

**BLUE ROCK
REGIONAL FIRE COMMISSION
Lancaster County, Pennsylvania**

Minutes

The February 2, 2012 Meeting of the Blue Rock Regional Fire District was convened in the office of The Blue Rock Regional Fire District. In attendance were members Lauriello , Knapp, Bailey, Breneman and Hagelgans. Lastowski arrived late. Also in attendance was attorney Wanda Whare, Manor Township Assistant Manager Ryan Strohecker and community member Ted Gingrich

Chairman Lauriello called the meeting to order at 6:00 pm.

On motion by Breneman and second by Bailey the minutes of the January 2, 2012 meeting were voted on and approved.

The employee policy discussion was tabled until the March meeting.

Hagelgans is working on transferring the vehicle titles to the District. He is working with CAM notary for all vehicles without loans and the State Fire Commissioner's office for the vehicles with loans. The state has loans on six vehicles. Hagelgans is working with the state to transfer the loans from two percent loans to one percent loans. The property deeds were notarized and given to Attorney Whare for finalizing the transfer process to the District.

Hagelgans is still working on master asset list. He is working on checking the value of Engine 909. The original plan was to keep this engine, but it may be beneficial to sell if we can get the right price. Engines 902 and 904 are going to Argentina as soon as the check arrives.

Attorney Whare left the meeting at 1820

Hagelgans stated that the first quarter deposits have been made and that Joanne, of Manor Township, is starting to pay the bills. A capital budget account is being set up at the Fulton Bank. BRFR will give Hagelgans check once account is set up. Hagelgans has the Manor Township policy for credit cards and will implement before we get a credit card. He stated that we have money carried over from 2011 that was budgeted for the office project. Those bills are just coming in now, so the 2012 budget will be over, but the money is there from 2011. Strohecker explained the financial reports. On a motion by Bailey, seconded by Breneman, the financial reports were accepted.

A discussion was held concerning miscellaneous accounts, such as station "store" accounts. The Board, based upon the Operating Agreement, stated that all accounts other than the BRFR, BRFR Relief and BRFR Support accounts should be closed. Station

monies for soda and candy accounts can be placed in to either the Support Group or BRFR account.

Hagelgans stated that the office project is ninety-nine percent completed and passed the building inspection. He is creating electronic forms for the server so that members can log on at any station and have access to all forms.

Hagelgans stated that Blue Rock Fire Rescue responded to 830 calls in 2011. Three hundred and fifty-four responses were in Manor Township and One hundred and eighty-eight calls were in Millersville Boro, with the rest as mutual aid outside the District.

Hagelgans is still working on consolidating accounts. He also stated the system is starting to come together and people are beginning to understand the processes. All the apparatus is now lettered as BRFR.

He advised the board that there have been some meetings with the PUC concerning the gas leak and explosion on Manor Avenue. More meetings will be scheduled.

BRFR applied for a recruitment and retention grant. The grant has no match for funding.

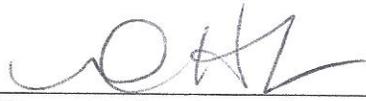
Hagelgans is working on setting up committees for more convenience and collaboration between stations.

The Manor Township solicitor is reviewing the Emergency Management Zone Ordinance., it should be operational by March.

A long discussion was held as to the capital budget and a draft MOU that Hagelgans worked on for the Board. Board members will review and discuss at next meeting.

There being no other business the Commission adjourned at 9:00 pm.

Respectfully submitted,

By: 
Duane E. Hagelgans, Secretary