of a bus shelter by the entrance of St. Philips Church on Millersville Pike. This is an Eagle Scout project being performed by Karl Meck, Assistant Scout Leader and Gabriel Miranda. With no discussions the motion passed by a unanimous voice vote.

Mr. Aichele made a motion out of committee to approve waiving the permit fee for the construction of the bus shelter. Mr. Aichele mentioned that Commonwealth Code Inspectors will also reduce their fees for this project. With no discussions the motion passed by a unanimous voice vote.

SAFETY COMMITTEE REPORT

Mr. Bailey mentioned there is no motion necessary as a result of the speed survey performed on Pilgrim Drive.

PERSONNEL COMMITTEE REPORT

Mr. Ostrowski made a motion to approve filling the vacancy of a Crossing Guard by the hiring of Wayne L. Yeager contingent on passing all checks and clearances. Mr. Lastowski seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Lastowski mentioned the Blue Rock Regional Fire Commission members Mr. John Wenzel, representing Manor Township and Mr. Dan Bezek, representing Blue Rock Fire Rescue have been reappointed for another two-year term ending December 31, 2018.

PRESIDENT'S REPORT

President Kirkham thanked the Personnel Committee members for avoiding arbitration and their hard work in getting the Police Contract done.

BOROUGH MANAGER REPORT

Mr. Arnold asked for a motion to advertise for the Finance Committee to hold a public meeting on Tuesday, February 14<sup>th</sup> starting at 6 p.m. to discuss the debt refinancing. Mrs. Sachs made such a motion, seconded by Mr. Ostrowski. With no discussions the motion passed by a unanimous voice vote.

Mr. Arnold asked for a motion to approve appointing the Borough Manager as the Borough's voting delegate at the upcoming annual PSAB Conference. Mr. Aichele made such a motion, seconded by Mr. Ostrowski. With no discussions the motion passed by a unanimous voice vote. Mr. Arnold mentioned the meeting is being held again in Hershey, Pennsylvania.

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Mr. Arnold mentioned they have not met with the contractor for the West Frederick Street Phase 4 Infrastructure Improvement project yet but will notify everyone when they plan to start. He anticipates the start to begin in early April and have substantial completion sometime in June.

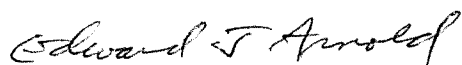
**EXECUTIVE SESSION**

None

**ADJOURNMENT**

There being no further business to discuss, Mr. Ostrowski made a motion to adjourn the meeting at 7:55 p.m., seconded by Mr. Aichele.

Respectfully submitted,



Edward J. Arnold  
Borough Secretary

EJA/jle