

August 25, 2020
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, August 25, 2020 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:03 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed.

COUNCIL MEMBERS

Carrie L. Smith	David T. Aichele, Mayor
Lauren E. Hauck (via teleconference)	Brooke G. Magni (via teleconference)
Linda L. Bellile (via teleconference)	Mary Ann Gerber (via teleconference)
Daniel P. Ostrowski (via teleconference)	Jenna L. Erb (via teleconference)

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Jessie L. Ebersole, Millersville Borough Finance Officer (via teleconference)
Steven A. DiGuissepe, Millersville University (via teleconference)
Dr. Victor DeSantis, Millersville University (via teleconference)
Mamie Covell, Millersville University Student Advisor (via teleconference)
Elaine Jones, LNP
Stephanie Hersh, 72 Blue Rock Road, Millersville
David Sykes, 344 Valley Road, Millersville
James Kirk, 617 Crestgate Place, Millersville
Sam Bigler, 17 Wabank Road, Millersville

CITIZENS' REQUESTS OR CONCERNS

President Smith reported on a submittal by reading a letter from Mr. Fischer of 428 Manor Avenue for Council's consideration. His letter addressed his concern for the proposed development of the farmland located at the intersection of Rt 741 and Rt 999. He expressed in detail the concern for air quality, traffic congestion, ecosystem destruction and the poor location for such a project. Ms. Hauck stated she would respond to the letter and gave thanks for the public input and comments.

Mrs. Erb voiced her concern over the lack of communication from the City of Lancaster Water Department and asked if Council would support the Borough Manager reaching out to request advanced notifications in the future. Ms. Hauck extended an invitation for them to attend the next Public Welfare and Public Works Advisory Committee meeting and Mrs. Magni offered her contact information for any social media posting they would like to do through the Borough's Facebook.

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MINUTES

A motion to approve the minutes for the June 23, 2020 and July 28, 2020 Council meetings was made by Mr. Ostrowski and seconded by Mrs. Gerber. With no discussions the motion passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported the Blue Rock Regional Fire Commission held a meeting via Zoom on Thursday, August 6, 2020. She stated there was a lot of activity in July. They are planning a picnic to be held in Freedom Memorial Park on September 26th to help recruit new members. She announced the paving at Station 903, Highville is completed. She also mentioned that the lease at Highville ends in November and is in negotiations.

Ms. Hauck reported she attended the LIMC meeting held on August 12th and noted that the next LIMC meeting is scheduled to be held at the Borough Office on October 14th. She also noted that the next Borough Planning Commission meeting will be held on September 2nd and that the proposed plan for the development at Rt 741 and Rt 999 will again be discussed and a revised plan will be brought forward.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Ostrowski reported that there were no motions coming out of committee. The committee discussed a revised procedure for filling Board and Commission vacancies and that the procedure would be reviewed and returned to the committee in September. Mr. Ostrowski mentioned a counteroffer was made to the Union for the Non-Uniform agreement, but it was rejected. Further negotiations are necessary.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Ms. Hauck reported that there were no motions coming out of committee. She thanked the Mayor for bringing forward a consideration of a COVID-19 related ordinance, however the consensus of the committee was that the types of restrictions in the proposed ordinance would negatively impact the residents. The committee also considered a Fireworks ordinance. On the advice of the Solicitor, whereas the borough may not create an ordinance that is stricter than the State law, the committee will seek education, including encouragement of people to call the police, and the fact that there are very limited areas within the borough boundaries where fireworks can be displayed.

FINANCE ADVISORY COMMITTEE REPORT

Mrs. Gerber made a motion out of committee to approve the July 2020 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

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Mrs. Gerber made a motion out of committee to approve the resolution to eliminate Police Officers' contribution to Police Pension Plan for 2020. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the Borough's 2021 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$478,423 and the Non-Uniform Pension Plan in the amount of \$138,085. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the resolution to trade or exchange the Borough's personal property, 2013 Nissan, in the acquisition of a 2020 Jeep Cherokee for the Police Department. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the budget adjustment for the purchase of the RingCentral telephones and subscriptions in the amount of \$13,000. The adjustment will move the amount from the General Capital Reserve Fund's Engineering account and into the Equipment Replacement-Admin account. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber noted the committee followed up on the Auditor's recommendations made from the Borough's yearend financial statements, stating the credit card policy and the cyber security training issues are in the Borough Manager's hands. She also noted that the 2021 budget process has begun and announced that the special financial committee meeting will be held October 15th starting at 7 PM.

MAYOR'S REPORT

Mayor Aichele asked Lt. Margevich to comment on the July Monthly Police Report. He noted that there were 347 Calls for Service, 7 Ordinance complaints, 1 DCR (disruptive conduct report), 13 Criminal arrests, 23 Part I Offenses and 21 Part II Offenses. He discussed the vehicle theft on Fresh Meadow Drive and continued to ask for citizens to lock their vehicle doors and remove valuables. Ms. Hauck asked for the status on the Use of Force Policy. Mayor Aichele stated that the five Use of Force Policies were consolidated into one, revised and that the final version is being reviewed before signing.

MILLERSVILLE UNIVERSITY REPORT

Ms. Covell reported that students moved into the residence halls last week, while classes started yesterday, both remotely and on-campus in this hybrid method of instruction for the Fall semester. She announced that the MU Council of Trustees voted to reduce the Fall 2020 general fees by 27% (about \$300 per student). This move marks the second year in a row where MU has reduced the total cost of attendance for their undergraduate students in line with the strategic goal to make our quality education affordable. Millersville University and President, Dr. Daniel Wubah have made the commitment to achieve 100% student voter registration status in 2020. The Office of Civic and Community Engagement will be focusing efforts on not only helping students register to vote, but also keeping them informed on important dates and the ways in which they can cast their vote this election year. Events are planned to be held on September 17th, Constitution Day; September 22nd, National Voter Registration day; and November 3rd, the deadline to vote.

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Mr. DiGuiseppe reported that Millersville University has instituted a special app entitled LiveSafeApp to assist with COVID-19 screening for all employees and students. Students and employees should download the app and will answer a series of questions before coming onto campus each day. After the short questionnaire is completed a green or red checkmark will indicate if one is cleared and can report to work/class or not. He went on to recognized Lois Morgan, Class of 1954, recently establishing the Morgan Fund for Athletic Scholarships which will support all intercollegiate athletic programs with a \$500,000 gift to the University. He further reported that facing a potentially steep financial fallout from the coronavirus pandemic, Millersville University has notified faculty of potential layoffs through a process known as retrenchment, joining nine of its sister institutions that have already done so. President Wubah announced the move about two weeks ago in an email to the campus community. In it, he cited a projected revenue shortage since the pandemic began earlier this year and a projected enrollment decline due to the COVID-19 pandemic, along with necessary health and safety precautions that reduced on-campus residence hall capacity and the subsequent projected shortage in revenue from tuition. MU is anticipating financial challenges. He went on to stated that between refunds for students in the Spring and the lost revenue from summer camps, Millersville has found itself in a \$6.9 million dollar hole this summer. Add the loss of tuition, housing, and dining revenue through the Fall, that could reach \$11.5 million this academic year. Mr. DiGuiseppe announced the introduction of the Fiat Lux Society as a giving society that honors the extraordinary contributions of donors of transformational gifts. The recently formed fellowship of distinguished donors includes those whose generous gifts and pledges of \$1 million or more to Millersville University create an enduring legacy that will benefit students for years to come. He stated the transformational gifts from Fiat Lux Society members provide incredible opportunities for thousands of Millersville University students to celebrate outstanding accomplishments and experience excellence in the future. Twelve entities were inducted into this new society. He reported that MU has had its first off-campus student worker test positive for COVID-19. The student does not live in the Borough and is self-isolating.

PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Chief Roachat reported the retirement of part-time public works employee, Barry Breneman after serving 13 years of dedicated service to the community.

PRESIDENT'S REPORT

None

NEW BUSINESS

None

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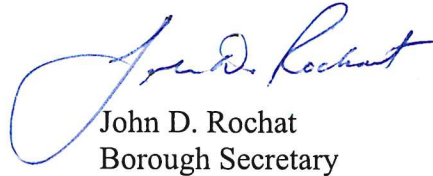
EXECUTIVE SESSION

None

ADJOURNMENT

Having no further business to discuss, Ms. Bellile made a motion to adjourn the meeting at 8:00 p.m., seconded by Mr. Ostrowski.

Respectfully submitted,


John D. Rochat
Borough Secretary

JDR/jle

