

April 28, 2026

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 28, 2026, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President (CP) Lauren Hauck. The meeting began with a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Lauren Hauck, President
Joseph Lane, Vice President – absent
Gregg Barley
Michael Kaufhold

Philip A. Lastowski, Mayor – absent
W. Michael Miklos, Asst. Secretary – absent
Ryan Hoffman
Marianne Kerlavage

OTHERS PRESENT

Carol A. Thomas, 170 W. Charlotte Street, Millersville
Anne LaPierre, 218 W. Frederick Street, Millersville
Diane Kendig, 15 N. Duke Street, Millersville
Linda Bellile, 437 Penn View Drive, Millersville
David Sykes, 344 Valley Road, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
Terrance Dougherty, Millersville University Student Representative
Dr. Victor DeSantis, VP of External Affairs and Chief of Staff, Millersville University
Rob Moyer, Borough Code Enforcement/Zoning Officer & BCO, CCIS
Emma Danae Droz, Borough Administrative Specialist
Rebecca DeSantis-Randall, Borough Manager
Jeff Margevich, Borough Chief of Police

APPROVAL OF MINUTES

Council Member (CM) Hoffman made a motion to approve the March 24, 2026, Council meeting minutes. CM Kaufhold seconded the motion. The motion passed unanimously.

CITIZEN REQUESTS OR CONCERNS:

Carol Thomas, 170 W. Charlotte Street, voiced her concern about repeated trash misses at her and her three neighbors' residences. She believed these issues were due to their location on the edge of the Borough. Manager DeSantis-Randall noted that the Borough was aware of these misses and had reported them to Penn Waste for correction. Ms. Thomas also reported an incident where utility workers seemed to believe her property was in Manor Township. She requested that the Borough's official maps be corrected to show her property is in the Borough and not in Manor Township. CP Hauck asked Ms. Thomas to speak with Manager DeSantis-Randall further after the meeting.

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Anne LaPierre, 170 W. Frederick Street, voiced concerns about the safety of the intersection of W. Frederick Street and N. Duke Street. She stated that drivers speed through and she wanted to see the crosswalk repainted and an additional crosswalk added due to the lack of sidewalk. She also requested a traffic study for the addition of a traffic light. Chief Margevich stated he could have officers patrol the area more. Manager DeSantis-Randall stated the crosswalk was due to be painted in August, and Ms. LaPierre said that was not soon enough.

Richard Frantz, 55 N. Duke Street, added to Ms. LaPierre's concerns, noting that people often speed and run the stop signs in that area of the Borough. He further added that toters are often left blocking the sidewalks for days, which force pedestrians to walk into the road.

Diane Kendig, 15 N. Duke Street, also voiced concerns about the speeding at the intersection of N. Duke Street and W. Frederick Street. She also noted a grate that makes people walk in the street.

REPORTS OF BOARDS AND COMMISSIONS

BLUE ROCK REGIONAL FIRE COMMISSION: None

CIVIL SERVICE COMMISSION: None

STAFF REPORTS

FINANCE REPORT

Manager DeSantis-Randall delivered the March financial report. She noted this now included only reports from the Borough's new finance system. CP Hauck made a motion to accept the March Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Kerlavage seconded the motion. The motion passed unanimously.

POLICE REPORT

Chief Margevich delivered the March police report in which there were 382 calls for service. He noted two new investigations, both of which were closed. CP Hauck asked if there was anything the Chief thought notable, and he reminded residents to watch out for frauds and scams.

CODE ENFORCEMENT REPORT

Rob Moyer, Borough Code Enforcement/Zoning Officer, delivered the March code enforcement report in which there were 14 permits issued with 15 inspections and 157 rental renewals with 34 inspections.

VOTING ITEMS

CP Hauck brought forward both the approval of establishment of escrow account for total improvements for the Cottage Avenue Solar Preliminary/Final Subdivision and Land

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Development Plan in the amount of \$284,795.03 and the approval of the execution of the Stormwater Management Agreement, the Developer's Agreement, and the Agreement Providing for Grant of Public Right-of-Way for the Cottage Avenue Solar Preliminary/Final Subdivision and Land Development Plan. Manager DeSantis-Randall noted that all agreements and the Letter of Credit had been reviewed by the Borough Engineer and Solicitor, and that this approval would be the final step before the project could begin in full. She also noted the grant of public right-of-way along Cottage Avenue would go to the Borough for later potential curb and sidewalks or straightening of the road. After discussion, CP Hauck made a motion to approve the establishment of escrow account for total improvements for the Cottage Avenue Solar Preliminary/Final Subdivision and Land Development Plan in the amount of \$284,795.03. CM Hoffman seconded the motion. The motion passed unanimously. CP Hauck then made a second motion to approve the execution of the Stormwater Management Agreement, the Developer's Agreement, and the Agreement Providing for Grant of Public Right-of-Way for the Cottage Avenue Solar Preliminary/Final Subdivision and Land Development Plan. CM Hoffman seconded the motion. The motion passed unanimously.

MAYOR'S REPORT: None

MILLERSVILLE UNIVERSITY REPORT

Terrance Dougherty, Millersville University Student Representative, delivered the MU report. He noted the upcoming end of the semester and finals. The Made in Millersville projects are being released on MU's website on Friday. On Earth Day, the Millersville grounds crew held a class on native species in order to help protect Millersville from invasive species. Several Millersville organizations would be featured at an upcoming Lancaster Stormers game on Friday. Lastly, in sports he reported upcoming events for baseball, softball, and track and field.

Dr. Victor DeSantis, VP of External Affairs and Chief of Staff, Millersville University reported that MU was looking forward to graduation on May 9th.

PENN MANOR REPORT: None

BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall reminded those present to please keep their grass and weed short with the warm weather.

Manager DeSantis-Randall reported that the Borough was able to support 45 students and several participating residents for the MU Conestoga River Club's Clean Up of the Conestoga. The Borough Streets Department assisting in picking up trash.

She noted that the Borough hosted the Lancaster County Borough's Association's quarterly meeting at Millersville University.

Manager DeSantis-Randall reported that the Borough's application of 109 Circle Road to the Lancaster County Housing and Redevelopment Authority's (LCHRA) Vacant Property Reinvestment Program has moved forward through two rounds of blight determination by the LCHRA. The next step will be recommendation by the Millersville Borough's Planning

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Commission to make a final determination of blight, which would move the property forward with remediation.

Lastly, Manager DeSantis-Randall reported that the Borough would be having a municipal intern, Gina, starting in May. CP Hauck expressed her excitement to be having an intern.

PRESIDENT'S REPORT: None

CITIZEN REQUESTS OR CONCERNS:

Victor DeSantis, representing the Millersville Business Association (MBA), expressed the MBA's excitement to support the Borough's Park Master Plan as an opportunity to improve the community for both the residents and the businesses of the Borough.

EXECUTIVE SESSION:

CM Kaufhold made a motion to enter executive session concerning discussion of a personnel issue. CM Barley seconded the motion. The motion passed unanimously. Council entered executive session at 6:33 PM and returned at 7:08 PM.

ADJOURNMENT

CM Kerlavage made a motion to adjourn. CM Barley seconded the motion. The motion passed unanimously. The meeting adjourned at 7:09 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR/edd