

April 25, 2023

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 25th, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President Lauren Hauck, followed by a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Lauren E. Hauck  
Christopher Hubb  
Darlene Eager  
Maggie Weidinger

David T. Aichele, Mayor  
Linda L. Bellile, absent  
Mary Ann Gerber  
Phillis Giberson

OTHERS PRESENT

Greg Sahd, Millersville Borough Manager  
Sue Kornfeld, Millersville Borough Finance Officer  
David Sykes, 344 Valley Rd, Millersville  
Dorothy Imel, 1902 Blue Ridge Dr, Lancaster  
Phil Gerber, 12 Circle Rd., Millersville  
Steve Giberson, 332 Manor Ave., Millersville  
Dr. Robert Haslam, 216 Herr Ave., Millersville  
Les McMullen, Millersville Borough Sewer Supervisor  
Jeffrey Rambish, 2102 Millersville Pike, Millersville  
R.A. Frantz 55 N. Duke St., Millersville  
Stephanie Hersh, 72 Blue Rock Rd., Millersville  
Gary Hess, 453 N. George St., Millersville  
Elaine Walmer, LNP  
Lauren Dissinger, 429 Spring Dr., Millersville  
Jill Kloppmann, 327 N. George St., Millersville  
Chalfant's, 128 Landis Ave., Millersville

ANNOUNCEMENT

President Hauck made an announcement that the meeting was going to be live streamed on YouTube.

MILLERSVILLE BOROUGH LANCASTER COUNTY COMPREHENSIVE PLAN

PUBLIC HEARING – RESOLUTION

Charlie Schmehl, Borough planner from Urban Research & Development Corporation, discussed the comprehension plan at length. He presented the plan to the public and allowed for questions from the public. President Hauck closed the hearing at 7:17 PM. She then said the next item to was to approve the Resolution Adopting the Comprehensive Plan. Ms. Weidinger made the motion to approve, Mr. Hubbs seconded the motion. The motion passed with a unanimous vote.

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**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

MINUTES

Ms. Gerber made a motion to approve the February 28, 2023, Council Meeting Minutes. Ms. Giberson seconded the motion. The motion passed with a unanimous vote.

CITIZENS' REQUESTS OR CONCERNS

Ken Eckert asked why the meeting announcement had not been listed on the Facebook page that month. President Hauck said we would look into it. Ms. Gerber pointed out that it had been listed on the Borough website.

NEW BUSINESS

None

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

CIVIL SERVICE COMMISSION

Ken Eckert reported that they approved meeting minutes from the last four meetings. There were 2 applicants that passed the physical and written tests. They made a motion for the oral review to be done by a local board.

REPORTS OF COUNCIL COMMITTEES

FINANCE ADVISORY COMMITTEE

Ms. Weidinger made a motion out of committee to approve the March 2023 financials, including the check register. The motion passed unanimously.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Mr. Sahd said that the paving had been done the previous week for Lafayette Place and was now completely paved. Rob Moyer had submitted the codes and zoning report, which had been reviewed by Council.

PERSONNEL ADVISORY COMMITTEE

Ms. Gerber said that while the Personnel Advisory Committee had not met that month, she had 2 motions. The first was to accept the resignation of Tina Sheaffer. Mr. Hubbs seconded the motion. The motion passed with a unanimous vote. Her next motion was to advertise for a new Part-Time Clerk. Mr. Hubbs seconded the motion, and it passed with a unanimous vote.

MAYOR'S REPORT

Mayor Aichele thanked the Civil Service Commission for doing a fantastic job. He also stated that he would be representing the borough at a dinner meeting in Ephrata for the PSAB as well as at the LCSWMA meeting. Chief Margevich reported that there had been 323 calls for

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**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

service and 109 follow ups. There were 6 ordinance complaints with 2 involving animals and 4 open alcohol, which resulted in 4 ordinance citations. There were 6 disruptive conduct reports, 29 criminal arrests with 12 adult and 17 juvenile. There were 11 Part I offenses, 5 cleared with a clearance rate of 45.4%. There were 12 total traffic violations, 12 accidents with 5 reportable and 7 non reportable. 103 Parking tickets were issued, and 2,326 vehicle miles patrolled. In addition, there were several theft cases, a simple assault, a suicide attempt, a mental health commitment and a sex offense of a minor. He also added that in addition to Ken's report, he said he'd locked in 3 people for their interview panel.

**MILLERSVILLE UNIVERSITY REPORT**

Andrew Geer reported about the Made in Millersville event on April 11th, where students present their research. There were many research proposals and presentations. Today was a free vaccination clinic that was open to the public. On April 29<sup>th</sup> there would be a Club 42 Jazz concert at the Ware Center. On the 27<sup>th</sup> they'd have their Finish Strong event, which celebrates the end of the semester with activities.

**PENN MANOR REPORT**

President Hauck reported that the dedication ceremony had been held last weekend.

**PRESIDENT'S REPORT**

Millersville hosted the LIMC meeting on April 12<sup>th</sup>. She learned that other municipalities are also struggling with employee retention and police officers. We were doing better than most for the time being.

**BOROUGH MANAGER**

Mr. Sahd gave an update on the Funk's Farm Development. The original agreement was agreed to on April 24, 2012. They were waiting on 2 deliverables from HHF Real Estate Development. They were waiting on the design from the pump station and a video of the sewer main. Les McMullin, Sewer Supervisor, discussed the issues they'd had with the project at length, and described how other parties were being waited on to continue the project. Funk's Farm was aware what needed to be changed to amend the agreement.

