

BLUE ROCK REGIONAL FIRE COMMISSION

Lancaster County, Pennsylvania

Minutes

October 4, 2012

The monthly Blue Rock Regional Fire District board meeting was called to order by Chairman Knapp in the District Office at 18:06. In attendance were members Knapp, May, Breneman, Bailey, Lastowski and Hagelgans. Also in attendance were Ann Harach, Ed Arnold, Glen Hess and Ted Gingrich.

The minutes of last month were sent out and a motion by Breneman and seconded by Bailey to approve the minutes was made. The September minutes were approved by the group.

There is no comment from the public.

Hagelgans will present the financial report on October 17, 2012 to the Manor Township and Millersville Borough municipalities and we will be sending out 4th quarter income statement.

Donation from Millersville Student Services was \$10,000. Currently our total expenses are at 63% at the 8 month mark for the year. This year contained many startup expenses. We will have variation but currently the organization is tracking well with the budget at this point. There were some line items expenses that are now closed out and any surplus will roll over into the capital fund. Hagelgans reminded the board that there were building expenses that were billed in the previous year but paid for in the 2012 year.

Several members question if capital is going to be separated from the operating budget. Bailey believes that the accounting should advance in that direction and feels it is the correct way to do accounting for it. The group is in agreement that it needs corrected over the next year.

Arnold believes that the capital account should be separate from the operating account. Arnold feels that the accounts should be completely separate and have the reports separate to allow for clarity, ease of interpretation and regulation. Hagelgans concurs and advises that listing the accounts together can cause confusion. Bailey says this will align with the way the borough and township currently perform. At the end of this fiscal year we need to have an audit performed. Jimmy concurs and makes a motion to approve the financial report; all are in favor of approval.

We are struggling with Bertz-Hess accounting resolution. Attorney Jill Nagy says all of the necessary information is present for Tammy Pelsinski from Bertz-Hess to finish the closeouts. Harach will follow up with Bertz-Hess attorney Nagy.

Harach will meet with marketing solutions on Monday October 8, 2012. Blue Rock will use William Splain of Municipal Marketing Services to create a fund drive. We do not have 990's due to the hold up with the closeout. It is anticipated that a fund drive will take place during the spring of 2013.

Hagelgans stated that this year we are on target to be within the budget. The budget for next year is \$30,165 less than the budget for this year. Hagelgans stated that unfortunately this year income is down overall and costs are up which presents an \$18,000 gap. Last year Blue Rock planned for this to occur. Hagelgans trimmed multiple items in order to create a more streamlined budget.

Arnold had questions about the revenue from the sale of a vehicle. A vehicle was sold for \$130,000 and that money went to pay down the \$600,000 loan high interest loan. If Blue Rock had not paid down the loan there would have been \$256,588.24 in the capital fund.

Hagelgans talked about the current planning for future equipment and building expenses. Bailey questioned the impact of deferred maintenance. Hagelgans relayed the vehicle spreadsheet and the impact of costs down the road.

Hagelgans stated that in the current capital budget plan we do not have a capital building plan. Hagelgans said he does not believe that Blue Rock Fire will need to build any new buildings. Multiple board members express the need for plans to be in place in order to stabilize the future budget and prevent surprise expenses.

Hagelgans told the board that we will need to purchase more radios. A large amount of money will be spent on radios but this will actually be at a savings to the organization. Hagelgans also adds that the plan will not create spikes in the budget.

Arnold asked about an end balance whether capital or whatever, how does it balance if the organization dissolves?

Knapp asks for a motion to present budgets to the municipalities and the group unanimously approves.

Hagelgans stated the Millersville Parade is October 13, 2012 starting at 9 am. Blue Rock Fire is scheduled to have 12 vehicles in the parade. We will have an open house that day to help recruit new members and it will be advertised with yard signs and banners on vehicles.

Hagelgans stated that Blue Rock Fire was able to recruit two new members last month. There are some stations that currently have juniors programs. Hagelgans would like to start recruitment in the schools and at a younger age. Recruitment yard signs are available for all to display.

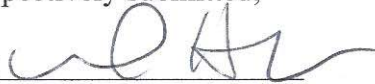
The annual picnic is Sunday at the Washington Borough Park at 1:30.

Blue Rock Fire Rescue elections will be held in November. It is vitally important for everyone to feel like they are a part of the organization. Members also need to become more involved in committees.

September was first meeting of the new emergency management zone. The IAEM Conference is at the end of October, and Hagelgans and Harach will be attending. The next EMA meeting is scheduled for December 17, 2012.

By motion of Lastowski, seconded by Breneman the meeting was adjourned at 1900.

Respectively submitted,

By: 

Duane E. Hagelgans, Sec.