

LAUREN E. HAUCK
Council President

GREGORY A. SAHD
Borough Manager



DAVID T. AICHELE
Mayor

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Civil Service Commission Minutes March 18, 2024

In Attendance: Mary Lyons, Tony Hightower, Ken Eckert, Chief Margevich

- The meeting was called to order at 6pm
- A request was placed by a candidate to have the oral interview over zoom.
- Eckert made a motion that interviews must be in person.
 - Proper notice was given for the interview with date, time and location.
- Hightower second. All vote yes
- The Civil Service Commission members advised the Chief to let the candidate know he must be present for the oral interview.
- The question of military points was brought up for one candidate. It was unclear with his paperwork if he was eligible for points. The Civil Service Commission requested the chief ask the candidate for complete paperwork for the veterans status that was claimed.
- Tony Hightower adjourned meeting at 6:42pm

Civil service meeting January 3rd 2024 called to order at 6:05 p.m.

Attendees: Melissa Ostrowski, Anthony Hightower, Debra Sweda, Ken Eckert, Chief Margevich

Excused: Mary Lyons

- Melissa made a motion to approve the September 26th 2023 meeting minutes. Anthony second. All vote Yes
- Melissa confirmed that Tony Hightower will present the yearly report to council on January 9th.

- During the reorganization meeting, Melissa made a motion that Ken Eckert be recommended to council to fill the full-time member vacancy as a result of Susan Wallace's term expiring. Debra Sweda second. All vote yes. Tony will present to council on the 9th
- Ken made a motion to recommend that council fill the alternate vacancy. Melissa second the motion. All vote Yes. Tony wil present to council on the 9th
- Ken made a motion to make Melissa the chairperson, Tony the vice chair, and Melissa the secretary until a third full member is named. Debra Sweda second. All vote yes
- Tony made a motion to amend the Civil Service regulations to include wording for up to three alternate positions for civil service to be named and to revise section 2.3 of our rules to hold the biannual meeting on or before the first Monday of february. Ken second. All vote Yes Tony will present the two changes to council on January 9th
- Chief gave an update on upcoming retirements in the police department.
- Ken made a motion that the civil service committee recommends to counsel to start the hiring process and create an eligibility list under the same terms and conditions of the last hiring list. This is due to two officers in the coming year that will be eligible for retirement. Melissa's second. All vote Yes. Tony will present this to the council on the 9th.
- Melissa made a motion to end the meeting at 7:07. Tony second. All vote Yes