**UNFINISHED BUSINESS**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Ms. Gerber made a motion to adjourn the meeting. Ms. Giberson seconded the motion. The motion passed unanimously, and the meeting adjourned at 7:40 PM.

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**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

Greg Sahd  
Borough Secretary

GAS/slk

## Millersville Borough Statement of Revenue and Expenditures

Revised Budget  
For General Operating Fund (01)  
For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
01.301100 Real Estate Taxes - Current Borough	\$ 1,987,161.00	\$ 273,731.23	\$ 396,856.33	19.97%
01.301200 Real Estate Taxes - Prior Year	1,000.00	0.00	0.00	0.00%
01.301300 Real Estate Taxes - Delinquent(Tax Claim)	30,000.00	8,983.89	10,212.33	34.04%
01.301600 Real Estate Taxes - Interims	708.00	0.00	0.00	0.00%
01.310100 Real Estate Taxes - Transfer Tax	120,000.00	5,552.70	43,726.66	36.44%
01.310200 Earned Income Tax	680,000.00	29,746.75	191,975.72	28.23%
01.310510 Local Service Tax	124,000.00	104.00	29,457.22	23.76%
01.310900 Payments in Lieu of RE Taxes (PILOT)	178,000.00	0.00	177,939.38	99.97%
01.321000 Business License and Permits	85.00	0.00	0.00	0.00%
01.321800 Cable Television Franchise	100,000.00	0.00	21,919.42	21.92%
01.322820 Street Encroachment (opening permits)	1,700.00	450.00	675.00	39.71%
01.331100 Court Fines	5,123.00	316.39	881.38	17.20%
01.331110 Vehicle Code Violations	21,847.00	863.05	2,239.29	10.25%
01.331120 Ordinance Violations	26,085.00	4,672.76	9,642.39	36.97%
01.331130 Parking Tickets	26,000.00	3,030.00	7,810.00	30.04%
01.341000 Interest Earnings	10,000.00	0.00	0.00	0.00%
01.342100 Rents - Water Tower	126,000.00	14,437.78	35,508.79	28.18%
01.342200 Rents - Building	25,000.00	0.00	0.00	0.00%
01.342450 Rents - Park	7,807.00	750.00	2,870.00	36.76%
01.351000 Federal and State Grants	12,000.00	(199.08)	2,812.56	23.44%
01.355010 Public Utility Realty Tax	2,660.00	0.00	0.00	0.00%
01.355040 Alcohol Beverage Licenses	700.00	600.00	600.00	85.71%
01.355050 Pension System State Aid	207,218.00	0.00	0.00	0.00%
01.355070 Foreign Fire Insurance Premium Tax	39,901.00	0.00	0.00	0.00%
01.355080 Reimburse NonUniform Pension	26,600.00	0.00	0.00	0.00%
01.357000 County Grants	0.00	0.00	0.00	0.00%
01.358000 Reimburse County Police Services DTF & SERT	2,000.00	0.00	0.00	0.00%
01.361300 Subdivision and Land Development Fees	2,300.00	0.00	40.00	1.74%
01.361320 Reimburse Engineering and Legal Fees	15,000.00	0.00	5,068.08	33.79%
01.361330 Zoning Permits	4,235.00	300.00	925.00	21.84%
01.361340 Zoning Hearing Fees / Bldg Code Appeal	800.00	0.00	100.00	12.50%
01.361350 Stormwater Management Plan App Fee	450.00	25.00	25.00	5.56%
01.361620 County Tax Collection Commission	1,445.00	101.25	117.00	8.10%
01.361650 Tax Certification Fees	4,783.00	240.00	840.00	17.56%
01.362100 Reimburse SRO and other PM Police Services	103,944.00	0.00	25,301.00	24.34%
01.362110 Sale of Copies of Accident Reports	1,182.00	105.00	270.00	22.84%
01.362220 Parking Permits	2,845.00	120.00	1,190.00	41.83%
01.362410 Building Permits	20,000.00	386.00	2,224.24	11.12%
01.362480 Housing Licenses	70,545.00	4,310.00	14,580.00	20.67%
01.380000 Miscellaneous Revenue	41,100.00	126.00	49,006.74	119.24%
01.392096 Transfer from Park Trust Fund	40,000.00	0.00	0.00	0.00%
01.393000 GO Note Proceeds	0.00	0.00	0.00	0.00%
01.395000 Refund of Prior Year Expenditures	25,008.00	4,977.00	4,977.00	19.90%
<b>Total General Operating Fund Revenues</b>	<b>\$ 4,095,232.00</b>	<b>\$ 353,729.72</b>	<b>\$ 1,039,790.53</b>	<b>25.39%</b>

**Millersville Borough**

**Statement of Revenue and Expenditures**

4/17/2023 11:33am

Revised Budget

For General Operating Fund (01)

