

October 22, 2013
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 22, 2013 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President, Michael C. Kirkham followed by the pledge to the flag. A moment of silence was then observed.

COUNCIL MEMBERS

Michael C. Kirkham
Philip A. Lastowski
Linda J. Deal
J. Philip Gerber

Richard M. Moriarty, Mayor
Thomas R. Keller
Lynn M. Miller (via teleconference)
James A. Stager

OTHERS PRESENT

Edward J. Arnold, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Staff
Steven A. DiGuseppe, Millersville University
Nathan Rosenberg, Penn Manor School
Elaine J. Jones, Lancaster Intelligencer Journal / New Era
Lucie Lehr, Historic Commission member
James A. Kirk Jr., Zoning Hearing Board
Dr. Michael Lechliter, Superintendent, Penn Manor School District
Krista Cox, Principal, Eshleman Elementary School
Jack Gardner, 29 Fresh Meadow Dr., Millersville
David Aichele, 127 Landis Ave., Millersville
John Gamaldi, 103 Circle Rd., Millersville
Herb Landau, Executive Director, Lancaster Public Library
Rolland and Janet King, Oak Knoll Circle, Millersville
Rolland King III & Family, 18 Second St., Washington Boro
Louise Dorwart Ulrich
Ken and Ann Danz
Amy Flores, 341 Valley Rd., Millersville
Emma Weber, 11 Kready Ave., Millersville
Stratlon Schaeffer, 204 New St., Millersville
Tom Dukes, 431 Hostetter Dr., Millersville
Rachel Rios and Isadora Marquez, 125 E. Charlotte St., Millersville

MINUTES

A motion to approve the minutes for the August 27, 2013 Council Meeting was made by Mr. Lastowski and seconded by Mr. Stager. With no discussions the motion passed by a unanimous voice vote.

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A motion to approve the minutes for the September 24, 2013 Council Meeting was made by Mr. Gerber and seconded by Mr. Stager. With no discussions the motion passed by a unanimous voice vote.

CITIZEN'S REQUESTS OR CONCERNS

None

MAYOR'S REPORT

Mayor Moriarty introduced Dr. Leichter, Penn Manor High School's Superintendent and Chief Rochat, as together they presented Mrs. Janet King with certificates of appreciation for her 26 years of service to the Borough of Millersville and the Penn Manor School District as a Crossing Guard. On behalf of the citizens and Borough Council, Mayor Moriarty stated "after these many years of dedicated community service we wish to recognize, thank and wish her well in a well-deserved retirement." Mrs. Deal also presented a small token of appreciation from Council, a gift card for the Barn Door Restaurant. Her family and children from Eshleman Elementary school presented Mrs. King with a variety of cards and flowers. During the photo opportunity with Mrs. King, the children proclaimed "we will miss you Mrs. King".

REPORTS OF COMMITTEES OR BOARDS

Mr. Herbert Landau, from the Lancaster Public Library and the three branches, Lancaster City, Leola and Mountville, who serve as the Borough's free public libraries presented statistics on the Borough's usage. There are 1746 active library cardholders, 21% of the population with a library card, 35,000 items are expected to be borrowed in 2013 and at an estimated \$3 cost per item, \$105,000 cost of library services. Mr. Landau thanked the Borough for their contribution last year and requested consideration for a larger contribution this year. Mayor Moriarty thanked Mr. Landau and recognized the value of their services. The public library's request to increase their contribution will be discussed through the Finance Committee.

Mr. Lastowski reported on the Blue Rock Regional Fire Commission meeting that was held on Thursday, October 3rd. He noted the paperwork has been submitted and anticipates receipt of the \$25,000 State grant at any time. Ideas have been discussed for using some of the grant money for recruitment and retention of volunteer firefighters. He also noted Mr. Hagelgans is currently in negotiations with the County for rent on the radio tower for the new emergency communications system.

MAYOR'S REPORT - CONTINUED

Mayor Moriarty announced the receipt of the \$25,000 PLCB grant for a two year period, 2014 and 2015. The Chief has been receiving this grant for many years and the Chief believes we are awarded this grant frequently due to the cooperation of Millersville University. Chief Rochat stated his appreciation of support.

