

April 27, 2021
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 27, 2021 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed. President Smith announced that the public meeting is being recorded. She took a moment to thank the Borough Staff, Borough Police Department, and Council for all their hard work, time, and commitment over the past twelve months as these have been very challenging times. She stated that hopefully we are starting to see a light at the end of this journey.

COUNCIL MEMBERS

Carrie L. Smith	David T. Aichele, Mayor
Lauren E. Hauck (via teleconference)	Brooke G. Magni (via teleconference)
Linda L. Bellile (via teleconference)	Mary Ann Gerber (via teleconference)
Daniel P. Ostrowski	Lynn M. Miller (via teleconference)

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Jessie L. Ebersole, Millersville Borough Finance Officer (via teleconference)
Andrew Boxleitner, Millersville Borough Street Department Superintendent
Dr. Victor DeSantis, Millersville University (via teleconference)
Elaine Walmer, LPN (via teleconference)
W. David Sykes, 344 Valley Road, Millersville
Sam Bigler, 17 Wabank Road, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Rich and Darlene Eager, 529 Oak Ridge Drive, Millersville
Chris Hubb, 173 Elizabeth Street, Millersville (via teleconference)
Gregg Barley, Phantom Power, 121 West Frederick Street, Millersville (via teleconference)

CITIZENS' REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for January 26th, February 23rd, and March 9th, 2021 Council meetings was made by Mr. Ostrowski and seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote.

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REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile gave a report on the Blue Rock Regional Fire Commission meeting held on April 1, 2021. She noted the financial report reflected items ordered in 2020 that are finally starting to be delivered in 2021 and that next month the report will reflect several major maintenance bills for vehicles. She also noted that they intend to do more recruiting with money from both a Federal grant and a recent State grant award. The basement project for live ins at the Millersville Station house is almost complete and there will be the annual Tomato Festival this year.

Ms. Hauck reported that the Planning Commission met at the beginning of the month. They discussed updating the comprehensive plan and it was unanimously approved to recommend to Council to move forward with publicizing an RFP (Request for Proposal) to hire a consultant to move forward with the comprehensive plan update. President Smith noted that the Borough is required to update its comprehensive plan every ten years. Since it takes over a year to conduct and complete the update, it makes sense to start the process now. Mrs. Miller inquired on the cost to do an update to the comprehensive plan. President Smith stated it is unknown at this time, as it will depend on the scope of work and how much the consultants will charge. It is not required that the Borough do a full comprehensive plan but must do at least an update to the plan every ten years. President Smith made a motion that the Borough Manager and the Planning Commission work together to update the RFP and come back to Council for approval before advertising. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

President Smith noted that since we are moving forward to start the update to the comprehensive plan, she proposed Council rescind the motion made at the March 9th meeting to create an ad hoc advisory committee to Council comprised of Planning Commission members, Council members, and citizens of the Borough and in the meantime, ask our Solicitor to contact the property owners to let them know Council is in the process of updating the comprehensive plan to make sure we get citizens feedback and that we embark on a fact finding mission to look at potential impacts and that Council will not be discussing any changes to the current zoning until after the comprehensive plan is complete. That gives the property owner the option to build according to the current zoning or they can decide to wait. Mr. Ostrowski stated that the developer could still apply to the Borough for an exception to the zoning ordinance. Hearing Council's agreement to her proposal, President Smith made a motion as proposed, seconded by Mrs. Miller. With no further discussions the motion passed by a unanimous voice vote.

PERSONNEL ADVISORY COMMITTEE REPORT

Mrs. Magni made a motion out of committee to approve the Resolution to reappoint Dawn Fisher to the Historic Commission with the term of office expiring on February 24, 2026. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2021-10

Mrs. Magni made a motion out of committee to accept Lynn Miller's resignation from the Park Commission. With no discussions the motion passed by a unanimous voice vote.

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Mrs. Magni made a motion out of committee to accept Scott Bailey's resignation as an alternate member of the Zoning Hearing Board. With no discussions the motion passed by a unanimous voice vote.

Mrs. Magni made a motion out of committee to approve the Social Media Policy. With no discussions the motion passed by a unanimous voice vote. Ms. Hauck thanked Mrs. Magni and the Personnel Committee for creating the Social Media Policy.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Ms. Hauck made a motion out of committee to approve the third and final year extension to the current Biosolids Management Service Agreement. Chief Rochat explained the extension will run from June 1, 2021 through May 31, 2022 and that the extension contract is set to increase by CPI, noting the CPI is 1.2%. With no further discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion out of committee to award the 2021 Asphalt Paving project bid to the lowest bidder New Enterprise Stone & Lime Co for \$135,878.90. Ms. Hauck noted that the bid is under budget. With no further discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion out of committee to proceed to update and review with the Borough Solicitor and Engineer on the proposed ordinance revision to Chapter 320 Streets and Sidewalks Excavations. With no discussions the motion passed by a unanimous voice vote.

FINANCE ADVISORY COMMITTEE REPORT

Mrs. Gerber made a motion to out of committee to approve the March 2020 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion to advertise the annual pension meeting on the same night as the regularly schedule Finance Advisory Committee meeting in June, (June 16th) with a start time of 5:30 p.m. Mrs. Magni seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber mentioned they supported, as the Borough has done in the past, the early deposit of the Borough's MMO's (Minimum Municipal Obligation) to the pension plans with no change to the approved 2021 amounts. She also mentioned that the Borough had a PLGIT CD mature and agreed that the investment will go to the PLGIT Class account and then be moved to PLGIT PRIME to earn more interest. She noted that the committee held very preliminary discussions on the American Rescue Plan. There will be more discussion in the coming meetings and during budget preparations as there are many unknowns at this time.

