

**December 10, 2019**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, December 10, 2019 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

**COUNCIL MEMBERS**

Daniel P. Ostrowski	Vacant, Mayor
Lynn M. Miller	Scott A. Bailey
Dianne M. Bates	Linda L. Bellile
Bruce A. Cantey	Mary Ann Gerber

**OTHERS PRESENT**

John D. Rochat, Borough Manager & Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Lieutenant Jeffrey Margevich, Millersville Borough Police Department  
Steven A. DiGuiseppe, Millersville University  
Abbey Ford, Millersville University Student Advisor  
Lucas Charles, Penn Manor High School Student Advisor  
David T. Aichele, 127 Landis Avenue, Millersville  
Elaine Jones, LNP  
Carol A. Thomas, 170 W Charlotte Street, Millersville  
Sam Bigler, 17 Wabank Road, Millersville  
Jim Kirk, 617 Crestgate Place, Millersville  
Stephanie Hersh, 72 Blue Rock Road, Millersville

**PUBLIC HEARING FOR COMCAST CABLE FRANCHISE RENEWAL**

President Ostrowski opened the meeting with a welcome and then read the opening remarks for the public hearing on Comcast Franchise Renewal for the Borough of Millersville. The public hearing is held pursuant to the section of the Federal Cable Act which sets the process for the renewal. The public hearing allows comments on the cable operator's past performance and identifies the Borough's future cable-related community needs. Citizens were then asked to address any cable-related items that are important to them and he noted that there is a court reporter present to capture all comments. Chief Rochat added that the public meeting was properly advertised. Mrs. Miller asked that the new Council take steps so that these types of events can be televised on an appropriate channel that Comcast should be providing. Mr. Kirk of 617 Crestgate Place asked if this gives Comcast exclusive rights to the Borough. Chief Rochat replied that it does. Mr. Bailey piggybacked on what Mrs. Miller said by adding that future Council and/or the Borough should take advantage of broadcasting. He also stated that the agreement is impactful to the Borough and should be reviewed in totality by Council. Mrs. Miller mentioned, through the LIMC the Borough, in conjunction with multiple other municipalities in Lancaster County, are jointly negotiating with Comcast for the best deal.

President Ostrowski hearing no other comments from the public, closed the public hearing at 7:11 p.m.

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**CITIZENS' REQUESTS OR CONCERNS**

None

**MINUTES**

A motion to approve the minutes for the November 26, 2019 Council Meeting was made by Mrs. Gerber and seconded by Ms. Bates. With no discussions the motion passed by a unanimous voice vote.

**NEW BUSINESS**

President Ostrowski noted that Mayor Richard Moriarty submitted his resignation effective November 29<sup>th</sup> and stated that Council has 30 days to appoint a new Mayor by resolution. Ms. Bellile made a motion to table the action to appoint a new Mayor until January when the new Council will be on board. Mrs. Miller seconded the motion. With no further discussions the motion did not pass. A roll call vote was 3 to 4 with Mr. Bailey, Mr. Cantey, Mrs. Gerber and Mr. Ostrowski opposed.

President Ostrowski went on to mention that once a new Mayor is appointed, provides an affidavit of residency, and takes the oath of office, they will serve until the first Monday in 2022. Mr. Cantey made a motion to appoint David Aichele as Mayor. Mr. Bailey seconded the motion. Mr. Bailey stated he understands the concern for wanting to wait but has trust in this Council to make the decision based on experience. With no further discussions the motion passed by a roll call vote of 6 to 1, with Mrs. Miller opposed.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2019-18**

President Ostrowski noted that Mr. Aichele would be sworn in later tonight by a Notary. He also noted that Mr. Aichele is a retired Police Officer and was a former Council member of the Borough. Mrs. Miller welcomed him back to serve the Borough.

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

Ms. Bellile reported on the Blue Rock Regional Fire District meeting held December 5<sup>th</sup> at the Millersville Station. Duane provided pricing for Station 905 live-in cost analysis. They are considering live ins at the Millersville Station. They are looking to replace a rescue vehicle in 2021 and are forming a committee to discuss downsizing the vehicle to save on costs. The new engine is in service but is not 100% with new equipment. A three-year audit for Blue Rock Fire Rescue is coming up and three board members are stepping down.

Mrs. Miller mentioned the LIMC meeting will be held tomorrow morning here at the Borough Offices starting with a light breakfast at 7:30 a.m.

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**PERSONNEL ADVISORY COMMITTEE REPORT**

Mr. Cantey made a motion to re-appoint Linda Deal to the Civil Service Commission with the term of office expiring on December 31, 2025. Mr. Bailey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2019-19

Mr. Cantey made a motion to re-appoint Melissa Ostrowski to the Civil Service Commission with the term of office expiring on December 31, 2025. Mr. Bailey seconded the motion. With no discussions the motion passed by a unanimous voice vote, Mr. Ostrowski abstained.

