

**February 27, 2018**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, February 27, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

**COUNCIL MEMBERS**

Daniel P. Ostrowski  
Lynn M. Miller  
Dianne M. Bates  
Bruce A. Cantey

Richard M. Moriarty, Mayor  
Scott A. Bailey  
Linda L. Bellile  
Mary Ann Gerber

**OTHERS PRESENT**

Bradley N. Gotshall, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Steven A. DiGuseppe, Millersville University  
Elaine Jones, LNP  
J. Philip Gerber, 10 Circle Road, Millersville  
Catherine DiGuseppe, 7 Water Leaf, Lancaster  
Ed and Stephanie Hersh, 72 Blue Rock Road, Millersville

**CITIZEN'S REQUESTS OR CONCERNS**

None

**MINUTES**

A motion to approve the minutes for the December 12, 2017 Council Meeting was made by Mr. Bailey and seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote. Mrs. Gerber abstained due to her absence.

A motion to approve the minutes for the December 28, 2017 Council Meeting was made by Mr. Cantey and seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote. Mrs. Gerber abstained due to her absence.

A motion to approve the minutes for the January 2, 2018 Council Meeting was made by Ms. Bates and seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote.

A motion to approve the minutes for the January 9, 2018 Council Meeting was made by Mrs. Gerber and seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote. Mr. Bailey abstained due to his absence.

A motion to approve the minutes for the January 23, 2018 Council Meeting was made by Mrs. Gerber and seconded by Ms. Bates. Mrs. Miller asked for a change to the minutes on page one to reflect the statement made by Chief Rochat. She noted that the statement of "less than ten percent of the vehicles recorded were actually recorded as over the speed limit", should reflect

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that less than one percent were recorded as over the speed limit. Ms. Bates noted that Chief Rochat actually stated ten percent at the Council meeting but later reviewed the results of the speeding records and concluded that it was actually less than one percent. With no further discussions the motion was amended to include correcting "less than ten percent" to "less than one percent" and passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported on the Blue Rock Regional Fire Commission. For the new members of Council, Ms. Bellile started her report by providing background information. She reported that the consolidation took place in 2012 and at that time the merged Fire Companies were a million dollars in debt. She stated that for the past six years there has been no increase in contributions by the supporting municipalities, Manor Township and the Borough. The organization is a volunteer fire and rescue company that has one major fundraiser known as the Tomato festival. This festival is held each year during the summer in Washington Boro and brings in an estimated \$35,000. Duane Hagelgans and Ann Harach have been hired to do the day-to-day business and the Board oversees the funding of the fire district. Any extra funds at the close of the fiscal year have been used to pay down the outstanding loans. At the last meeting it was moved to pay off an \$82,000 loan, the last of their long term debt. Ms. Bellile mentioned a new tanker has been spec'd out and will cost approximately \$700,000 of which they intend to pay cash. Millersville University continues to have false alarms, approximately twelve per week and she noted that it is taking a toll on the volunteers. The staff is aware of the new sensitive alarms and are working on a solution. She continued to report that recruitment and retention of volunteers continue to be an issue for the district and that their annual banquet will be held on March 24, 2018 at Conestoga County Club.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Cantey opened discussions on allowing participation by telecommunication devices. Ms. Bates stated her concern for limiting the number of meetings to four per year that a member may participate by telecommunication devices. Mrs. Miller noted that although Borough Code has been changed to allow voting by telecommunications, the Borough's Solicitor disagrees and has stated that the State Constitution has priority over Borough Code. Mrs. Gerber voiced her concern that a Council member should be present in order to vote. She believes it is important to not just listen but to see the body language and attitude of those present. To conclude the discussions, Council agreed to table the resolution for further committee review.