For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Expenditures</b>				
01.400100 Mayor Salary	\$ 2,400.00	\$ 200.00	\$ 600.00	25.00%
01.400110 Council Salaries	16,800.00	1,400.00	4,200.00	25.00%
01.401121 Manager Salary	27,682.00	3,232.80	7,511.76	27.14%
01.401140 Clerical Salaries	73,396.00	9,231.73	21,668.40	29.52%
01.401183 Overtime	2,500.00	457.82	1,181.27	47.25%
01.401200 Office Supplies	2,000.00	1,637.92	2,232.17	111.61%
01.401300 General Expense	2,000.00	75.00	75.00	3.75%
01.401311 Accounting and Auditing Services	7,213.00	0.00	0.00	0.00%
01.401312 Consulting Services	2,000.00	0.00	0.00	0.00%
01.401313 Engineering Services	37,242.00	7,883.70	21,204.21	56.94%
01.401314 Legal Services	10,000.00	4,019.18	8,462.60	84.63%
01.401316 Labor Counsel	2,625.00	0.00	0.00	0.00%
01.401321 Telephone and Cable	4,052.00	214.11	394.55	9.74%
01.401325 Postage	2,514.00	73.96	1,372.65	54.60%
01.401341 Advertising	4,632.00	100.00	452.28	9.76%
01.401350 Property and Liability Insurance	82,000.00	0.00	740.00	0.90%
01.401353 Bonding Insurance	1,024.00	0.00	0.00	0.00%
01.401361 Electricity	39,643.00	0.00	905.94	2.29%
01.401362 Gas	6,230.00	2,389.60	4,096.13	65.75%
01.401366 Water	647.00	184.48	184.48	28.51%
01.401373 Building and Grounds Maintenance	18,660.00	1,563.54	2,753.36	14.76%
01.401374 Equipment, Repair and Service Contracts	19,398.00	911.24	3,054.55	15.75%
01.401376 Water Tank Maintenance	1,000.00	0.00	0.00	0.00%
01.401420 Dues, Subscriptions and Memberships	2,089.00	0.00	299.42	14.33%
01.401460 Training and Conferences	720.00	125.00	125.00	17.36%
01.401461 Training and Conferences-Mayor & Council	242.00	0.00	0.00	0.00%
01.410122 Chief Salary	111,684.00	0.00	59,594.61	53.36%
01.410130 Police Officers Salaries	984,328.00	95,539.07	224,844.42	22.84%
01.410131 Part-time Police Officers Salaries	27,000.00	0.00	0.00	0.00%
01.410140 Clerical Salaries	108,510.00	12,513.60	28,947.04	26.68%
01.410160 Police Pension Plan-thru 2018	0.00	0.00	0.00	0.00%
01.410183 Overtime	90,000.00	11,088.38	35,393.65	39.33%
01.410200 Office Supplies	3,000.00	105.62	158.90	5.30%
01.410220 Operating Supplies	5,000.00	13.77	668.77	13.38%
01.410231 Vehicle Fuel	17,300.00	836.10	1,681.20	9.72%
01.410238 Clothing and Uniforms	13,000.00	67.51	538.14	4.14%
01.410242 Ammunitions and Targets	4,000.00	464.82	2,186.10	54.65%
01.410300 General Expense	1,500.00	72.19	273.10	18.21%
01.410316 Labor Counsel	4,000.00	0.00	0.00	0.00%
01.410321 Telephone and Cable	16,000.00	759.14	1,824.15	11.40%
01.410341 Civil Service (inc Advertising)	1,500.00	924.48	924.48	61.63%
01.410374 Equipment Repair and Service Contracts	32,000.00	1,284.05	4,040.53	12.63%
01.410375 Vehicle Maintenance	10,000.00	384.21	1,239.16	12.39%
01.410420 Dues, Subscriptions and Memberships	3,000.00	550.00	615.00	20.50%
01.410450 Animal Control	1,125.00	0.00	0.00	0.00%
01.410460 Training and Conferences	4,000.00	0.00	759.38	18.98%
01.410505 County Drug Task Force Operation	7,903.00	7,903.00	7,903.00	100.00%

