

April 23, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 23, 2019 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Daniel P. Ostrowski  
Lynn M. Miller  
Dianne M. Bates  
Bruce A. Cantey

Richard M. Moriarty, Mayor (absent)  
Scott A. Bailey  
Linda L. Bellile  
Mary Ann Gerber

OTHERS PRESENT

John D. Rochat, Interim Borough Manager / Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Lieutenant, Jeffrey Margevich, Millersville Borough Police Department  
Steven A. DiGuseppe, Millersville University  
Abbey Ford, Millersville University Student Advisor  
Elaine Jones, LNP  
Carrie Lee Smith, 404 N George Street, Millersville  
Carol A. Thomas, 170 W Charlotte Street, Millersville  
Sam Bigler, 17 Wabank Road, Millersville  
Lauren Hauck, 354 Manor Avenue, Millersville  
Stephanie Hersh, 72 Blue Rock Road, Millersville  
Anthony T. Boyer, 70 Allen Drive, Millersville  
Michael Kirkham, 505 Thorngate Place, Millersville  
Michael Walker, 515 Thorngate Place, Millersville

CITIZEN'S REQUESTS OR CONCERNS

Mr. Boyer from 70 Allen Drive, on behalf of others from Quakers Hill Development, thanked Lieutenant Margevich for meeting with them to discuss a neighborhood watch group. He then proceeded to voice concerns of speeding on Pilgrim Drive and the adequate posting of speed limits and Children at Play signs. He asked the Borough to consider adding a stop sign on Pilgrim Drive at Saint Regis Lane and possibly other traffic calming measures such as speed bumps. President Ostrowski's recognized this issue has been brought before Council in the past and welcomed the Chief to provide comments. Chief Rochat stated installing a stop sign would require a traffic study and that PennDOT regulations state that controlling speed is not a justification for stop signs. Lieutenant Margevich mentioned that they have done speed surveys with the new Jamar recorder system. The results on Pilgrim Drive only showed 2 percent of the traffic recorded during a month's time as enforceable speeding (10 mph above the 25-mph limit). Ms. Miller asked to take this discussion to the Public Welfare and Public Works Advisory Committee meeting in May in order to dive a little deeper into the concerns and recommendations.

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**MINUTES**

A motion to approve the minutes for the April 9, 2019 Council Meeting was made by Mrs. Gerber and seconded by Ms. Bellile. President Ostrowski asked to correct the verbiage under the Borough Manager's report to reflect that Council tabled the consideration of the exoneration due to their request for more information. With no further discussions the motion with the recommended change passed by a unanimous voice vote, with Mr. Bailey abstaining due to his absence.

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

Ms. Bellile reported on the April 4<sup>th</sup> Blue Rock Regional Fire Commission meeting held at the Millersville Station. She mentioned that they are submitting a grant for about \$50,000 for new pagers which will be set up on a new frequency. She mentioned leadership reports from Blue Rock leaders are expected every six months to promote activity and keep leaders up to date. She reported that there will be a yard sale of extra stuff such as gear and clothing at the Washington Boro Park on May 11<sup>th</sup>. After researching alternate workers comp insurance, there is nowhere to go because of too many claims. She announced there were three new members in March.

Mrs. Miller reported on the recent LIMC meeting, mentioning that there are five or six members interested in joining together to negotiate with Comcast.

**PERSONNEL ADVISORY COMMITTEE REPORT**

Mr. Cantey made a motion out of committee to approve the resolution to appoint Anthony Boyer to fill the vacancy on the Educational Service Agency with the term of office expiring on January 1, 2020. With no discussions the motion passed by a unanimous voice vote.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2019-08**

Mr. Cantey made a motion out of committee to approve the revised Borough Manager Job Description. With no discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion out of committee to approve advertising the Borough Manager position. He mentioned the first advertisements will reflect the verbiage of "Full consideration will be given to applications received before May 31, 2019" and then noted longer if necessary. Council discussed that the advertisement would be place in the Lancaster Newspaper for one Sunday/Monday rate, Indeed at the free level, PSAB at our membership rate, PML and emailed to LIMC and LCBA members. With no further discussions the motion passed by a unanimous voice vote.

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT**

Mrs. Miller made a motion out of committee to award the bid for the Borough's 2019 Paving project to the lowest bidder Long's Asphalt Inc. She noted the bid amount was \$134,759.00 and the next lowest bid was Highway Materials Inc. in the amount of \$138,904.30. It was also noted that the bid amount was under budget. With no further discussions the motion passed by a unanimous voice vote.

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Mrs. Miller made a motion out of committee to extend the Biosolids Management Service Agreement's first of three one-year terms with Jesse Baro Inc. in the amount of a 2.4 percent CPI increase. With no discussions the motion passed by a unanimous voice vote.

Mrs. Miller made a motion out of committee to support the parking restriction request from the residents on Thorngate Place and authorize the Solicitor to amend Chapter 350-33 to include no parking on Thorngate Place on the North side between Murrycross Way and to a point 80 feet West and to proceed to advertise the proposed ordinance. With no discussions the motion passed by a unanimous voice vote.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion out of committee to approve the March 2019 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to exonerate the Penn Manor School District from the Borough's taxes due for 2018 for the property listed at 66 East Cottage Avenue. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to appoint Ms. Bates to serve as the voting delegate during the annual PSAB (Pennsylvania State Association of Boroughs) conference. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey mentioned the committee supported the early deposit of the Borough's MMO (Minimum Municipal Obligation) to the pensions plans with no change to the approved amounts. He also mentioned the committee provided suggested changes to the Borough's Investment Policy for the Chief to work up a final draft version for consideration. Mr. Bailey mentioned the changes were not material but prudent. He noted the language will be concise to match the current investments in Certificate of Deposits recommended by the Finance Advisory Committee and provide oversight and visibility. He stated that there are no safety issues with how the Borough's funds are being invested. When looking at the investment policy there are certain changes that would be beneficial to the organization.

Mr. Bailey mentioned discussions held on an invoice for membership to the Economic Development Company. At this time Council agreed not to renew the membership.

MAYOR'S REPORT

President Ostrowski mentioned the Mayor was unable to attend the meeting due a conference. Lieutenant Margevich noted from the March Police Report that both Part I and Part II Clearance rates were up (Part I at 66.6% and Part II at 84.8%). He mentioned now that the weather is nice, the Sergeants have been pushing speed and traffic patrols and you should see an increase in their visibility.

MILLERSVILLE UNIVERSITY REPORT

Miss Ford mentioned the semester is winding down, it's nice. She announced a few events this week. Starting tomorrow through April 26<sup>th</sup>, MU will be hosting the 6<sup>th</sup> annual Learning Institute Global Well-Being and Social Change Conference on campus in the Student Memorial Center. This is a three-day conference that includes all kinds of sessions and films on

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values, social justice and equity topics. On April 24<sup>th</sup> and 25<sup>th</sup> as well, there will be SuperFest, a fun event on the Gordinier Hall Quad lawn areas with all kinds of entertainment and food for all students. And a final reminder for Commencement on Friday, May 10<sup>th</sup> starting at 6:30 p.m. in Pucillo Gym and on Saturday, May 11<sup>th</sup> starting at 10 a.m. on Chryst Field at Biemesderfer Stadium will be the Undergraduate Commencement.

Mr. DiGuseppe reported that a Make-A-Wish Reveal will be made at this Saturday's Softball game, where the Millersville University Student Athlete Advisory Committee raised more than \$5,000 for Owen Brazleton, a 13-year-old from Christiana, who has been diagnosed with a rare, malignant brain and spinal tumor. His wish is for a once-in-a-lifetime experience that can outshine all the other not-so-good days. More details to unfold this Saturday and fans will be encouraged to donate to Make-A-Wish at the gate at this double header game against Shippensburg University. He further reported the Presidential Inauguration for Dr. Wubah that was held this past Thursday, April 18<sup>th</sup> made international news. Approximately 1200 guests attended from around the globe, particularly as this University President is also a tribal king in Ghana, Africa. It is most likely the first time this has ever happened in the history of the US and University residencies are concerned. Mr. DiGuseppe stated it was a great week of various events, and they are appreciative of all the efforts of everyone who cooperated, assisted and participated, including Dan Ostrowski and Mayor Moriarty.

PENN MANOR REPORT

None

PRESIDENT'S REPORT

President Ostrowski mentioned the inauguration was an excellent experience. He announced the Local Economic Development Committee meeting scheduled for tomorrow night will be cancelled.

BOROUGH MANAGER REPORT

Chief Rochat acting as Borough Manager noted that the Lancaster City Water department came back to fix the roadway on Herr Avenue near Landis Avenue. He mentioned he has had several positive meetings with the University this month. Dr. Wubah assured him that they will work with the Borough to make sure the safety concern on West Frederick Street and Shenks Lane is done correctly the first time. He also mentioned there were meetings with Ron Frisbee and Tom Waltz relating to their 10-year plan and East Frederick Street. They have concerns with losing parking on the Penn Manor High School parking deck due to the High School's renovations. After the traffic study in August, they are looking into temporarily making East Frederick Street a one-way traffic flow from Creek Drive to High School Avenue and to allow parking on both sides. They are working on plans to demolish multiple homes on East Frederick Street this summer, two of which are Class II on the Borough's Historic Resource list. They are also viewing options of vacating East Frederick Street and a portion of Creek Drive since Student Lodging Inc has acquired the last property on Creek Drive.

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NEW BUSINESS

None

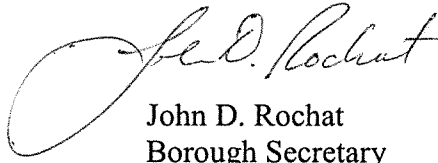
EXECUTIVE SESSION

None

ADJOURNMENT

Mrs. Gerber made a motion, seconded by Ms. Bates to adjourn the meeting at 8:06 p.m. The motion passed by unanimous voice vote.

Respectfully submitted,



John D. Rochat  
Borough Secretary

JDR/jle