Mr. Cantey made a motion out of committee to adopt the resolution to appoint the Borough Manager, Bradley N. Gotshall as the Borough's alternate representative to the Lancaster Inter-Municipal Committee (LIMC) at the pleasure of Council (no expiration date). With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-05

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Mr. Cantey made a motion out of committee to adopt the resolution to reappoint Peter Rios to fill the vacancy on the Borough Historic Commission with the term of office expiring on February 24, 2023. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-06

**PUBLIC WORKS AND PUBLIC WELFARE ADVISORY COMMITTEE REPORT**

Mrs. Miller made a motion out of committee to adopt the resolution to insert an escalator clause in its bidding documents and contracts for road materials. This allows the increase or decrease of the road material's bid price if the costs to the contractor changes. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-07

Mrs. Miller made a motion out of committee to adopt the resolution authorizing the trade-in of the Sewer department's 2008 Ford F250 truck in the acquisition of a 2018 Ford F250 Super Duty truck and accept the quote by Hondru Ford in Manheim. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2017-08

Mrs. Miller mentioned she has followed up with the citizen's safety concern due to speeding on Pilgrim Drive. Chief Roachat reported that the police were not been able to paint lines on the roadway due to the extreme cold temperatures but have been patrolling the area. When the weather warms, the Officers will be back to do more. Mr. Bailey suggested that the Borough consider reviewing alternative options such as signage and/or street markings.

**FINANCE ADVISORY COMMITTEE REPORT**

Mr. Bailey made a motion out of committee to award the Request for Proposals (RFP) for banking services to Member 1<sup>st</sup> Federal Credit Union. Mr. Bailey pointed out that switching banking services is never fun but will save the Borough money. He thanked Jessie Ebersole for pursuing this RFP through a difficult time and also thanked the Mayor for his participation. It was a great team effort. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve the December, 2017 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

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Mr. Bailey noted the committee reviewed accounts that are in arrears for sewer fees owed to the Borough. The committee advised the Borough Manager to move forward in contacting those that are in excess of \$5000 in an attempt to pay down their debt and keep current with their sewer fees. It was further noted that there are liens on those properties and that at the time of a refinancing or the sale of the property, the liens would be paid. Mr. Bailey stated it is prudent that the Borough attempt to address the issue.

**MAYOR'S REPORT**

Mayor Moriarty mentioned the monthly police report was distributed but that he had not done his usual monthly analysis. He then asked the Chief to report on the events that have occurred over the last 72 hours. Chief stated that Friday they received a creditable threat concern from the Penn Manor High School. A written threat was discovered on a bathroom wall which stated their intent to shoot up the school. Chief first commented how impressed he was with the Penn Manor School District Administration and Staff. The school has a School Resource Officer and state-of-the-art camera system that helped the full force search that continued over the weekend. Classes resumed on Monday with the school halls being monitored with additional Borough Officers and the parking lot was patrolled with the assistance of Millersville University Police Department. A little after 8 a.m. another message was found and due to only two individuals accessing that area, the responsible individual was determined and arrested. Chief explained that felony charges were placed and then it is up to the juvenile probation office to determine what happens with the individual. Chief went on to state how appalled he was that the juvenile probation officer did not detain this individual. President Ostrowski along with other council members thanked the Chief and the Officers for taking this event very seriously. They stated their appreciation for his passion shown for the safety of the Borough and the Penn Manor School District.

Mayor Moriarty commented that he has had an exciting month showing Brad, the new Borough Manager, around the Borough, Millersville University, and our surrounding municipalities.