**Millersville Borough**

**Statement of Revenue and Expenditures**

4/17/2023 11:33am

*Revised Budget*

*For General Operating Fund (01)*

*For the Fiscal Period 2023-3 Ending March 31, 2023*

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %	
01.411450	Emergency Alert Services	2,495.00	0.00	0.00	0.00%
01.411500	Fire Services - Blue Rock Regional Fire District	135,404.00	0.00	33,851.00	25.00%
01.411510	Firemans Relief Associaiton	39,901.00	0.00	0.00	0.00%
01.411530	Contributions to County Library	2,500.00	0.00	0.00	0.00%
01.411540	Contributions to Meals on Wheels	500.00	0.00	0.00	0.00%
01.411550	Contributions to Lancaster EMS	2,500.00	0.00	0.00	0.00%
01.411590	Contributions - Other	200.00	0.00	0.00	0.00%
01.414130	Code Enforcement Officer Salary	62,400.00	0.00	0.00	0.00%
01.414220	Operating Supplies	916.00	0.00	0.00	0.00%
01.414231	Vehicle Fuel and Maintenance	1,087.00	0.00	0.00	0.00%
01.414310	Court Reporter Services	151.00	0.00	0.00	0.00%
01.414312	Code Enforcement	0.00	9,195.00	25,170.00	0.00%
01.414341	Advertising	400.00	0.00	163.02	40.76%
01.414374	Equipment, Repair and Service Contracts	2,799.00	0.00	0.00	0.00%
01.414460	Training and Conferences	72.00	0.00	0.00	0.00%
01.430122	Street Superintendent Salary	76,749.00	8,846.40	22,668.24	29.54%
01.430140	Street Department Salaries	209,586.00	24,432.00	56,247.94	26.84%
01.430183	Overtime	6,000.00	0.00	326.88	5.45%
01.430220	Operating Supplies	7,000.00	163.90	518.79	7.41%
01.430231	Vehicle Fuel	12,000.00	823.09	1,369.47	11.41%
01.430240	Road Repair and Markings	10,000.00	0.00	0.00	0.00%
01.430245	Traffic Control Signs	5,500.00	0.00	623.75	11.34%
01.430246	Storm Sewer and Drains	10,000.00	0.00	0.00	0.00%
01.430313	Engineering Services	10,000.00	0.00	0.00	0.00%
01.430321	Telephone	0.00	0.00	0.00	0.00%
01.430361	Electricity - Buildings	2,800.00	72.25	408.84	14.60%
01.430362	Gas	5,000.00	1,564.84	2,765.54	55.31%
01.430366	Water	350.00	115.48	115.48	32.99%
01.430367	Electricity - Traffic Signals	4,100.00	0.00	252.03	6.15%
01.430368	Electricity - Street Lights	71,500.00	6,255.05	12,508.14	17.49%
01.430370	Traffic Signal Repair and Service Contract	12,500.00	517.25	1,701.25	13.61%
01.430373	Building and Grounds Maintenance	4,300.00	0.00	0.00	0.00%
01.430374	Equipment, Repair and Service Contracts	9,000.00	278.27	776.27	8.63%
01.430375	Vehicle Maintenance	5,500.00	335.84	719.67	13.08%
01.454140	Park Department Salaries	27,810.00	890.45	1,178.34	4.24%
01.454220	Operating Supplies	1,700.00	71.03	71.03	4.18%
01.454231	Vehicle Fuel	2,200.00	0.00	0.00	0.00%
01.454300	General Expense	500.00	0.00	0.00	0.00%
01.454361	Electricity	2,300.00	107.85	328.25	14.27%
01.454366	Water	350.00	63.60	63.60	18.17%
01.454373	Building and Grounds Maintenance	9,000.00	1,098.10	1,660.10	18.45%
01.454374	Equipment, Repair and Service Contracts	3,000.00	37.63	52.26	1.74%
01.471210	2017 Refi 2010&2007-GO Note Princ-BB&T	164,230.00	0.00	0.00	0.00%
01.472210	2017 Refi 2010&2007-GO Note Inter-BB&T	41,113.00	0.00	0.00	0.00%
01.487152	Dental Insurance	17,706.00	0.00	0.00	0.00%
01.487156	Health Insurance	917,178.00	105,668.26	154,108.49	16.80%
01.487157	Health and Welfare	20,180.00	79.36	1,160.98	5.75%
01.487158	Life Insurance	2,600.00	159.38	465.16	17.89%
01.487159	Pension Plan Police	508,459.00	0.00	0.00	0.00%

**Millersville Borough**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
**For General Operating Fund (01)**  
**For the Fiscal Period 2023-3 Ending March 31, 2023**

<b>Account Number</b>	<b>Annual Budget</b>	<b>Monthly Actual</b>	<b>YTD Actual</b>	<b>Spent Budget %</b>
01.487160 Pension Plan-NonUniform	152,716.00	0.00	0.00	0.00%
01.487161 FICA and Medicare	143,363.00	12,761.41	35,351.22	24.66%
01.487162 PA Unemployment Benefit	0.00	0.00	0.00	0.00%
01.487354 Workers Compensation Insurance	58,979.00	0.00	11,144.75	18.90%
01.492031 Transfer to General Capital Reserve	0.00	0.00	0.00	0.00%
01.492038 Transfer to Sewer Capital Reserve	0.00	0.00	0.00	0.00%
01.492045 Transfer to Education Service Agency	15,228.00	0.00	0.00	0.00%
<b>Total General Operating Fund Expenditures</b>	<b>\$ 4,615,381.00</b>	<b>\$ 339,742.46</b>	<b>\$ 818,875.89</b>	<b>17.74%</b>
<b>General Operating Fund Excess of Revenues Over Expenditures</b>	<b>\$ (520,149.00)</b>	<b>\$ 346,657.96</b>	<b>\$ 220,914.64</b>	<b>(42.47%)</b>

## Millersville Borough Statement of Revenue and Expenditures

Revised Budget  
For Sewer Operating Fund (08)  
For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
08.341000 Interest Earnings	\$ 1,500.00	\$ 0.00	\$ 0.00	0.00%
08.364100 Sewer Charges	1,300,000.00	78,832.57	321,567.78	24.74%
08.364102 Sewer Lien Income	20,000.00	83.56	25,087.67	125.44%
08.364120 Sewer Agreement - University	275,000.00	0.00	0.00	0.00%
08.364125 Sewer Agreement - Manor Township	65,000.00	0.00	18,150.00	27.92%
08.380000 Miscellaneous Revenue	3,500.00	0.00	0.00	0.00%
08.393000 GO Note Proceeds	0.00	0.00	0.00	0.00%
08.395000 Refund of Prior Year Expenditures	15,000.00	1,197.00	1,197.00	7.98%
<b>Total Sewer Operating Fund Revenues</b>	<b>\$ 1,680,000.00</b>	<b>\$ 80,113.13</b>	<b>\$ 366,002.45</b>	<b>21.79%</b>

