

December 9, 2025

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, December 9, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President (CP) Joseph Lane.

COUNCIL MEMBERS

Joseph Lane
Phyllis Giberson
Angela Cuthbert
Michael Kaufhold

David T. Aichele, Mayor
Linda Bellile
Mary Ann Gerber
Marianne Kerlavage

OTHERS PRESENT

Dave Rhodes, 25 Wabank Road, Millersville
Phil Lastowski, 101 E. Charlotte Street, Millersville
Lauren Hauck, 354 Manor Avenue, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Stephanie Hersh, 72 Blue Rock Road, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
David Sykes, 344 Valley Road, Millersville
Mary Lyons, 426 Spring Drive, Millersville
John Lichty, 84 Municipal Drive, Millersville
Phil Gerber, 122 Village Drive, Millersville
Rob Moyer, Borough Code Enforcement/Zoning Officer & BCO, CCIS
Emma Danae Droz, Borough Administrative Specialist
Rebecca DeSantis-Randall, Borough Manager
Jeff Margevich, Borough Chief of Police

PUBLIC HEARINGS:

There was a public hearing held at the start of the meeting relating to the Ordinance to levy taxes upon all taxable real property within the Borough for general Borough purposes for the year 2026. CP Lane opened the hearing up for comments from the public. With no comments from the public and no discussion from Council, CP Lane made a motion to adopt the Ordinance to levy taxes upon all taxable real property within the Borough for general Borough purposes for 2026 at a rate of 7.30 mils. Council Member (CM) Kaufhold seconded the motion. The motion passed unanimously.

ORDINANCE NO. 2025-06

**Ordinance to Levy Taxes Upon All Taxable Real Property
Within the Borough for General Borough Purposes for the Year 2026**

PLEDGE TO THE FLAG AND MOMENT OF SILENCE

CP Lane then called for a pledge to the flag as well as an observed moment of silence.

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APPROVAL OF MINUTES

CP Lane made a motion to approve the November 25, 2025, minutes. CM Giberson seconded the motion. The motion passed unanimously.

CITIZEN REQUESTS OR CONCERNS: None

2026 BUDGET ITEMS FOR ACTION

CP Lane made a motion to approve the proposed 2026 Budget as presented and advertised. CM Gerber seconded the motion. The motion passed unanimously.

CP Lane made a motion to adopt the Resolution to reestablish and amend fees for service established by the Borough. CM Gerber seconded the motion. The motion passed unanimously.

COUNCIL ITEMS FOR ACTION

Council and Manager DeSantis-Randall discussed that since Council planned to hold only one meeting this month, the following items would be reviewed by the committee of the whole instead of individual advisory committees.

FINANCE COMMITTEE

CP Lane made a motion to accept the November Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Giberson seconded the motion. The motion passed unanimously.

PERSONNEL COMMITTEE

CM Gerber brought forward a number of Borough Boards and Commissions reappointments. She noted that the incoming Council would handle filling any vacancies, and that all actions taken tonight would only address reappointments.

CM Gerber then made a motion to approve the reappointment of David Sykes to the Park Commission with a term ending 12/31/28. CP Lane seconded the motion. The motion passed unanimously.

CM Gerber made a motion to approve the reappointment of Daniel Ziegler to the Vacancy Board with a term ending 1/1/27. CM Bellile seconded the motion. The motion passed unanimously.

CM Gerber made a motion to approve the reappointment of Mary Lyons as a regular member of the Civil Service Commission with a term ending 12/31/31. She noted that Ms. Lyons had been serving as an alternate member of the Civil Service Commission, and that this reappointment would make her a full member. CM Kerlavage seconded the motion. The motion passed unanimously.

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CM Gerber then brought forward approval to assign a police officer to the role of Investigator in the Police Department. Mayor Aichele discussed the prior history of the role, noting the new Investigator would work evening shifts like a regular officer instead of being in the office only during the day. He then stated that two officers applied for the position, Sgt. Michael Cavanaugh and Sgt. John Reynolds. Mayor recommended the assignment to Sgt. Reynolds. Mayor Aichele finally noted that the change in role would occur at Chief Margevich's discretion once the hiring process was solidified with any new officers. After discussion, CM Gerber made a motion to assign Sgt. John Reynolds to the role of investigator in the Police Department at the discretion of Chief Margevich. CM Kaufhold seconded the motion. The motion passed unanimously.

PUBLIC WELFARE AND PUBLIC WORKS COMMITTEE

Borough Code Enforcement/Zoning Officer, Rob Moyer, presented the November Codes and Zoning Report. Council had no questions on the report.

MAYOR'S REPORT:

Mayor Aichele thanked Council and the community for allowing him to serve as Mayor. He also noted that he would be sitting down with Mayor-elect Philip Lastowski in the coming weeks.

BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall began her report by thanking Council for the budget approval. She also gave special thanks to the outgoing Council members for their wisdom and service, and for bringing her on as the Borough Manager.

Manager DeSantis-Randall then brought forward approval to advertise several January Council and Boards and Commissions meetings, including the Council Reorganization Meeting. The meetings for the remainder of 2026 would be set by the incoming Council. CP Lane made a motion to authorize the advertising of the Council Reorganization Meeting (01-05-2026), Borough Regular Council Meeting, (01-13-2026), Civil Service Commission Meeting (01-19-2026), Planning Commission Meeting (01-07-2026), Zoning Hearing Board Meeting (01-22-2026), and Historic Commission Meeting (01-12-2026). CM Cuthbert seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall brought forward approval of the School Resource Officer MOU for Calendar Years 2026 through 2030. She noted that she met with the Penn Manor School District Superintendent to update the MOU, and the school agreed to continue providing monetary support for the position. There were no major changes to the new agreement save for the extension to five years instead of four in order to match the Police contract and the change to the price breakdown. After discussion, CP Lane made a motion to approve the School Resource Officer MOU for Calendar Years 2026 through 2030 as presented. CM Bellile seconded the motion. The motion passed unanimously.

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Manager DeSantis-Randall brought forward approval to cancel the December 23, 2025, Council Meeting. CP Lane made a motion to approve the cancellation of the December 23, 2025, meeting of Council. CM Giberson seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall announced that the Borough would open Hometown Heroes Banner applications again in 2026. Applications would open on January 30th for a cost of \$300. She hoped to have 25 spots available for the new year.

Lastly, Manager DeSantis-Randall happily announced that the Borough's Safety Committee had just been certified by the PA Department of Labor and Industry and earned a 5% discount on workers' compensation insurance for the coming year.

PRESIDENT'S REPORT:

CP Lane thanked the outgoing Council members for their service, expressing his respect for their engagement and dedication to the Borough.

UNFINISHED BUSINESS: None

CITIZEN REQUESTS OR CONCERNS: None

EXECUTIVE SESSION: None

ADJOURNMENT

CM Bellile made a motion to adjourn. CP Bellile seconded the motion. The motion passed unanimously. The meeting adjourned at 6:23 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR/edd