

August 22, 2023
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, August 22, 2023, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council Vice President, Mary Ann Gerber, followed by a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Lauren E. Hauck, Absent	David T. Aichele, Mayor
Christopher Hubbs	Linda Bellile
Darlene Eager, Absent	Mary Ann Gerber
Maggie Weidinger, Absent	Phillis Giberson

OTHERS PRESENT

Andy Boxleitner, Millersville Borough Interim Manager/Street Superintendent
Sue McCullough, Millersville Borough Receptionist
Sam Bigler, 17 Wabank Rd., Millersville
John Michener, 50 W. Charlotte St, Millersville
Dorothy Imel, 1902 Blue Ridge Dr, Lancaster
David Sykes, 344 Valley Rd, Millersville
Stephanie Hursh, 72 Blue Rock Road, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
Jeff Rambish, 2102 Millersville Pike, Millersville
Kyle Miller, Millersville Borough Street Department
Bob May, LEMSA
Joe Willcox, 102 Municipal Drive, Millersville

MINUTES

None

CITIZENS' REQUESTS OR CONCERNS

Richard Frantz, 55 N. Duke Street, expressed concerns that he hoped Millersville police officers would obtain body cameras. Ms. Gerber stated that this was scheduled to be discussed later in the meeting.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

PLANNING COMMISSION

None

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PARKS COMMISSION

None

CIVIL SERVICE COMMISSION

None

BLUE ROCK REGIONAL FIRE DISTRICT COMMISSION

Ms. Bellile gave the Blue Rock Regional Fire District Commission report. A meeting took place on Thursday, August 3rd in the Millersville Station. The financial reports for July and August were discussed. A proposal for management of the new building project had been received and would be reviewed. The new rescue vehicle was getting equipment mounted and would be in service by the end of August. The current rescue vehicle would be sold on August 31, 2023. New revenue sources were being reviewed, including community sponsorship. There were several incidents on the Norfolk Southern Rail line where multiple fires were ignited by their crews. The Annual picnic is September 17th at Freedom Memorial Park. The 2024 budget was presented to the Board for review. The budget total would remain the same with no increase for 13 years. Due to continued rising costs for utilities, insurance, and fuel, it may rise in 2025.

REPORTS OF COUNCIL COMMITTEES

FINANCE ADVISORY COMMITTEE

Ms. Gerber mentioned that there was a contribution request from LEMSA. Bob May, LEMSA executive director, gave a presentation regarding LEMSA emergency services. He said that they were requesting a \$20,620 EMS contribution from the Borough for 2024. This was the same amount requested for 2023. Ms. Gerber made a motion to accept the Borough financial reports. Ms. Giberson seconded the motion. The motion passed with a unanimous vote. Mr. Boxleitner discussed the Liquid Fuels audit. He explained that a transfer had not been made due to employee turnaround and lack of knowledge that the transfer had to be made early in the year. The issue was corrected when found, and the auditor was made aware of it.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE

Ms. Bellile mentioned that the demolition for 23 E. Frederick Street was approved and must go to Zoning. She stated that Mr. Boxleitner will be submitting for a 50/50 match for \$150,000 - \$200,000 for the University stream project for ARPA funding. The Police will also be submitting a 50/50 match for \$72,396 for technology modernization for effective service delivery. That number is for both body cameras and an updated computer for a police vehicle. Mr. Hubbs made a motion to proceed with the ARPA request, seconded by Ms. Giberson. The motion passed with a unanimous vote. A discussion took place regarding the T-Mobile lease agreement. Ms. Bellile said that the contract is due to expire in 2025. It takes approximately 2 years to get cell sites removed and reestablished elsewhere. We own the water tower, which is probably not safe as it is empty of water. The water tower was not designed to handle connecting

