

February 23, 2021
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, February 23, 2021 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:01 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed. President Smith announced that the public meeting is being recorded.

COUNCIL MEMBERS

Carrie L. Smith	David T. Aichele, Mayor
Lauren E. Hauck (via teleconference)	Brooke G. Magni (via teleconference)
Linda L. Bellile (via teleconference)	Mary Ann Gerber (via teleconference)
Daniel P. Ostrowski	Lynn M. Miller (via teleconference)

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Sgt. Brian Tatara, Millersville Borough Police Department
Alan Anderson, Millersville Borough Police Department
Jessie L. Ebersole, Millersville Borough Finance Officer (via teleconference)
Andrew M. Boxleitner, Millersville Borough Street Superintendent
Michael D. Walker, Millersville Borough Planning Commission (via teleconference)
Duane E. Hagelgans, Blue Rock Regional Fire Commission/Emergency Mgmt Coordinator
Thomas A. Waltz Jr., Millersville University (via teleconference)
Ron Frisbie Jr., Millersville University (via teleconference)
Dr. Victor DeSantis, Millersville University (via teleconference)
Mamie Covell, Millersville University Student Advisor (via teleconference)
Claire DeVinney, Penn Manor High School Student Advisor (via teleconference)
Elaine Walmer, LPN (via teleconference)
David Sykes, 344 Valley Road, Millersville (via teleconference)
Polly Davis, 118 E Charlotte Street, Millersville
Sam Bigler, 17 Wabank Road, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
Jordan Baldrige, 200 New Street, Millersville
Dr. Christopher Hubbs, 173 Elizabeth Street, Millersville

EMERGENCY MANAGEMENT PROTOCOLS

Mr. Hagelgans, the Borough's Emergency Management Coordinator started off by thanking Council for their ongoing support. He went on to explain the position of the Emergency Management Coordinator and his duties. He explained that his responsibilities are to make sure our emergency management plan are kept up to date and filed with the State every three years. During an event he serves as a liaison between the County and the two municipalities. He stated he does not have the authority to declare an emergency or spend municipal money. He explained

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the Blue Rock Regional Fire Commission has members from Borough Council (Linda Bellile), Township Supervisors and citizens from both. He mentioned that besides himself, he has two part time staff members on payroll. Mr. Ostrowski asked if the language in the Borough's emergency declaration was standard. Mr. Hagelgans stated it was normal and went on to make clear that he does not have the power or have control over any Borough money.

CITIZENS' REQUESTS OR CONCERNS

None

MINUTES

None

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported on the Blue Rock Regional Fire Commission meeting held on February 4, 2021 via Zoom. She state that they went over the end of year financial report for 2020 and noted the year ended under budget due to the limited activity because of COVID. She reported that some members have received the vaccine, while others are on the waiting list. Blue Rock Fire Rescue was asked to set up a person to be a historian and they are working with members to do more on Social Media. She noted the Rescue bids are due next week. Mrs. Magni volunteered to assistant with any social media tech support.

Ms. Hauck reported that she attended the Planning Commission's 2040 workshop for the metro region. She also attended the LIMC meeting where they discussed the LCPC EDC water/sewer study for the area that includes Millersville to see if there is adequate capacity for urban growth. District Attorney Heather Adams addressed the group. She asked for municipal contributions for the Drug Task Force and recognized a need for a long-term solution and funding source.

Ms. Hauck mentioned our Planning Commission meeting was held on February 3rd. The intent was for them to move forward with a workshop process to create a new zone for the parcels at Rt 741 and Rt 999 with the intent to hire an outside Consultant. It was noted that the March 3rd Planning Commission meeting may be too soon as they are still looking for a clear scope of work from Planning Commission in order to come up with defined costs for a Consultant.