**Expenditures**

08.401121 Manager Salary	\$ 27,682.00	\$ 3,232.80	\$ 7,511.76	27.14%
08.401140 Clerical Salaries	73,396.00	8,553.41	20,192.60	27.51%
08.401183 Overtime	800.00	457.82	1,041.19	130.15%
08.401200 Office Supplies	2,800.00	0.00	418.61	14.95%
08.401300 General Expense	3,500.00	175.58	259.03	7.40%
08.401311 Accounting and Auditing Services	10,000.00	0.00	0.00	0.00%
08.401313 Engineering Services	30,000.00	5,232.50	5,886.50	19.62%
08.401314 Legal Services	5,000.00	4,019.18	8,370.60	167.41%
08.401321 Telephone and Cable	11,000.00	879.95	2,339.12	21.26%
08.401325 Postage	4,500.00	147.45	809.82	18.00%
08.401350 Property and Liability Insurance	33,000.00	0.00	0.00	0.00%
08.401374 Equipment, Repair and Service Contracts	10,000.00	0.00	0.00	0.00%
08.401383 Rental of Building	16,500.00	0.00	0.00	0.00%
08.401420 Dues, Subscriptions and Memberships	2,500.00	0.00	187.42	7.50%
08.401460 Training and Conferences	1,500.00	0.00	0.00	0.00%
08.429122 Sewer Plant Superintendent Salary	87,456.00	10,029.60	25,906.44	29.62%
08.429140 Sewer Plant Salaries	252,655.00	28,808.70	69,029.69	27.32%
08.429183 Overtime	12,000.00	1,129.67	4,092.75	34.11%
08.429220 Operating Supplies	14,000.00	578.88	2,563.28	18.31%
08.429221 Chemicals	85,000.00	15,373.17	20,511.82	24.13%
08.429225 Laboratory Supplies	6,000.00	0.00	0.00	0.00%
08.429227 Outside Laboratory Services	50,000.00	3,961.00	10,948.84	21.90%
08.429231 Vehicle Fuel	8,600.00	1,335.73	3,710.08	43.14%
08.429361 Electricity	150,000.00	1,966.82	19,452.80	12.97%
08.429362 Gas	400.00	60.33	90.64	22.66%
08.429366 Water	9,000.00	1,874.37	1,902.27	21.14%
08.429373 Building and Grounds Maintenance	15,000.00	713.61	8,895.76	59.31%
08.429374 Sewer Treatment Plant Equipment Maint	65,000.00	1,257.99	8,968.15	13.80%
08.429375 Vehicle Maintenance	10,000.00	2,363.25	3,909.62	39.10%
08.429378 Collection System & PumpStations Maint	40,000.00	2,840.00	4,082.00	10.21%
08.429450 BioSolids Management Contracted Srvs	35,000.00	27,060.14	27,060.14	77.31%
08.471210 2017 Refi 2010&2007-GO Note Princ-BB&T	222,840.00	0.00	0.00	0.00%
08.472210 2017 Refi 2010&2007-GO Note Inter-BB&T	5,861.00	0.00	0.00	0.00%
08.487152 Dental Insurance	4,800.00	0.00	0.00	0.00%
08.487156 Health Insurance	181,000.00	33,391.22	49,258.83	27.21%

**Millersville Borough**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
**For Sewer Operating Fund (08)**  
**For the Fiscal Period 2023-3 Ending March 31, 2023**

<b>Account Number</b>	<b>Annual Budget</b>	<b>Monthly Actual</b>	<b>YTD Actual</b>	<b>Spent Budget %</b>
08.487157 Health and Welfare	6,100.00	457.31	745.48	12.22%
08.487158 Life Insurance	500.00	32.18	96.54	19.31%
08.487160 Pension Plan - NonUniform	39,505.00	0.00	0.00	0.00%
08.487161 FICA and Medicare	34,100.00	3,937.06	9,648.01	28.29%
08.487354 Workers Compensation Insurance	12,000.00	0.00	3,000.00	25.00%
08.492038 Transfer to Sewer Capital Reserve	0.00	0.00	0.00	0.00%
<b>Total Sewer Operating Fund Expenditures</b>	<b>\$ 1,578,995.00</b>	<b>\$ 159,869.72</b>	<b>\$ 320,889.79</b>	<b>20.32%</b>
<b>Sewer Operating Fund Excess of Revenues Over Expenditures</b>	<b>\$ 101,005.00</b>	<b>\$ 265,133.47</b>	<b>\$ 45,112.66</b>	<b>\$ 44.66%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**