MAYOR'S REPORT

Mayor Aichele asked Lt. Margevich to give the March monthly Police Report. He provided the following breakdown. 316 Calls for Service, 2 ordinance complaints that resulted in citations, 2 DCR's (Disruptive Conduct Reports), 7 criminal arrests, 3 Part I Offenses with 1 cleared giving a 33% clearance rate, 25 Part II Offenses with 15 cleared giving an 60% clearance

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rate. Total traffic violations were 40 of which 13 were speeding violations and 27 were other traffic citations, 9 vehicle accidents, 77 parking tickets issued, and they patrolled 4,115 miles. He noted that they picked up one serious investigation of a sex offense that turned into an armed robbery.

Mayor Aichele mentioned he attended the Manor Market in Millersville earlier this month and welcomed the citizens. The Market will be open every month over the summer.

MILLERSVILLE UNIVERSITY REPORT

Dr. DeSantis thanked the President for the opportunity to address Council. He stated with the wonderful weather they are having on campus unfortunately it has brought the students out and about. This may have contributed to the raise in the recent COVID cases being reported. He announced this week they are starting a large-scale vaccination program with their student body. He stated that they can not mandate students get a vaccine like many other campuses across the country. This Friday at the Park City – Lancaster County Community Vaccination Center – they are hosting College Day and MU will be offering shuttle service to the Center. He announced that the annual parade route will be the same this year, but they will be starting the parade a little earlier. An 8:30 a.m. kickoff time. This will allow space between the parade and the events of Homecoming. The 2021 theme was announced as “Hometown Heroes”. This is to honor all of the first responders and healthcare employees, who all worked hard during this crisis. He mentioned a virtual conference they are hosting on sustainable development on May 18th which will have two or three sessions that specifically relate to local governments on what they can do on sustainable development. He also wanted to bring to Council’s attention a number of sports teams playing at home this week and weekend.

PENN MANOR REPORT

Ms. DeVinney was not able to attend this evening but sent a report to President Smith to delivery. The report stated plans are underway for an in-person graduation to be split in two groups alphabetically to allow for greater social distancing. It will take place outdoors at Biemesderfer Stadium on June 3rd. The first will begin at 5:00 p.m. and the second at 7:30 p.m.

BOROUGH MANAGER REPORT

Chief Rochat asked for a motion to allow a street closure at 118 East Charlotte Street for the removal of tree on May 6th from 7:30 a.m. to noon. Ms. Bellile made such a motion, seconded by Mrs. Gerber. With no discussions the motion passed by a unanimous voice vote.

Chief Rochat provided an update on the tapping fee increase calculation that is soon to be completed by the Borough’s engineer, GHD. Once the report is completed the Borough Solicitor will create the ordinance amendment and advertise. We anticipate advertisement of the ordinance to be done in time to take action at the May 25th Council meeting. Chief noted that Council had already motioned to advertise at a prior meeting.

Chief Rochat noted the receipt of a tax exemption for a disabled veteran located at 62 Briargate Place. Chief recommended a motion to exempt the Borough’s real estate property tax starting with the 2021 tax year. President Smith made such a motion, seconded by Ms. Hauck.

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Mrs. Gerber asked if this was a policy or needs done by law and what kind of documentation does the Borough have to prove the disability. Since this was a late addition to the agenda, Council decided to table the motion. President Smith instructed the Borough Manager to provide more information about how this process works.

PRESIDENT'S REPORT

President Smith reiterated her heartfelt thanks to the Borough Staff, Borough Police Department, and Council members for all their hard work, time, and effort especially during these past twelve months.

EXECUTIVE SESSION

Council broke for an executive session at 8:00 p.m. to discuss a personnel issue and a legal matter. President Smith invited the Mayor and Chief Roachat to join. She also noted that there may be further action coming out of the executive session.

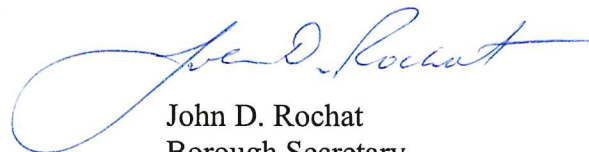
At 8:13 p.m. coming out of executive session, President Smith made a motion out of the Personnel Advisory Committee executive session, that the Borough Police department will have no Officer serving on the Lancaster County Drug Task Force until September, at which time Council will review this decision. With no discussions the motion passed by a unanimous voice vote.

President Smith made a motion for the Personnel Advisory Committee to revise the Park Commission membership and to review each of the Borough's Boards and Commissions' responsibilities. Ms. Bellile seconded the motion. Mrs. Gerber and Mrs. Miller volunteered to start the process. With no further discussions the motion passed by a unanimous voice vote.

ADJOURNMENT

Having no further business to discuss, Mr. Ostrowski made a motion to adjourn the meeting at 8:17 p.m., seconded by Ms. Bellile.

Respectfully submitted,


John D. Roachat
Borough Secretary

JDR/jle