

**BLUE ROCK
REGIONAL FIRE COMMISSION
Lancaster County, Pennsylvania**

Minutes

The July 7, 2011 Meeting of the Blue Rock Regional Fire District was convened at 6:00 PM in the office of Millersville Borough. In attendance were Members Breneman, Knapp, Lastowski, Lauriello and Hagelgans. Also in attendance were Millersville Borough Manager Arnold and Attorney Wanda Whare. Absent were Solicitor Crème and Bailey.

On motion by Lastowski and second by Knapp the minutes of the June 2, 2011 meeting were approved.

Hagelgans updated the board on several issues. He attended a East Hempfield Township meeting involving the fire service in that township. Hagelgans explained that East Hempfield is looking at a fire tax, but their fire service delivery model is different than Blue Rock.

Hagelgans also brought the board up to speed on how the consolidation is progressing. He stated there have been a few bumps in the road, mainly due to communication issues, but things are coming together well.

Hagelgans stated that he has met with the accountant, Scott Frick, who is presently working on the numbers and 990 forms for the four fire companies. Hagelgans explained that he has been given some numbers from the accountant and fire companies, but he is still missing lots of budget numbers. The reason for this, he explained, is because items were being paid from so many different sources, such as the municipalities, the fire companies, the relief associations, donations, various "special funds" and even Millersville Borough Police. He further explained that the four treasuries are in the process of being combined in to one Blue Rock Fire Rescue account.

A discussion was had on the transferring of assets and titles to buildings and vehicles. It was mentioned that the four fire companies have been advised to keep their boards intact, or pass their legal rights to the new Blue Rock board so that someone can legally sign off on the various transfer of titles. Knapp brought up that some of the vehicles are owned by the relief associations. A discussion was held as to what is the best course of action on these vehicles. It was decided that those vehicles would stay in the name of the relief until taken out of service, due to the strict relief rules.

Hagelgans stated he is continuing to work on getting the rest of the numbers and the one big item he is trying to account for is debt services. There are several existing loans, some new loans being applied for and possibly some future loans. Most of these loans are with the state and are financed at 2% over fifteen years

Hagelgans is working on the State Grant with the Department of Economic Development. This grant is a 50/50 matching grant. The Board of BRFR will be putting up \$25000 to match the state's \$25000. This grant is for resignage of vehicles and buildings, legal fees and accounting fees. Hagelgans is waiting for quotes so he can submit the grant. BRFR is waiting to apply for the annual federal grant, but the grant period has not opened yet.

A lengthy discussion was held concerning the latest draft of the operating agreement between the District and BRFR. Most of the issues were typographical and language concerns. Knapp mentioned that both emergency and non-emergency situations need to be addressed in the document. Lastowski mentioned that all assets need to be defined. Hagelgans is still working on getting the master assets lists. Arnold mentioned that donations probably need to go through BRFR because it is a 501c3 organization and the District is not. Knapp stated that we need to work on a flow through provision in which donations go to BRFR and then on to the District, possibly for capital budget items. Knapp is going to meet with the Board of Directors of BRFR to discuss some of the changes after Attorney Whare returns the draft with the suggested changes.

Hagelgans is going to meet with the personnel from Lancaster County Emergency Management after the budget is complete to work on a resolution for creating a emergency management zone.

The discussion on employee policies was tabled.

A discussion was held concerning public education and public relations. BRFR is currently doing a lot of community programs. A system is being set up so as to do as many as possible without burning out the membership.

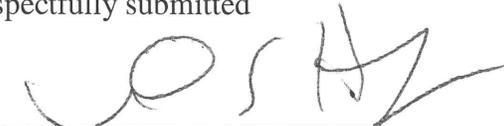
Hagelgans showed the board the quotes he received to build an office in Station 5. He was tasked with putting together a formal proposal for the August board meeting. Hagelgans was also tasked with determining how much money the District will need to operate throughout the rest of 2011.

Hagelgans invited the Board to the swearing in ceremony for the first board of directors of Blue Rock Fire Rescue on July, 12 at 730pm at Station 5.

On a motion by Breneman and seconded by Lastowski two bills were paid: one for uniforms and the other mileage reimbursement.

There being no other business the Commission adjourned at 9:15pm.

Respectfully submitted

By: 
Secretary