Revised Budget  
 For Solid Waste Fund (09)  
 For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
09.341000 Interest Earnings	\$ 48.00	\$ 0.00	\$ 0.00	0.00%
09.364300 Solid Waste Collection Charges	464,000.00	34,141.98	116,642.54	25.14%
09.364302 Solid Waste Lien Income	17,399.00	83.56	17,779.75	102.19%
09.364330 Green Yard Waste Tags	7,296.00	195.00	235.00	3.22%
09.364331 Yellow Extra Service Tags	1,290.00	40.00	265.00	20.54%
09.364332 Red Oversize Trash Tags	3,569.00	252.00	760.00	21.29%
09.364333 Blue Large Appliance Tags	358.00	60.00	84.00	23.46%
09.364500 PA Recycling Grant	5,018.00	0.00	0.00	0.00%
09.380000 Miscellaneous Revenue (inc Hauling Rebate)	17,118.00	0.00	3,719.94	21.73%
09.395000 Refund of Prior Year Expenditures	2,315.00	126.00	126.00	5.44%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 518,411.00</b>	<b>\$ 34,898.54</b>	<b>\$ 139,612.23</b>	<b>26.93%</b>
<b>Expenditures</b>				
09.401121 Manager Salary	\$ 13,243.00	\$ 1,616.40	\$ 3,755.88	28.36%
09.401140 Clerical Salaries	30,089.00	4,276.71	10,096.31	33.55%
09.401183 Overtime	2,936.00	228.91	520.60	17.73%
09.401200 Office Supplies	1,985.00	0.00	0.00	0.00%
09.401300 General Expense	0.00	0.00	0.00	0.00%
09.401311 Accounting and Auditing Services	3,553.00	0.00	0.00	0.00%
09.401313 Engineering Services	0.00	0.00	0.00	0.00%
09.401314 Legal Services	2,532.00	2,009.59	4,185.31	165.30%
09.401325 Postage	3,215.00	140.88	714.56	22.23%
09.401341 Advertising	180.00	0.00	0.00	0.00%
09.401374 Equipment, Repair and Service Contracts	3,643.00	0.00	0.00	0.00%
09.401383 Rental of Building	8,500.00	0.00	0.00	0.00%
09.401420 Dues, Subscriptions and Memberships	894.00	0.00	93.71	10.48%
09.427220 Operating Supplies (inc Yard & Leaf Bags)	10,000.00	0.00	0.00	0.00%
09.427440 Solid Waste Disposal	150,000.00	73,729.21	108,898.17	72.60%
09.427450 Collection and Hauling Contracted Services	272,422.00	0.00	2,341.20	0.86%
09.487152 Dental Insurance	326.00	0.00	0.00	0.00%
09.487156 Health Insurance	16,096.00	3,360.48	4,986.71	30.98%
09.487157 Health and Welfare	443.00	39.67	131.31	29.64%
09.487158 Life Insurance	37.00	3.11	9.33	25.22%
09.487160 Pension Plan-NonUniform	356.00	0.00	0.00	0.00%
09.487161 FICA and Medicare	3,260.00	460.99	1,083.21	33.23%
09.487354 Workers Compensation Insurance	1,579.00	0.00	350.00	22.17%
09.492031 Transfer to General Capital Reserve	0.00	0.00	0.00	0.00%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 525,289.00</b>	<b>\$ 85,865.95</b>	<b>\$ 137,166.30</b>	<b>26.11%</b>
<b>Solid Waste Fund Excess of Revenues Over Expenditures</b>	<b>\$ (6,878.00)</b>	<b>\$ (8,773.09)</b>	<b>\$ 2,445.93</b>	<b>(35.56%)</b>

**Millersville Borough**

**Statement of Revenue and Expenditures**

4/17/2023 11:33am

Revised Budget

For General Capital Reserve Fund (31)

For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
31.341000 Interest Earnings	\$ 250.00	\$ 0.00	\$ 0.00	0.00%
31.351000 Grants - Federal and State	0.00	0.00	0.00	0.00%
31.357000 Grant - County	0.00	0.00	0.00	0.00%
31.357090 Grant - Community Development	0.00	0.00	0.00	0.00%
31.358000 Reimbursement - Other Government	210,000.00	0.00	0.00	0.00%
31.380000 Miscellaneous Revenue	0.00	0.00	0.00	0.00%
31.391000 Sale of Property and Equipment	0.00	0.00	0.00	0.00%
31.392001 Transfer from General Operating Fund	1,258,018.00	0.00	0.00	0.00%
31.392009 Transfer from Solid Waste Fund	0.00	0.00	0.00	0.00%
31.392038 Transfer from Sewer Capital Fund	137,000.00	0.00	0.00	0.00%
31.392045 Transfer from Education Service Agency Fund	0.00	0.00	0.00	0.00%
<b>Total General Capital Reserve Fund Revenues</b>	<b>\$ 1,605,268.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
31.401312 Consulting Services	\$ 0.00	\$ 765.00	\$ 1,460.00	0.00%
31.401313 Engineering Services	15,190.00	0.00	0.00	0.00%
31.401314 Legal Services	594.00	0.00	0.00	0.00%
31.401341 Advertising	249.00	0.00	0.00	0.00%
31.401450 E-Code Contracted Services	3,402.00	0.00	0.00	0.00%
31.401710 Land Improvements	450,000.00	1,474.75	7,398.50	1.64%
31.401730 Building Improvements - Admin and Police	0.00	0.00	0.00	0.00%
31.401750 Equipment Replacement - Admin	0.00	0.00	0.00	0.00%
31.410745 Vehicle Replacement - Police	0.00	0.00	0.00	0.00%
31.410750 Equipment Replacement - Police	13,500.00	0.00	0.00	0.00%
31.414745 Vehicle Replacement - Zoning/Code Officer	0.00	0.00	0.00	0.00%
31.430600 N/S Duke St Corridor Road, Curbs, Sidewalks	367,200.00	0.00	0.00	0.00%
31.430601 N/S Duke St Corridor Stormwater Mgmt	144,000.00	0.00	0.00	0.00%
31.430602 N/S Duke St Corridor Sanitary Sewer	126,000.00	0.00	0.00	0.00%
31.430603 N/S Duke St Corridor Traffic, Misc	410,000.00	0.00	0.00	0.00%
31.430604 N/S Duke St Corridor Engineering, Environmental	210,000.00	0.00	0.00	0.00%
31.430605 N/S Duke St Corridor Land Acquisitions, ROW	48,000.00	0.00	0.00	0.00%
31.430700 Miscellaneous Street Projects	10,000.00	0.00	0.00	0.00%
31.430730 Building Improvements - Streets	0.00	0.00	0.00	0.00%
31.454730 Bldg Imprvmnts-Park Pavilions and Other Structures	35,000.00	0.00	0.00	0.00%
31.454750 Equipment Replacement - Park	17,000.00	17,291.72	17,291.72	101.72%
31.492038 Transfer to Sewer Capital Reserve	0.00	0.00	0.00	0.00%
<b>Total General Capital Reserve Fund Expenditures</b>	<b>\$ 1,850,135.00</b>	<b>\$ 19,531.47</b>	<b>\$ 26,150.22</b>	<b>1.41%</b>
<b>General Capital Reserve Fund Excess of Revenues Over Expenditures</b>	<b>\$ (244,867.00)</b>	<b>\$ (41,812.36)</b>	<b>\$ (26,150.22)</b>	<b>10.68%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**

