

April 8, 2025

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 8, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council Vice President (VP) Phyllis Giberson. The meeting began with a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Marianne Kerlavage
Phyllis Giberson
Mary Ann Gerber
Linda Bellile

David T. Aichele, Mayor
Darlene Eager – absent
Joseph Lane – absent
Michael Kaufhold

OTHERS PRESENT

Danielle Harvey, YWCA
Michael Miklos, 67 W. Charlotte Street, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
David Sykes, 344 Valley Road, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Phil Gerber, 122 Village Drive, Millersville
Luke Pennington, Borough Finance Officer
Rob Moyer, Borough Code Enforcement/Zoning Officer & BCO, CCIS
Emma Danae Droz, Borough Part-Time Administrative Coordinator
Rebecca DeSantis-Randall, Borough Manager

APPROVAL OF MINUTES

Council Member (CM) Kaufhold made a motion to approve the March 25, 2025, minutes. CM Kerlavage seconded the motion. The motion passed unanimously.

CITIZEN REQUESTS OR CONCERNS: None

PROCLAMATION OF SEXUAL ASSAULT AWARENESS MONTH:

Mayor Aichele invited Danielle Harvey from the YWCA forward and proclaimed April as Sexual Assault Awareness Month. The Borough joins advocates and communities across the country in taking action to prevent sexual violence.

FINANCE ADVISORY COMMITTEE MEETING

VP Giberson took a roll call of the members of the Finance Committee, in which three of the four members were present (CMs Giberson, Gerber, and Kerlavage).

VP Giberson made a motion to accept the March Financial Reports and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM

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Kerlavage seconded the motion. The motion passed unanimously. This item moves out of committee.

VP Giberson then closed out the Finance Committee meeting.

PERSONNEL ADVISORY COMMITTEE MEETING

CM Bellile took a roll call of the members of the Personnel Committee, in which three of the four members were present (CMs Bellile, Gerber, and Kaufhold).

The Committee meeting opened with discussion and approval of an updated Borough Accident and Illness Prevention Program Manual. Manager DeSantis-Randall explained that the updated manual ensured safety for Borough staff, compliance with the Borough's worker's compensation carrier, and helped the Borough towards becoming a Certified Safety Committee Borough. CM Gerber made a motion to approve the Borough's updated Accident and Illness Prevention Program Manual as presented. CM Bellile seconded the motion. The motion passed unanimously. This item moves out of committee.

CM Bellile then brought forward discussion of application of Ed Hersh to fill a Zoning Hearing Board vacancy. CM Gerber made a motion to approve the appointment of Ed Hersh to the Zoning Hearing Board as a member with a term ending on 12/31/26. CM Bellile seconded the motion. The motion passed unanimously. This item moves out of committee.

CM Bellile then closed out the Personnel Committee meeting.

PUBLIC WORKS AND PUBLIC WELFARE ADVISORY COMMITTEE

VP Giberson took a roll call of the members of the PW&PW Committee, in which three of the four members were present (CMs Giberson, Bellile, and Kaufhold).

Borough Code Enforcement/Zoning Officer Rob Moyer presented the March Codes and Zoning Report. The Committee discussed the reduced number of issues relating to the new trash totes and the importance of putting trash out on Sunday night for Monday collection.

VP Giberson then closed out the PW&PW Committee meeting.

MAYOR'S REPORT: None

BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall gave an update on the Hometown Heroes Banner Program update. She noted that the banners had been ordered and that all 23 slots had been filled. The Borough plans to open the program again in 2026, with applications beginning again in January. Council discussed that the Borough was limited to applying for 25 poles each year through PPL.

Manager DeSantis-Randall then brought forward discussion and approval of the Hometown Press Newsletter opportunity. She explained that Hometown Press would create bi-annual newsletters for the Borough at minimal expense. The newsletter would be used to

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supplement the Borough's existing Trash and Recycling Newsletter by notifying residents about important programs, events, and other municipal updates. The costs to the Borough would be limited to postage, which would be approximately \$600 per newsletter issuance. VP Giberson made a motion to approve the execution of bi-yearly newsletters for Borough residents through the Hometown Press program. CM Kaufhold seconded the motion. The motion passed unanimously.

PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

CITIZEN REQUESTS OR CONCERNS:

Richard Frantz, 55 N. Duke Street, asked whether the Hometown Heroes Banner Program could be expanded to Freedom Memorial Park. Council noted the lack of poles in the park but stated it could be considered as an addition to the park for the future.

EXECUTIVE SESSION: None

ADJOURNMENT

CM Kerlavage made a motion to adjourn. CM Bellile seconded the motion. The motion passed unanimously. The meeting adjourned at 6:21 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR/edd