RESOLUTION BOOK  
RESOLUTION NO. 2019-20

Mr. Cantey made a motion to re-appoint Harold "Skip" Rhodes to the Park Commission with the term of office expiring on December 31, 2022. Ms. Bates seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2019-21

Mr. Cantey made a motion to re-appoint James Kirk to the Zoning Hearing Board with the term of office expiring on December 31, 2024. Mr. Bailey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2019-22

Chief Rochat explained the Borough has a 457 deferred comp plan that has gone through several name changes over the years and that the plan document has not be kept up to date. A notice was received stating that MetLife Insurance Company will cease providing plan document services to plans that are offering Brighthouse Life Insurance annuities as of December 31<sup>st</sup>. Brighthouse has contracted with Retirement Plan Solutions Inc (RPSI) to provide certain plan document services at a reasonable cost. Chief Rochat is asking Council to enter into the agreement with RPSI to begin the process of preparing, restating and updating our retirement plan documents. Mr. Cantey made a motion to sign the service agreement for the 457 Plan. Mr. Bailey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT**

Mrs. Miller made a motion to enter an agreement with PPL for streetlights at Lafayette Place. Ms. Bates seconded the motion. Chief Rochat explained the light poles and fixtures have been paid for by the Contractor and that the lights will be LED's. He stated that the Borough will be responsible for the electricity. With no discussions the motion passed by a unanimous voice vote.

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**FINANCE ADVISORY COMMITTEE REPORT**

Mr. Bailey made a motion, seconded by Mrs. Gerber to approve the November 2019 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

**MAYOR'S REPORT**

None

**MILLERSVILLE UNIVERSITY REPORT**

Ms. Ford announced that this Sunday, December 15<sup>th</sup> will be our Baccalaureate Commencement which begins at 2 p.m. in Pucillo Gym. She further announced she will be gracing the stage. The Winter term begins on December 16<sup>th</sup> and continues through January 19<sup>th</sup> and the holiday break will commence after the close of business on December 24<sup>th</sup> and MU will reopen in the New Year on Tuesday, January 2<sup>nd</sup>. All offices will be closed during this period. Spring classes resume on Tuesday, January 21<sup>st</sup> with residence halls opening on January 19<sup>th</sup>. She continued to note that recently the Millersville University Athletic teams took time to assist local families who needed some extra help this past Thanksgiving by donating food and household goods, whereas 14 families were assisted. The MU Police Department participated in a large donation for the Toys for Tots program, whereas they packaged over 40 large bags of gifts donated by the faculty, staff and students. Ms. Ford noted that this is her last meeting and stated her appreciation for Council's leadership and making her feel welcomed. She thanked everyone for allowing her the opportunity to be part of this program. She also thanked Mr. DiGuissepe.

Mr. DiGuissepe announced according to College Factual, MU's special education program ranked in the top 5% of the most popular programs. Additionally, it was noted that graduates from their arts programs are ranked in the top 5% for highest paid grads. Also announced was that out of the top ten online master's degree programs in emergency management in the nation, Millersville University ranked number seven, according to The Best Schools.org.

**PENN MANOR REPORT**

Mr. Charles mentioned administrators, students and parents are being invited to participate in the PA School Climate Survey. This survey will be used to evaluate the climate and practices at the high school. The survey is completely anonymous and will be open for two weeks from December 9<sup>th</sup> to December 20<sup>th</sup>. Students will be taking a student version of the survey on December 16<sup>th</sup>. He mentioned the Christmas concert will be December 17<sup>th</sup> starting at 7 p.m., Algebra Keystones are today and tomorrow. Freshman not taking the Keystones can partake in STEM. The Giving Tree is up in the library hanging with tags. Each tag has an age on it for an appropriate gift to help the less fortunate. He wished everyone a Merry Christmas.

**BOROUGH MANAGER REPORT**

Chief Rochat reported the Mayor's 4<sup>th</sup> quarter wedding. Mayor Moriarty performed one marriage ceremony in the amount of \$150.

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Chief Rochat asked Council for approval to advertise the upcoming January Council reorganization meeting, Civil Service Commission reorganization meeting as well as other meetings that will meet in the beginning of January. Mr. Bailey made such a motion, seconded by Mrs. Gerber. With no discussions the motion passed by a unanimous voice vote.

Lieutenant Margevich reported from the November Police Report that there was no Part I Offenses and that one Part I had cleared. He noted that they got a hit off a fingerprint that ties to a five-year-old burglary.

PRESIDENT'S REPORT

President Ostrowski presented Abbey Ford with a certificate of recognition for her service on Council.

President Ostrowski had nothing formal to present but wanted to recognize the three council members going off Council. Lynn Miller, Council Vice President and Chair of Public Welfare and Public Works has served two terms. Scott Bailey, Chair of Finance who is completing one term and had previously served one term on Council. Bruce Cantey, Chair of Personnel is finishing a two-year term; he stepped in to help when there was an unexpected Council vacancy. President Ostrowski has gotten to know each member and stated each has served honorably, acted in the best interest of the residents of the Borough and leave Council having done their part to ensure Millersville is a great place to live, do business, and raise a family. He thanked them for their service and wished them all the best.

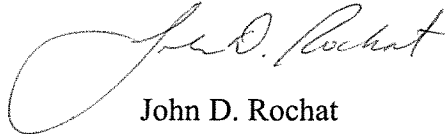
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Bailey made a motion to adjourn the meeting at 7:51 p.m., seconded by Ms. Bates.

Respectfully submitted,



John D. Rochat  
Borough Secretary

JDR/jle