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Mayor Moriarty reported the 289 Calls for Service, although high, is not the highest month in comparison to past years of the monthly police report. Criminal arrests are high with 47 and Part II clearance rate for the month is 102%; noting this rate fluctuates from month to month, last month was zero and parking tickets are also high this month with 410.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe reported that PASSHE is researching an official concealed weapons policy for all universities. Under discussion is the use of weapons in non-sensitive areas of campus, such as sidewalks and areas outside of buildings. It would also ban weapons inside buildings and sports events and at entertainment or educational events. Millersville University currently has a policy in effect and can be found on-line along with the required annual campus crime report.

Mr. DiGuiseppe also reported MU was named a recipient of the annual Higher Education Excellence in Diversity Award, which is a national honor that recognizes universities that demonstrate an outstanding commitment to diversity and inclusion. MU was the only PASSHE school who received this honor this year. He announced a busy next few weeks; starting with the Library Dedication, inauguration of President Anderson, homecoming weekend and the famous Millersville Community Parade. There are about 2000 in the parade, 150 entries, 20 bands, and 150 vehicles. He commented that they have a great group of volunteers again this year, approximately 130 of all different age groups and group representatives. Lastly he announced next weekend, November 1st thru 3rd, is parents and family weekend with numerous scheduled events.

Mayor Moriarty echoed thanks for his efforts in coordinating this community event and has no doubt that it will be a success. He thanked him for putting "a positive light on our community."

PENN MANOR SCHOOL REPORT

Penn Manor High School student representative, Nate Rosenberg announced a few notable events, such as "Pink Out" raising more than \$14,000 for organizations that support cancer research and assist those fighting the disease and the 1:1 student laptop program is underway with the anticipation of every student receiving a laptop in January. He commented on the football team having a good year and that they have approached the School Board for consideration in playing abroad next year in Ireland. The field hockey team is also having a very good year, with 12 wins and 1 loss. The boys cross country team has 9 wins and 1 loss, but the girls cross country team senior, Greta Lindsley has set a record by winning her fourth straight Lancaster Lebanon League Girls Cross Country Championship and he also announced the quiz bowl team recently won the brain buster competition on WGAL. He ended his report with the note that the Penn Manor theatre just raised \$3000 in their famous apple dumpling fun raiser for their fall play. This year's fall play is the "Foreigner" and will begin November 22nd.

FINANCE COMMITTEE

Mr. Lastowski made a motion out of committee to approve advertisement of the 2014 General Purpose Tax Millage Ordinance at a rate of 5.45 mills and the public inspection notice with the final budget to be considered for adoption on November 26th. He summarized that there is no tax millage increase, no sewer rate increase and no trash removal fee increase for 2014.

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Mr. Lastowski commended Mr. Arnold, Mrs. Ebersole, the administrative staff, Police Chief Rochat, Mayor Moriarty, Fire Commissioner Duane Hagelgans, Street Department Superintendent Andy Boxleitner, Sewer Department Superintendent Les McMullen, and Zoning/Code Enforcement Officer Mike Tuscan for doing a great job for working within their department's budgets during 2013 and their hard work in preparing a final budget for 2014 with no tax increase and no service fee increases for the Borough's citizens. With no further discussions the motion passed by a unanimous voice vote. President Kirkham also thanked everyone for their hard work this past year and for what they continue to do in this day and age.

Mr. Lastowski made a motion out of committee to approve the Resolution authorizing the trade in of a target walk-behind saw for a multiquip rammer for use by the Streets Department. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2013-12

WASTE WATER COMMITTEE REPORT

Mr. Keller made a motion to advertise for the replacement of the Wastewater Treatment Plant Control Building's digester blowers. Mr. Gerber seconded the motion. Mr. Keller explained this equipment is due for replacement due to age and is included in the 2014 Sewer Capital budget. With no discussions the motion passed by a unanimous voice vote.

PLANNING AND BETTERMENT COMMITTEE

Mr. Gerber noted receipt of the Solicitor revised ordinance to amend Chapter 290, Rental Property and recommends this ordinance be discussed further at the committee before coming to Council.

Mr. Jack Gardner of 29 Fresh Meadow Drive requested the Planning and Betterment Committee review two issues in his neighborhood. One is a vehicle that has been parked on the grass for some time and the other is a newly constructed stone wall that may be within the borough's right-of-way. Mr. Gardner presented photos for both of his concerns. President Kirkham asked Mr. Arnold to look into both of these issues and thanked Mr. Gardner for bringing these to the Borough's attention.