**MILLERSVILLE UNIVERSITY REPORT**

Mr. DiGuiseppe reported that the Lombardo Welcome Center officially opened on February 23, 2018 with the offices of Admissions, Marketing and Communications, and VP for Student Affairs/Enrollment Management moved in. He announced MU will be hosting "Odyssey of the Mind" on March 10<sup>th</sup> between 7 a.m. and 4 p.m. They anticipate over 800 K-12<sup>th</sup> grade students to participate in solving unique problems ranging from STEM to the arts. This event is free and open to the public. He went on to announce that Spring break begins March 11<sup>th</sup> and lasts through March 18<sup>th</sup> and that their Spring Open House event will be held on Saturday, March 24<sup>th</sup> throughout the campus with over a thousand people expected to attend. He also announced that on April 26<sup>th</sup> there will be the annual Marauder Scholarship Dinner and Auction in Pucillo gymnasium with keynote speaker Senator Scott Martin, an alumni and former student-athlete and Hall of Fame recipient. Mr. DiGuiseppe asked if you have noticed hundreds of small red flags around the MU campus. These flags are posted as part of the campaign to address dating violence and promote the prevention of dating violence on college campuses. The Teen Dating Violence Awareness Month activities at MU are dedicated to the memory of Karlie Hall, a

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student who was sadly killed in 2015 on campus. As for the Presidential search, to date Millersville has interviewed four candidates and has one remaining to interview. Then a recommendation will be made from the Search Committee to the Council of Trustees, who will forward their recommendation to the Board of Governors for their review and appointment. They are hopeful to complete the Presidential search by late April. Mr. DiGuiseppe announced MU appointed its new Associate Vice President for Student Affairs and Enrollment Management. Renardo Hall began his new duties in early January, which include oversight for Health Education and Promotion, University Health Services, Counseling and Human Development, Judicial Affairs and University Police. He comes to MU from Mississippi Valley State University where he was the Assistant Vice President Dean. Lastly he announced MU's major redesign of their website is projected to go live on March 28<sup>th</sup>.

**PENN MANOR REPORT**

None

**BOROUGH MANAGER REPORT**

Mr. Gotshall distributed a written Manager's report for the month of February. When asked to elaborate on the Riethmuller Trust Property, Mr. Gotshall replied that a realtor for the property has contacted the Borough to inquire on the desired utilization of the area. There is an interested developer for the property on both sides of Route 741.

Mr. Gotshall asked Council to consider a motion to collect local taxes through the office of the Borough Manager/Secretary/Treasurer as a result of the vacancy in the office of tax collector, pursuant to Borough Code. Mr. Bailey made such a motion, seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote.

Mr. Gotshall mentioned the Borough's Auditors, Maher Duessel, CPA, will present the 2017 audit report of the Borough's financial statements at the Finance Advisory Committee meeting on March 21<sup>st</sup> starting at 6 p.m. and welcomed everyone to attend. He further mentioned the presentation to full Council will be at the March 27<sup>th</sup> meeting.

**PRESIDENT'S REPORT**

President Ostrowski mentioned he has had a chance to work with Brad a little this past month and is optimistic that we, as a Council, made a wise decision. He noted that Chief Roach has also indicated so. He again welcomed Brad aboard. President Ostrowski went on to mention a conversation he had with a neighbor. This neighbor has no complaints, is happy with the staff taking care of the streets, and the professionalism of the Borough's Police departments. He shared these comments as a testament to the awesome staff we have.

President Ostrowski asked for Council to consider a motion to approve the Standing Committees Responsibilities and Duties list. He mentioned that there were recommendations from each Advisory Committee. It was noted that the new document removed "Act as a conduit for Civil Service Commission for Council" from the Personnel Advisory Committee and the removal of "Serve in an advisory capacity to the Mayor, whose duties are established by the Commonwealth of Pennsylvania Borough Code, include the day to day oversight and administration of the police department" from the Public Works and Public Welfare Advisory

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Committee. Mr. Bailey made a motion to approve the Standing Committees Responsibilities and Duties with the recommendations as noted. Ms. Bates seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

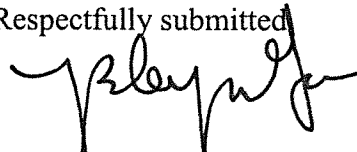
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Bailey made a motion to adjourn the meeting at 8:20 p.m., seconded by Ms. Bates.

Respectfully submitted



Bradley N. Gotshall  
Borough Secretary

BNG/jle