PERSONNEL ADVISORY COMMITTEE REPORT

Mrs. Magni asked Chief to speak on the manpower issues currently in the Police Department. He mentioned some Officers in the last few months have been diagnosed with COVID and/or exposure to someone with COVID. He noted only a few Officers have taken the vaccine. He also mention that there is one Officer on administrative leave. He is from the CERT team and may not return until an investigation is over, even though there appears to be no wrongdoing. His request is to bring back the Officer that is assigned to the Drug Task Force to reduce overtime and the use of the part-time Officers. Mrs. Magni made a motion out of committee to bring the Officer back from the Drug Task Force effective March 1, 2021 and then

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re-evaluate this decision in May. Ms. Hauck asked what the downside is for the Officer returning to the Borough Police department. Chief stated that his salary will no longer be reimbursed. Mr. Ostrowski added that the reduction in overtime should help offset the loss of his salary reimbursement. Ms. Hauck asked if the borough could apply for CARES Act reimbursement due to these wages being COVID related. Chief mention he has applied for Officer's salary costs under the latest CARES and if more CARES money is released, he will seek that too. President Smith inquired on the criteria that will be used to evaluate his return in May. Mrs. Magni stated that pulling the Officer from the Drug Task Force effective March 1st was so that the Chief Rochat and Mayor Aichele would have time to talk to District Attorney Heather Adams. At the next Personnel Advisory Committee meeting they can then gather information and create criteria from that fact finding. Ms. Hauck stated that it sounds like the need is based on our current situation with being short staffed and that the shortage may be resolved when we get one of the Officer back from COVID quarantine and/or off administration leave. Mrs. Gerber disagreed by stating that that is not how it was presented to the Committee. The Officer is not happy with several things and due to those things, does not want to continue serving on the Drug Task Force. Mrs. Magni added that Chief Rochat had reached out to the rest of the police force and no one else was jazzed to replace that Officer. Mr. Ostrowski stated the motion was based on the fact that we are spending more in overtime, so they thought it prudent from a financial standpoint as well as giving the guy on the force some relief. With no further discussions the motion passed with a roll call vote, with Mrs. Gerber and Mrs. Miller voting against.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Ms. Hauck made a motion out of committee to authorize the Borough to move forward with Shenks Lane and West Frederick Street light/signage project noting that the University will reimburse the Borough for installation and maintenance costs. With no discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion out of committee to approve the request for a street closure at 300 East Charlotte Street for a tree removal and allow a shifting of the date due to weather conditions. Per Chief Rochat, the request by Doug's Tree Service was updated to March 10, 2021 again, weather permitting. With no further discussions the motion passed by a unanimous voice vote.

Ms. Hauck explained that 187 West Frederick Street was purchased by the Borough with the intent to raze it for the north extension portion of the North/South Duke Street Corridor project. The north extension will no longer be implemented. The Borough Solicitor confirmed the property can be sold by either sealed bid or public auction. Chief Rochat further mentioned that Council has the right to reject all bids that are deemed less than market value and in the case of a public auction, Council establishes the minimum bid based on fair market value of the property. Mr. Ostrowski asked if auctions bring more than sealed bids. Chief Rochat stated that the opinion of the Solicitor is that typically auctions bring more than sealed bids. Due to the location of property and the limited space for parking, it was confirmed that the auction does not have to take place at the property but could be held at municipal building. Ms. Hauck made a motion to have the Borough move forward with an auction of the 187 West Frederick Street property without setting a minimum value before the auction. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion out of committee to advertise the 2021 Asphalt Paving project. With no discussions the motion passed by a unanimous voice vote.

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FINANCE ADVISORY COMMITTEE REPORT

Mrs. Gerber made a motion out of committee to approve a Resolution and Certification allowing Student Lodging to consolidate loans. Mrs. Gerber explained the need for the resolution and the certificate of approval and further mentioned that the Borough is not liable for repayment. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2021-05

Mrs. Gerber made a motion out of committee to approve the January monthly financial statements. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve a Resolution to trade police officer's sidearms. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2021-06

Mrs. Gerber made a motion out of committee to approve a Resolution to trade a police vehicle. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2021-07

Mrs. Gerber stated that attendance at meetings, conferences, and training sessions, per our Solicitor's advice, will require council's preapproval. She made a motion out of committee to adopt a policy of preapproving elected officials' attendance to meetings, conferences, and training sessions held by any organization in which the Borough is a member, so long as the cost is \$50 or less. Attendance at meetings, conferences, and training sessions that are more than the \$50 will require separate action for Council's preapproval. It was further clarified that this is not just for the calendar year 2021. It is a policy and will be in effect until future Council feels the need to change it, i.e., due to cost increases. With no discussions the motion passed by a unanimous voice vote.