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cell sites. This is possibly a liability to the Borough. Extending the contract was in question. Mr. Boxleitner will explore getting an inspection. Mr. Boxleitner said that the Tower had last had a structural inspection in 2020. They had a few recommendations, but most were for if they were to put water back in the tower, which Millersville was not planning to do. Mr. Boxleitner would be reviewing the findings with the company, but nothing serious had been found. There would be further meetings to make decisions about the tower. Ms. Bellile mentioned that Grande has been working at completion of their responsibilities at Lafayette Pl. Mr. Boxleitner said he'd spoken to Mario about the status. Everything is completed from Grande's end. There is just some survey work that needs to be done. Mario had told him that it should be done in the next two or three months. Ms. Bellile said that the Millersville University and Millersville Banners are up. She thanked Ms. Giberson & Andrew Geer, our MU student representative. Ms. Bellile said there was a motion made out of committee to request our first of 2 years extension with our trash and recycling contract. If it was not accepted, they would go out to bid. They would also be requesting a price for totter service. The motion passed with a unanimous vote. Ms. Bellile said there had been a discussion regarding the refund of inspection fees. Per our solicitor, it was recommended to revise the wording of the language for the residential rental unit fee. It was determined at the meeting that they should add that the fee should be non-refundable and non-transferable. The language states that a portion of the fee is for an annual inspection and to amend the language to say annual license fee. If the Borough does not inspect a particular apartment in a year, the owners will not be able to ask for a refund on the basis there was no inspection. If an owner does not have an inspection done in a year, there is no cause for a refund. Ms. Bellile said this was a motion out of committee. The motion passed with a unanimous vote. Ms. Bellile stated that the borough zoning ordinance does not allow short term rentals in the Borough. Council must determine what zoning districts will allow short term rentals and whether short term rentals would be by right or by special exception. They would be addressing this in further meetings. She mentioned that the Borough already has regulations on high weeds. On obstruction of sidewalks, the verbiage states that trees should be six and a half feet from the sidewalks and Rob Moyer, Borough Codes & Zoning Officer, had requested that verbiage be put in the property maintenance code that trees should be 6.5 feet above sidewalks and 14 feet above the streets. Dead trees would need to be removed from the streets as well. He requested that be in both an ordinance and in maintenance codes. Ms. Gerber made a motion to create a tree ordinance, seconded by Mr. Hubbs. The motion passed unanimously. The subject of False Alarms was tabled. Mr. Boxleitner discussed the need for a new HVAC unit needed in the WWTP building that cost \$13,000. This was not budgeted in 2023, so the budget would need to be adjusted for 2023. Ms. Gerber made a motion to adjust the 2023 budget, seconded by Ms. Giberson. The motion passed unanimously. Mr. Boxleitner discussed the University Drive Stream and the Freedom Memorial Park projects. They were waiting on a permit to hopefully have it done this year. If not, it would be moved to 2024. Ms. Bellile said that S. Duke St. still had ADA ramps that needed to be surveyed. RAV had been completing plan reviews and there were 4 change orders. There would be another closure as well as other issues to manage. Rob Moyer discussed the LIMC Broadband Ordinance. Mayor Aichele asked for a motion so that the officers can order both the body cameras and computer now, prior to the ARPA funding coming in. Ms. Gerber made the motion. Ms. Bellile seconded the motion. The motion passed with a unanimous vote.

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PERSONNEL COMMITTEE

Ms. Gerber stated there was a motion out of committee to accept David Sykes to the zoning committee. The motion passed with a unanimous vote. A discussion was held regarding the procedure for hiring a new Borough Manager.

MAYORS REPORT

Mayor Aichele said he'd be attending the president's "State of the Ville" on September 8th. He also thanked the police department and the Chief for stepping up when they were understaffed. The Police Chief gave his report. There were 299 calls for service with 75 follow-ups. There were 3 ordinance complaints. 2 were disorderly conduct, 1 noise. There were 3 ordinance citations, 9 criminal arrest – all adults. There were 2 part I offenses, 1 Part I cleared, clearance rate for the month: 50%. There were 31 Part II Offenses, with 19 cleared. The clearance rate for the month was 61%. The total traffic violations was 30. 1 was a speeding violation 1, the other traffic citations were 29. There were 6 vehicle accidents with 1 reportable and 5 non-reportable. There were 39 parking tickets, 3,092 vehicle miles patrolled and 41.80 bicycle miles patrolled. He also stated that Officer Rios was doing a wonderful job.

MILLERSVILLE UNIVERSITY REPORT

Victor DeSantis stated that there were 1,217 first year students this year. They had the largest group of international students they'd ever had. There were 63 international students. There was full housing occupancy in the Villages. They closed their fundraising campaign and had raised \$110,000,000. The Millersville Parade would be on October 14th. Many people had showed up to the meat bingo event at the VFW for the parade. It raised over \$6,000. The Millersville Business Association quarterly meeting would be on September 6th. They'd be planning the Saturday in the Park that would be taking place on September 30th.

PENN MANOR REPORT

None

PRESIDENTS REPORT

None

BOROUGH MANGER REPORT

Mr. Boxleitner gave a few updates on street closures on N. Prince St. and Frederick St.

UNFINISHED BUSINESS

None

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EXECUTIVE SESSION

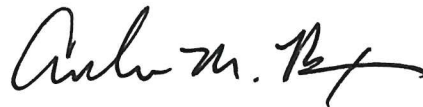
Council went into executive session at 7:55 PM.

LITIGATION DISCUSSION

Council reconvened at 8:03 PM. Ms. Gerber said the Executive Session had been in reference to a litigation. She made a motion that we agree to pay the settlement cost of \$165,000.00 to the plaintiff in the lawsuit of Edmunds vs. Millersville Borough. Ms. Bellile seconded the motion. The motion passed with a unanimous vote.

ADJOURNMENT

Mr. Hubbs made a motion to adjourn. The motion was seconded by Ms. Giberson. The motion passed with a unanimous vote. The meeting adjourned at 8:05 PM.



Andrew Boxleitner
Borough Secretary

AMB/slk