

**LAUREN E. HAUCK**  
*Council President*



**DAVID T. AICHELE**  
*Mayor*

100 Municipal Drive  
Millersville, PA 17551  
www.millersvilleborough.org

**FINAL AGENDA**  
**Millersville Borough Council Meeting**  
**Tuesday, July 25, 2023, 7:00 PM**

- A. Call to Order**
- B. Pledge to the Flag**
- C. Moment of Silence**
- D. Approval of Minutes**
- E. Citizens Requests or Concerns – (5-Minutes Limit)**
- F. Reports of Boards, Committees and Commissions**
  - 1. Planning Commission
    - a. Approval of Crossgates Phase II time extension to September 26, 2023
  - 2. Park Commission – Award park master plan contract
  - 3. Civil Service Commission Report
    - a. Presentation of Civil Service Police Posting Ranking and Eligibility List
    - b. Approval to proceed with posting the position of Lt. (vacated when Chief was promoted)
  - 4. Blue
- G. Reports of Council Committees**
  - 1. **Finance Advisory Committee**
    - a. Approve the June 2023 financials, including the check register.
  - 2. **Public Welfare and Public Works Advisory Committee**
    - a. Short-term rental Ordinance – Request that our solicitor use Chapter 27 Zoning. Borough of Stroudsburg’s Short-Term Residential Rental Licensing as a template to draft a new ordinance
    - b. Tree/Shrub Ordinance - Request that our solicitor use New Cumberland Ordinance # 674 as a reference to draft a new ordinance.
    - c. False Alarms Ordinance for Millersville Fire--Duane Hagelgans
  - 3. **Personnel Advisory Committee**
    - a. Approval of Borough Manager job description
    - b. Approval to advertise Borough Manager position
      - i. Discussion on advertising locations
    - c. Interim Borough Manager role
      - i. Appoint new Open Records Officer, Borough Secretary and Borough Treasurer, Tax Collector
    - d. Ratification of the non-uniform tentative agreement
- H. Mayor’s Report**
- I. Millersville University Report**
- J. Penn Manor Report**

**K. President's Report**

**L. Unfinished Business**

**M. Executive Session** – financial FYI, personnel

**N. Adjournment**