MAYOR'S REPORT

Mayor presented a Certificate of Appreciation to Officer Brian Tatara for twenty years of service.

Mayor presented a Certificate of Appreciation to Jordan Baldrige for his selfless contribution to ensure the safety of first responders serving our community. It was noted that he provided face shields made from his 3D printer.

Mayor Aichele asked Lt. Margevich to report on the January monthly police report. He stated the following statistics: 273 Calls for Service, 4 ordinance complaints, 4 ordinance citations, 3 DCR's (Disruptive Conduct Reports), 10 criminal arrests, 9 Part I Offenses with 3 cleared, 17 Part II Offenses with 14 cleared. The clearance rate of Part I Offenses was 33% and Part II Offenses was 82%. Total traffic violations were 62, 48 parking tickets issued, and 3,785 miles were patrolled.

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MILLERSVILLE UNIVERSITY REPORT

Miss Covell reported that the long-awaited restart to Millersville Athletics, specifically the 2021 Millersville softball season will have to wait another week. She noted that all Millersville home athletic events will be broadcast live on Ville Sports Network and games can also be watch on the PSAC Network. She stated that MU recently announced the addition of a new Bachelor of Science degree in Sport Administration after the popularity of the multidisciplinary studies program in sport business. Miss Covell mentioned some events on campus. For Black History Month there is a Carter-Woodson Lecture being held on February 25th from 7:00 p.m. to 8:30 p.m. available virtually and sponsored by Dr. Rita Smith Wade-El Intercultural Center. Lastly, she announced Spring's final enrollment data is in. For the Spring 2021 semester, undergraduate enrollment decreased by 4.5% and graduate enrollment was flat. A trend continues with a shift to more part-time students. Growing shift to part-time over the last several years and the pandemic has exacerbated the trend even further.

Dr. DeSantis reported that the Governor's budget was released. The State system's governing board had requested a 7% increase. Unfortunately, the 2021-22 budget keeps spending levels flat for the State-owned Universities, along with Penn State and other public universities. He announced MU is committee to holding in-person May Commencement. This will be over a four-day schedule that will allow smaller, less dense events. They are also working with the Penn Manor School District so that they can use the stadium in the same way, with the same protocols for their graduation in June. He went on to announce that Dr. Vilas Prabhu will retire this Spring after serving more than 16 years as Provost and Vice President for Academic Affairs. Dr. Prabhu will remain at Millersville University until the end of June 2021.

PENN MANOR REPORT

Miss DeVinney reported Spring sport practices are to start the week of March 8th. She stated that they have used all the built-in snow days in the schedule and will now be using Virtual Snow Days. Exciting news, the high school orchestra had its first live group rehearsal since last March in the gorgeous new auditorium today. She also reported that Penn Manor hosted a live-streamed National Signing Day ceremony on February 3rd to honor 17 high school seniors who plan to participate in collegiate sports next fall.

BOROUGH MANAGER REPORT

None

PRESIDENT'S REPORT

None

EXECUTIVE SESSION

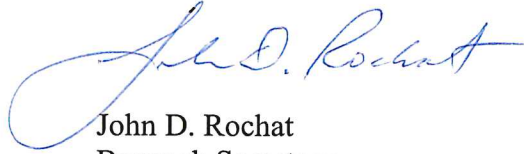
None

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ADJOURNMENT

Having no further business to discuss, Mr. Ostrowski made a motion to adjourn the meeting at 8:29 p.m., seconded by Ms. Hauck.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle