

February 22, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, February 22, 2022, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:01 p.m. followed by the pledge to the flag and a moment of silence was then observed

COUNCIL MEMBERS

Lauren E. Hauck
Lynn M. Miller
Linda L. Bellile
Mary Ann Gerber

David T. Aichele, Mayor
Christopher Hubbs

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Sue McCullough, Millersville Borough Receptionist
Lieutenant Jeff Margevich, Millersville Borough Police Department
Dr. Victor DeSantis, Millersville University
Andrew Geer, Millersville University Student Representative
Keira Stigelman, Penn Manor Student Representative
Dorothy Imel, 1902 Blue Ridge Dr, Lancaster
David Sykes, 344 Valley Rd, Millersville
Stephanie Hersh, 72 Blue Rock Rd, Millersville
Amy Stigelman, 55 Quaker Hills Rd
Elaine Jones, Lancaster Newspaper, Via phone

CITIZENS' REQUESTS OR CONCERNS

Dorothy Imel, 1902 Blue Ridge Dr, addressed President Hauck regarding a new business item, from the March 23, 2021 Council Meeting Agenda, Local Climate Action Program. President Hauck stated this involves college students throughout the Commonwealth. Ms. Imel said there is a survey being distributed throughout the Borough and wanted an update on this matter and if there is any Borough financial responsibility. President Hauck stated that this subject will be discussed this evening, during her President's report and will answer all her questions, at that time.

MINUTES

A motion to approve the minutes for the January 3, 2022, and the January 11, 2022, Council meetings was made by Mrs. Gerber and seconded by Ms. Bellile. With no discussions, the motion passed by a unanimous voice vote with Lynn Miller abstaining from the January 3rd minutes due to not being on Borough Council at that time.

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REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported the Blue Rock Regional Fire Commission held a meeting on Thursday, February 3, 2022, at the Millersville Station. The Financial ending report for January was reviewed. The meeting schedule for 2022 was reviewed to make certain that other fire houses are included in the meeting locations. Several new college students have joined, and a plan is in process for including Millersville University. Numerous maintenance issues plague the various stations. A copy of a Master Plan will be sent to members of the Board for review with the intent of setting aside time at the March meeting for discussion to implement the Master Plan. More specific information will be presented in the March report. Presently, there are four volunteer fire companies: Highville, Millersville, Washington Boro, and West Lancaster. The locations of the stations have one in the center of the Borough, one on the eastern edge of the township and two on the western edge along the Susquehanna River. It is important to note that three of the four stations are older and need some major repairs to include new garage doors, HVAC updates, electrical updates, alarm system upgrades, door system upgrades, roofs, etc. None of the stations are designed to meet most health and safety requirements for fire stations.

EXECUTIVE SESSION

President Hauck stated the Executive Session for the hiring of the Finance Officer will be held later in this meeting.

PERSONNEL ADVISORY COMMITTEE REPORT

Lynn Miller, Personnel Advisory Committee Chairwoman stated the new hire for the Finance Officer position left after two days due to a much higher offer in wages from another company. It has been suggested to use a third party, who specializes in recruitment of jobs. Ms. Miller said she contacted TriStarr on behalf of the Personnel Advisory Committee and Borough Manager. They have two methodologies for assisting us in finding and hiring a Finance Officer and this will be discussed during this evening's Executive Session.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

The 2022 Municipal Yard Waste Agreement was discussed and Chief Rochat informed Council there was a price increase in the tipping fee for Columbia Brough, but this increase was already calculated into the 2022 budget. Linda Bellile, Committee Chairwoman stated this is not out of committee, due to no quorum at the last meeting. Ms. Bellile made a motion to accept the 2022 Municipal Yard Waste Agreement with Columbia Borough and Mrs. Gerber seconded the motion. With no further questions or discussion, the motion passed by unanimous voice vote.