Revised Budget  
 For Highway Aid Fund (35)  
 For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
35.341000 Interest Earnings	\$ 120.00	\$ 0.00	\$ 0.00	0.00%
35.351000 Grants - Federal and State	0.00	0.00	0.00	0.00%
35.355020 Liquid Fuels Tax	194,727.00	0.00	0.00	0.00%
<b>Total Highway Aid Fund Revenues</b>	<b>\$ 194,847.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
35.439432 Winter Maintenance Supplies-Salt	\$ 30,000.00	\$ 0.00	\$ 0.00	0.00%
35.439450 Snow Removal Contracted Services	11,500.00	0.00	0.00	0.00%
35.439700 Miscellaneous Street Projects	5,000.00	0.00	0.00	0.00%
35.439710 ADA Ramps and sidewalks	156,000.00	0.00	0.00	0.00%
35.439720 Paving and/or Recycling Multiple Streets	0.00	490.25	490.25	0.00%
35.439725 Microsurfacing Multiple Streets	0.00	0.00	0.00	0.00%
35.439730 Storm Sewers and Drains	0.00	0.00	0.00	0.00%
35.439740 Machinery Replacement	0.00	0.00	0.00	0.00%
35.439745 Vehicle Replacement	0.00	0.00	0.00	0.00%
35.439750 Repairs of Tools and Machinery	0.00	0.00	0.00	0.00%
<b>Total Highway Aid Fund Expenditures</b>	<b>\$ 202,500.00</b>	<b>\$ 490.25</b>	<b>\$ 490.25</b>	<b>0.24%</b>
<b>Highway Aid Fund Excess of Revenues Over Expenditures</b>	<b>\$ (7,653.00)</b>	<b>\$ (12,349.14)</b>	<b>\$ (490.25)</b>	<b>6.41%</b>

## Millersville Borough Statement of Revenue and Expenditures

Revised Budget  
For Sewer Capital Reserve Fund (38)  
For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
38.341000 Interest Earnings	\$ 1,800.00	\$ 0.00	\$ 0.00	0.00%
38.351000 Grants - Federal and State	0.00	0.00	0.00	0.00%
38.357000 Grant - County	0.00	0.00	0.00	0.00%
38.364110 Sewage Connection/Tapping Fees	53,420.00	0.00	0.00	0.00%
38.364120 Sewer Capital Reimburse - University	10,000.00	0.00	0.00	0.00%
38.380000 Miscellaneous Revenue	0.00	0.00	0.00	0.00%
38.392001 Transfer from General Operating Fund	0.00	0.00	0.00	0.00%
38.392008 Transfer from Sewer Operating Fund	1,700,000.00	0.00	0.00	0.00%
38.392031 Transfer from General Capital Fund	0.00	0.00	0.00	0.00%
<b>Total Sewer Capital Reserve Fund Revenues</b>	<b>\$ 1,765,220.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
38.401313 Engineering Services	\$ 80,000.00	\$ 10,243.02	\$ 22,164.41	27.71%
38.401314 Legal Services	500.00	0.00	0.00	0.00%
38.401341 Advertising	1,000.00	0.00	0.00	0.00%
38.429710 Land Improvements - WWTP	0.00	0.00	0.00	0.00%
38.429715 Land Improvements-Pump Stations	0.00	0.00	0.00	0.00%
38.429716 Land Improvements-Pump Stations Shared	0.00	0.00	0.00	0.00%
38.429719 Land Improvements - Other	0.00	0.00	0.00	0.00%
38.429730 Building Improvements to WWTP	0.00	0.00	0.00	0.00%
38.429731 Building Improvements to Admin Bldg	0.00	0.00	0.00	0.00%
38.429735 Bldg Improvements to Pump Stations	0.00	0.00	0.00	0.00%
38.429736 Bldg Improvements to PumpStation-Shared	0.00	0.00	0.00	0.00%
38.429740 Machinery/Equipment Other	0.00	0.00	0.00	0.00%
38.429745 Vehicle Replacement	0.00	0.00	0.00	0.00%
38.429750 Equipment Replacements to WWTP	69,000.00	17,113.56	24,080.38	34.90%
38.429751 Equip Replace to Dewatering Process	0.00	0.00	0.00	0.00%
38.429755 Equip Replace to Pump Stations	0.00	0.00	0.00	0.00%
38.429756 Equip Replace to Pump Station-Shared	0.00	0.00	0.00	0.00%
38.429760 Sewer Main and Line Replacements	1,700,000.00	109,398.18	165,861.93	9.76%
38.429765 Sewer Pipe Slip Lining	0.00	0.00	0.00	0.00%
38.429766 Sewer Pipe Slip Lining-Shared	0.00	0.00	0.00	0.00%
38.492031 Transfer to General Capital Reserve	137,000.00	0.00	0.00	0.00%
<b>Total Sewer Capital Reserve Fund Expenditures</b>	<b>\$ 1,987,500.00</b>	<b>\$ 136,754.76</b>	<b>\$ 212,106.72</b>	<b>10.67%</b>
<b>Sewer Capital Reserve Fund Excess of Revenues Over Expenditures</b>	<b>\$ (222,280.00)</b>	<b>\$ (13,048.65)</b>	<b>\$ (212,106.72)</b>	<b>95.42%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
 For Educational Service Agency Fund (45)  
 For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
45.341000 Interest Earnings	\$ 20.00	\$ 0.00	\$ 0.00	0.00%
45.362115 Crossing Guard Services to PMSD	15,228.00	0.00	6,468.47	42.48%
45.392001 Transfer from General Operating Fund	15,228.00	0.00	0.00	0.00%
<b>Total Educational Service Agency Fund Revenues</b>	<b>\$ 30,476.00</b>	<b>\$ 0.00</b>	<b>\$ 6,468.47</b>	<b>21.22%</b>
<b>Expenditures</b>				
45.410140 Crossing Guard Salaries	\$ 30,456.00	\$ 4,505.16	\$ 8,895.94	29.21%
45.410220 Operating Supplies	500.00	499.00	605.00	121.00%
45.410238 Clothing and Uniforms	700.00	638.45	954.45	136.35%
45.487161 FICA and Medicare	2,856.00	344.63	680.54	23.83%
45.487354 Workers Compensation Insurance	1,000.00	0.00	250.00	25.00%
45.492031 Transfer to General Capital Reserve	0.00	0.00	0.00	0.00%
<b>Total Educational Service Agency Fund Expenditures</b>	<b>\$ 35,512.00</b>	<b>\$ 5,987.24</b>	<b>\$ 11,385.93</b>	<b>32.06%</b>
<b>Educational Service Agency Fund Excess of Revenues Over Expenditures</b>	<b>\$ (5,036.00)</b>	<b>\$ (6,268.33)</b>	<b>\$ (4,917.46)</b>	<b>97.65%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**

