

**BLUE ROCK
REGIONAL FIRE COMMISSION
Lancaster County, Pennsylvania**

Minutes

The May 3, 2012 Meeting of the Blue Rock Regional Fire District was convened at 6:00 PM by Chairman Lauriello in the District Office. In attendance were Members Bailey, Breneman, Knapp, Lastowski, and Lauriello. Hagelgans was absent. Also in attendance was Attorney Whare.

Breneman moved and Bailey seconded the approval of the April minutes as drafted. Lastowski moved and Knapp seconded an amendment to include the addition of an executive session for a potential legal matter. Both motions carried unanimously.

There was no public comment.

The Financial Report was distributed and discussed. Several points/questions were brought up for action by the next meeting. Is the bookkeeper Reiner a District employee or a private contractor? There may be a need to revise some of our documents. There was a question on the loan balances listed and identifying them to specific pieces of equipment, rates, and sources. Also it was suggested to include all apparatus, equipment, and building (less depreciation). We also need to have the total amount of the proceeds from the sale of equipment so that a decision can be made to pay down some of the debt or to place this in the capital account. There was a motion by Bailey and second by Lastowski which was approved. There was also a question on Trusts held by the former departments. Washington Boro was able to liquidate their trust, but there still is a question of possible trusts formerly held by Highville and Millersville.

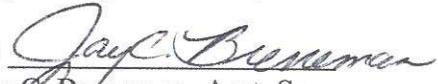
At this point we proceeded into a discussion of the Employment Manual. Attorney Whare had prepared the manual, based on the Manor Twp. Manual, and distributed with Hagelgans and Bailey reviewing and adding comments. After a thorough examination, Attorney Whare will make the appropriate revisions and distribute to Commission Members. On motion by Lastowski and second by Bailey the Employment Manual was approved with the noted changes. Attorney Whare was excused at this time.

We then went into Executive Session for discussion of a possible legal matter.

The commission then opened a discussion of a salary adjustment for the Fire Commissioner. It was motioned by Lastowski, seconded by Bailey and approved to increase the salary by 3%. Since it has been one year that Hagelgans was hired it was suggested that the commission would like to have Hagelgans develop a list of job responsibilities that he has encountered in the last year. Chair Lauriello will discuss this with the Commissioner.

It was moved by Knapp, seconded by Lastowski and approved to adjourn the meeting at 8:20 PM.

Respectively submitted,

By: 
Jay C. Breneman, Asst. Sec.