

**BLUE ROCK  
REGIONAL FIRE COMMISSION  
Lancaster County, Pennsylvania**

**Minutes**

The November 3, 2011 Meeting of the Blue Rock Regional Fire District was convened in the office of Millersville Borough. In attendance were members Lauriello, Knapp, Lastowski and Hagelgans. Also in attendance were Attorney Wanda Whare and Citizen Ted Gingrich. Absent were members Breneman and Bailey.

Chairman Lauriello called the meeting to order at 6:00 pm.

On motion by Knapp and second by Lastowski the meeting was suspended and to be reconvened on November 8, 2011 due to a major disaster in the Borough. Motion approved.

On November 8, 2011 at 6:00pm the meeting was reconvened and called to order by Chairman Lauriello. In attendance were Members Lauriello, Knapp, Lastowski, Bailey and Hagelgans. Also in attendance were Attorney Wanda Whare and Citizen Ted Gingrich. Absent was member Breneman.

On motion by Bailey and second by Knapp the minutes of the October 6, 2011 were voted on and approved. Lastowski abstained due to absence from the meeting.

Citizen Gingrich stated that the leadership and membership of BRFR did an excellent job of handling the gas emergency in Millersville Borough on 10/31/11.

Attorney Whare spoke about the Operating Agreement. The group had voted previously to sign the document as it is currently written by Attorney Whare. Chairman Lauriello and Assistant Secretary Breneman will sign the document and then it will be given to the Board of BRFR for signatures.

A discussion was held concerning the memorandum of understanding, which is a possible attachment to the operating agreement. Knapp made a motion to wait to sign the memorandum of understanding. The motion was seconded by Bailey and approved by vote of the board.

Hagelgans stated that he has spoken to the township bookkeeper, Joanne, about the possibility of doing the books in 2012 for the District. He also reported on the recent natural gas leak and subsequent building collapse in the borough. He spoke about the excellent job by all the members of Blue Rock Fire Rescue and its neighboring companies.

Hagelgans also noted that all of the BFRF vehicles are currently being re-lettered with the Blue Rock Fire Rescue striping and lettering.

Hagelgans will be attending the International Association of Emergency Managers conference from November 12 through the 16<sup>th</sup>.

There was a lengthy discussion on the budget and budget revisions. Bailey made a motion to accept the revised budget at \$999,370, seconded by Lastowski. The motion was voted on and approved. The Board decided that payments shall be requested from the municipalities on a quarterly basis. Hagelgans is to create invoices that will be sent to the municipalities at the beginning of each quarter for one fourth the budget amount, payable within 30 days of receipt.

A discussion was held as to sending out fundraising letters. It was decided that letters shall go out some time during the middle part of 2012.

Hagelgans advised the board that the draft ordinance for establishing a regional emergency management agency has been approved by the borough solicitor and has been sent to the township for solicitor review.

Attorney Whare spoke about the employee policies. Bailey has reviewed the draft policies, and they are currently being reviewed by Hagelgans.

Two bills were brought up for approval: reimbursement for Hagelgans' mileage for October 2011, and reimbursement for uniforms. Bailey made a motion, seconded by Lastowski to pay the bills. The motion passed.

There being no other business the Commission adjourned at 7:40 pm.

Respectfully submitted,

By:   
Duane E. Hagelgans, Secretary