Revised Budget  
 For Deferred Comp Fund (55)  
 For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
55.341000 Interest Earnings	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
55.355120 Employee Contributions	0.00	0.00	0.00	0.00%
<b>Total Deferred Comp Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
55.487190 Defer Comp Benefits	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
55.487300 Defer Comp Admin Expenses	0.00	0.00	0.00	0.00%
<b>Total Deferred Comp Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Deferred Comp Fund Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**  
 Revised Budget  
 For Police Pension Fund (60)  
 For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
60.341000 Interest Earnings	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
60.355120 Act 205 State Pension Aid	0.00	0.00	0.00	0.00%
60.355122 Borough Contributions	0.00	0.00	0.00	0.00%
<b>Total Police Pension Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
60.487190 Police Pension payments	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
60.487300 Administrative Expenses	0.00	0.00	0.00	0.00%
<b>Total Police Pension Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Police Pension Fund Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ (206,645.18)</b>	<b>\$ 0.00</b>	<b>0.00%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
 For Non-Uniform Pension Fund (65)  
 For the Fiscal Period 2023-3 Ending March 31, 2023

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
65.341000 Interest Earnings	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
65.355120 Act 205 State Pension Aid	0.00	0.00	0.00	0.00%
65.355122 Borough Contributions	0.00	0.00	0.00	0.00%
<b>Total Non-Uniform Pension Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
65.487190 NU Pension Payments	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
65.487300 Administrative Expenses	0.00	0.00	0.00	0.00%
<b>Total Non-Uniform Pension Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Non-Uniform Pension Fund Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ (109,872.84)</b>	<b>\$ 0.00</b>	<b>0.00%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Park Trust Fund (96)*  
*For the Fiscal Period 2023-3 Ending March 31, 2023*

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
<b>Revenues</b>				
96.341000 Interest Earnings	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
<b>Total Park Trust Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Expenditures</b>				
96.492001 Transfer to General Operating Fund	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
<b>Total Park Trust Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Park Trust Fund Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ (17,386.86)</b>	<b>\$ 0.00</b>	<b>0.00%</b>

**Millersville Borough**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

*For the Fiscal Period 2023-3 Ending March 31, 2023*

Account Number	Annual Budget	Monthly Actual	YTD Actual	Spent Budget %
Total Revenues	\$ 9,889,454.00	\$	1,551,873.68	\$ 15.69%
Total Expenditures	\$ 10,795,312.00	\$	1,527,065.10	\$ 14.15%
Total Excess of Revenues Over Expenditures	\$ (905,858.00)	\$	24,808.58	\$ (2.74%)

**Millersville Borough  
Bank/Financial Institution-Related Account Balances  
March 31, 2023**

	<b>Balance</b>
<b><u>Members 1<sup>st</sup></u></b>	
1. General Checking & Capital Reserve Fund (a/c # ending....)	\$3,732,261.85
2. Savings Account (a/c # ending...)	440,031.69
3. Payroll Account (a/c # ending....)	<u>5.00</u>
Members 1 <sup>st</sup> Subtotal	\$4,172,298.54
<b><u>S&amp;T Bank</u></b>	
1. Sewer Capital Reserve Fund (a/c # ending....)	2,537,983.72
<b><u>Univest Bank and Trust Co.</u></b>	
1. Sewer Capital Reserve Fund (a/c # ending....)	1,015,132.31
<b><u>Truist</u></b>	
1. Rutter Estate Park Fund (a/c # ending....)	418,241.92
<b><u>PLGIT*</u></b>	
1. Millersville Borough (a/c # ending....)	652,160.14
2. Liquid Fuels (a/c # ending....)	<u>253,838.05</u>
PLGIT Subtotal	<u>905,998.19</u>
<b>Total Millersville Borough-Related Account Balances</b>	<b><u>\$9,049,654.68</u></b>

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\*Pennsylvania Local Government Investment Trust.