STREET COMMITTEE

Mr. Stager mentioned the Borough did not receive any bids for the re-advertisement of the Snow Removal contract. Mr. Arnold explained that the Borough was required to advertise twice before allowing the selection of a vendor of our choice. Street's Department Superintendent, Andy Boxleitner is in search of a vendor that will help clear snow from the borough's roads during a snow event.

Mr. Stager made a motion to advertise the amendment to the Borough's Streets and Sidewalks ordinance designating streets which must have sidewalks and/or curbs. Mrs. Deal seconded the motion. Mr. Arnold explained the changes are for the listing of the exemptions only and that there are no changes to the enforcements that Council has in any existing ordinance. The bigger challenge for Council will be the enforcement, since there is a list of properties that do not have the required curbs and/or sidewalks. With no further discussions the motion passed by a unanimous voice vote.

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SAFETY COMMITTEE REPORT

Mrs. Miller announced the third annual housing fair will be held on November 7th from 10 a.m. to 2 p.m. in the Student Memorial Center. Mr. Tuscan will be present for the borough.

PERSONNEL COMMITTEE

Mrs. Deal made a motion to approve the Resolution that re-appoints Mr. Michael Weidinger to the Planning Commission for another four year term ending October 31, 2017. Mr. Stager seconded the motion. The motion passed by a majority voice vote, 6 to 1, with Mr. Gerber opposed.

RESOLUTION BOOK
RESOLUTION NO. 2013-13

PRESIDENT'S REPORT

President Kirkham again thanked the working staff for their diligence in keeping the funds of this borough. He is very pleased to recognize that this will be the third year in a row without a tax increase. He also recognized the busy weekend forthcoming and stated toward the Police Chief his wishes for a safe weekend.

BOROUGH MANAGER'S REPORT

Mr. Arnold gave an update on the West Frederick Street Infrastructure Phase II project. For those that may not have heard, we have worked out a delay with the Redevelopment Authority and the Contractor to move the start date to next spring, mostly due to potential freezing weather conditions. He stated, "We certainly not do want any citizens to be without water service for any period of time."

Mr. Arnold briefly touched on the budgets and expressed the Department Superintendents, as well as the Finance Officer's hard work in preparing these budgets. He further stated his concern for next year and the substantial increase that will most likely occur. Mr. Keller asked Mr. Arnold to share with the rest of Council why there was not a big increase this year, since expenditures significantly increased; specifically to explain the changes affecting revenue. Mr. Arnold explained there were two major revenues increases that saved us; Earned Income Tax and Zoning Construction and Permitting fees. He further explained that the earned income tax continues to come in beyond our expectations. We have to credit the efforts of the Lancaster County Tax Collection Bureau with the change in Act 32, which is the change in collection mandated by the State. This change in collection has caused our revenue to increase this year and when we budgeted next year, we are going with the higher figure as well. The construction and permitting fees revenues are temporarily increased as a result of Millersville University's Student Housing replacement project. Construction fees are based on the value of the construction project and that project is millions of dollars. Once that project completes and that revenue disappears we will have nothing to replace it. Our municipality is 71% labor and labor related costs and with the increase in staffing levels and the contractual increases to both unions, we can predict a tax

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increase next year. He continued that there is a normal expectation of increases in expenditures as a result of inflation but the problem is the borough does not have a normal increase in revenue to offset it because we are fully developed. In his opinion, the borough's future sustenance is on commercial development and regionalizing services.

Mr. Arnold reminded Council of the Veterans Memorial dedication scheduled for November 11th at 11 a.m. in the park, followed by a luncheon provided by Oak Leaf Manor.

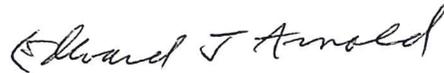
EXECUTIVE SESSION

None

ADJOURNMENT

Mr. Gerber made a motion seconded by Mr. Lastowski, to adjourn the meeting at 8:35 PM. The motion passed with a unanimous voice vote.

Respectfully submitted,



Edward J. Arnold
Borough Secretary

EJA/jle