

**BLUE ROCK
REGIONAL FIRE COMMISSION
Lancaster County, Pennsylvania**

Minutes

The March 1, 2012 meeting of the Blue Rock Regional Fire District was convened in the office of The Blue Rock Regional Fire District. In attendance were members Lauriello , Knapp, Lastowski and Hagelgans. Bailey arrived late. Also in attendance was Manor Township Assistant Manager Ryan Strohecker and community member Ted Gingrich. Breneman was absent.

Chairman Lauriello called the meeting to order at 6:00 pm.

On motion by Lastowski and second by Knapp the minutes of the February 2, 2012 meeting were voted on and approved.

Hagelgans stated that the new system of paying bills is working well. Lastowski stated that as he will be sharing the financial reports with Millersville Borough council on a quarterly basis. The profit and loss sheets should be a good document for this purpose. The profit and loss sheets are being updated to show the capital budget monies and also to show the foreign fire tax monies that are part of the budget. Joanne, the book keeper, is going to be given all the relief account information and will start writing the checks for the relief accounts also. This system should stream line the process and make it accurate on a daily basis. A capital budget account has been set up for the capital budget money. In addition, the loans will all be listed on future financial reports with the loan balances. On a motion by Bailey, seconded by Lastowski, the financial reports were accepted.

A discussion was held concerning trying to get internet accounts through the municipalities as part of the franchise agreements with Comcast. Knapp stated that currently the fire stations receive business class at the residential rate.

Hagelgans stated that the accounting of all equipment is still on going. He is setting up a system to track all assets.

Hagelgans reported that all of the vehicle titles, except for the six with state loans, have been transferred to the District. The building titles are with Attorney Crème's office.

A discussion was held as to participating in parades and other community events. The consensus was that we will support going to parades that are within a reasonable distance of the district. It is felt that if we have personnel that want to represent BRFR, we will support these personnel in their promotion of BRFR. Hagelgans will decide what is a reasonable distance to travel.

Hagelgans stated that all accounts are closed and consolidated

Bids have been received for the work to the bathroom at station 3. Hagelgans is putting together a proposal based upon the bids.

Hagelgans met with a representative of the DCED about the grants that were requested for BRFR. The grant period has finally opened for last year's grant. It was suggested that we apply for a grant for partial funding of Hagelgans' salary. The board decided that we should apply for a grant, even if chances are slight that we will receive money. Hagelgans will file the necessary paperwork.

Hagelgans has the lease amendment for station 3 from the Lancaster County Solid Waste Management agency that needs signed by Lauriello and Breneman. Hagelgans will get Breneman's signature and return to LCSWMA for their signatures.

The municipalities are waiting for Hagelgans' background check to be returned so that he can be submitted to the Governor's office to be named as the District's emergency management coordinator.

There being no other business the Commission adjourned at 7:05pm.

Respectfully submitted,

By: 
Duane E. Hagelgans, Secretary