Ms. Bellile mentioned the January 2022 Code-Zoning Monthly Activity Report was in their packet for review.

LIMC Trick-or-Treat Policy – RESOLUTION: President Hauck stated the LIMC (Lancaster Inter-Municipal Committee) reviewed the Trick or Treat Policy. All municipalities have Trick or Treat on the same day each year, for the safety of the children. LIMC has decided, going forward, that Trick or Treat will be held on October 31st rain or shine. This is not a municipality

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sponsored event and residents/businesses can make other arrangements, if they choose to do so. Mr. Hubbs made the motion to accept LIMC's recommendation to have Trick or Treat on October 31st, rain or shine, and Mrs. Gerber seconded the motion. Mayor Aichele brought up the subject of police coverage, if residents or businesses want to have a Trick or Treat event, on a different day. He suggested an activity permit be applied for, asking for police coverage for the event. Chief Rochat expressed concern for police coverage if events are held, on a number of different dates and police coverage is requested. President Hauck stated there are no limitations on what a private citizen can organize for Trick or Treat. Mrs. Gerber requested to revisit the subject of having police coverage for private Trick or Treat events at the September Council meeting, when it is closer to Trick or Treat. She asked to continue with the motion to have Trick or Treat on October 31st. President Hauck stated there has been a motion and a second and with no further discussion, the motion passed by unanimous voice vote. Resolution was approved.

FINANCE ADVISORY COMMITTEE REPORT:

Mary Ann Gerber, Finance Advisory Committee Chairwoman, made a motion out of committee to accept the January Monthly Financial Statements. President Hauck stated the motion is out of committee, so it does not require a second. With no questions or discussion, motion passed by unanimous voice vote.

Mrs. Gerber stated the auditors were here and the final rules of the American Cares Plan have come out of the Department of the Treasury. In reviewing those, our auditor made some suggestions. Everyone on council should get a copy of the letter and the rules to review. The Borough budgeted the money, in the amount of over \$800,000.00, to sewer infrastructure. The Borough can still go that route, but there are some other suggestions. This matter will be looked into further, at the next Finance Advisory Committee Meeting in March.

MAYOR'S REPORT

Mayor Aichele thanked President Hauck. He informed Council this past Friday evening, he attended Skip Rhodes's viewing and met his family. Skip's son will be moving into the property on Wabank Rd. He offered his condolences to the family and condolences from the Borough.

A Town and Gown meeting will be coming up and will report back on the results of this meeting.

Mayor Aichele asked Lieutenant Jeff Margevich, to present the January 2022 Police Report. Lieutenant Margevich gave the statistics and a breakdown of the report. He also stated that himself along with the Detective, are currently working on a fraud investigation.

MILLERSVILLE UNIVERSITY REPORT

Dr. Victor DeSantis began his report by thanking Chief Rochat, Lieutenant Margevich, and the Police Department for their assistance in the Splatter Ball incidents, which happened on Sunday. With Millersville University and Millersville Borough Police Departments working together, the incidents have been resolved. The Millersville Community Parade date is set for Saturday, October 22, 2022, and the theme is Animal Kingdom. Dr. DeSantis gave an update on active Covid cases at Millersville University. As of Monday morning, there are currently 24 active cases, 20 students and 4 faculty/staff. Of the student cases, 10 of the students reside on

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campus and 10 are in off campus settings. This shows a continual decline in active cases here at campus as we continue to do our best to halt the spread of Covid-19. There will be a COVID Vaccine Event – the event is scheduled for 3/16/22 from 1 pm to 4 pm in the Student Memorial Center. We are opening the event to all students, employees, and community members from the area. All vaccine options from J&J, Pfizer and Moderna will be available in first, second or booster doses. No pre-registration is required. The One Day Give is Thursday, Feb. 24th from 6 a.m. to 8 p.m. Millersville's One Day Give is an online-based fundraising event that encourages faculty, staff, alumni, and community members to come together and support programs and students at Millersville. Without the support this campaign provides, many students wouldn't have access to scholarships, student learning experiences and athletic opportunities. Our goal this year is to raise over \$500,000 for student support

Andrew Geer, Millersville University Student Representative, stated a lot of the University Students were very happy with the swift action regarding the Splatter Ball incidents. On March 9th, there will be a Hunger Free Campus webinar for students and faculty on how college students are trying to fight food insecurities. April 12th, the Made in MU event will be held. Approximately 200 students will be showcasing the projects/research they have been working on. Part of this event will be in person and some will be online. NASA is conducting tests on snowstorms in our area and MU students will be helping with this research by sending up weather balloons.

PENN MANOR REPORT

Keira Stigelman, Penn Manor Student Representative, reported the past weekend, Friday, February 18th overnight into Saturday 19th, Penn Manor held their Mini-Thon. Approximately 150-180 students were involved and raised over \$45,000.00 for Childhood Cancer. They are half way through the 3rd marking period and spring sports tryouts start on March 7th. Construction is still on track and on time.

BOROUGH MANAGER REPORT

Chief Rochat informed Council the position of Tax Collector needs to be filled. The pay for this position is one dollar a year. The candidate who won the election resigned and the Borough had to wait thirty days to fill the vacancy. Mrs. Gerber made a motion to appoint John Rochat, Borough Manager, to fill the position of Tax Collector and Ms. Bellile seconded the motion. With no discussion, the motion passed by a unanimous voice vote.

Police Arbitration: Chief Rochat informed Council that the Police Department and the Borough were in negotiations for the Police Contract, and on 2-8-22 the contract was settled through an arbitration award. By PA state law, Police cannot strike. There were three arbitrators involved. No action from Council needs to be taken. There are two items to mention, one is pay raises, and the other is paying into police retirement. These items are retroactive back to the first of the year and will be handled when the Finance Officer position is filled. Members of the Police Department are aware of this situation.

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PRESIDENT'S REPORT

President Hauck thanked Borough Staff for going above and beyond, while the Finance Officer position is being filled. The Climate Action Plan students created a ten-question online survey. Since the Action Plan will not be binding, the students wanted to do a web-based survey to get feedback from the community on where they think climate change in the Borough stands. After gathering information from the survey, a presentation on the final Climate Action Plan will be given at the April Council Meeting. After that, it is up to the Borough if they want to adopt it. There are no financial obligations to the Borough. The Penn State Students get college credit for two semesters, for their work. President Hauk asked Ms. Imel if this answered all of her questions, and Ms. Imel replied yes.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

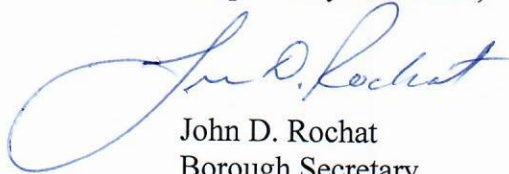
President Hauck made a motion to move into Executive Session to discuss the Finance Officer Hiring Plan and Ms. Miller seconded the motion. She stated no action will be taken until Council is out of executive session, and asked Chief Roachat and Mayor Aichele to remain for the session.

President Hauck made a motion to reconvene the Council meeting and Mrs. Gerber seconded the motion. Personnel Advisory Committee Chairwoman, Lynn Miler made a motion to enter into an agreement with TriStarr Staffing to assist the Borough in hiring a Finance Officer, working through a placement financial agreement. The Borough would be paying a fee based on the salary of the person who is hired. Mrs. Gerber seconded the motion. No further discussion motion passed by unanimous voice vote.

ADJOURNMENT

Having no further business to discuss, Mrs. Gerber made a motion to adjourn the meeting at 8:10 pm and the motion was seconded by Mr. Hubbs. The motion passed by unanimous voice vote.

Respectfully submitted,


John D. Roachat
Borough Secretary

JDR/sam