

February 25, 2025

MILLERSVILLE BOROUGH FINAL COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, February 25, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President (CP) Joseph Lane. CP Lane opened the meeting with an adjustment to the agenda, noting that Item H.2. on Personnel Committee Items for Action would be moved to the end of the meeting following an Executive Session. The meeting then began with a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Marianne Kerlavage
Phyllis Giberson
Mary Ann Gerber
Linda Bellile

David T. Aichele, Mayor
Darlene Eager
Joseph Lane
Michael Kaufhold

OTHERS PRESENT

Steve Giberson, 332 Manor Avenue, Millersville
Seth Johnston, 339 N. George Street, Millersville
Sam Bigler, 17 Wabank Road, Millersville
Don and Tina Sheaffer, 437 Brookview Drive, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Stephanie Hersh, 72 Blue Rock Road, Millersville
Richard Frantz, 55 North Duke Street, Millersville
David Sykes, 344 Valley Road, Millersville
Phil Gerber, 122 Village Drive, Millersville
Abby Norman, Millersville University Student Representative
Brady Breneman, Penn Manor Student Advisory Council Member
Landon Smith, Penn Manor Student Advisory Council Member
Emma Danae Droz, Borough Part-Time Administrative Coordinator
Rebecca DeSantis-Randall, Borough Manager
Jeff Margevich, Millersville Chief of Police

SWEARING IN OF NEW MILLERSVILLE UNIVERSITY STUDENT REPRESENTATIVE

Mayor Aichele conducted the swearing in of the new Millersville University Student Representative to Council, Abby Norman.

APPROVAL OF MINUTES

CP Lane made a motion to approve the February 11, 2025, minutes. Council Member (CM) Giberson seconded the motion. The motion passed unanimously.

CITIZEN REQUESTS OR CONCERNS: None

February 25, 2025

MILLERSVILLE BOROUGH FINAL COUNCIL MEETING MINUTES

REPORTS OF BOARDS AND COMMISSIONS

BLUE ROCK REGIONAL FIRE COMMISSION

CM Bellile reported on the Blue Rock Regional Fire Commission meeting held on February 6, 2025. During the meeting, Gabe Mitchell became the new liaison to the Blue Rock Regional District Board from the Blue Rock Fire Rescue Board. The Commission reviewed the financial reports, in which there was a year-to-date gain of \$4,592 in interest. Regarding the new building, fundraising has continued with the addition of Venmo and GoFundMe accounts, as well as several grants. The building project is on schedule, having received approval from the Conservation District and all permits projected to be in by end of year. January saw a total of 77 calls. Vehicles have begun getting fuel in Manor Township with noticeable savings. Finally, the Commission reported an increase in new members, which is excellent for the community but requires the added cost of gear of approximately \$5,000 per firefighter.

COUNCIL COMMITTEE ITEMS FOR ACTION

FINANCE COMMITTEE

CP Lane made a motion to accept the January Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Gerber seconded the motion. The motion passed unanimously. This item was out of committee.

PUBLIC WORKS AND PUBLIC WELFARE COMMITTEE

CM Giberson made a motion to advertise an Ordinance to amend the Millersville Borough Code of Ordinances to add a new Chapter 110, Alarm Systems, and schedule the public hearing. CM Bellile seconded the motion. The motion passed unanimously. This item was out of committee.

CP Lane made a motion to advertise an Ordinance to amend the Millersville Borough Code of Ordinances Chapter 350, Vehicles and Traffic, To Revise Parking Regulations and schedule a public hearing. The motion passed unanimously. This item was out of committee.

MAYOR'S REPORT:

Mayor Aichele noted the upcoming temporary lane restrictions and subsequent 56-day closure of a bridge on Route 741 outside the Borough. Manager DeSantis-Randall noted this information is available on the Borough website. Chief Margevich then delivered the January police report in which there were 295 calls for service. Mayor finally noted that the search for new officers was still underway and that a second Borough officer had resigned.

February 25, 2025

MILLERSVILLE BOROUGH FINAL COUNCIL MEETING MINUTES

MILLERSVILLE UNIVERSITY REPORT:

Abby Norman, Millersville University Student Representative, delivered the MU report. She reported that MU had a successful One-Day Give, raising over \$1 million to fund various university departments and financial aid. She also noted the recent opening of The Nest, a commuter lounge. Dorm selection had begun for Fall 2025, and scholarship applications were due March 9th. She shared that MU had sent a student survey to receive feedback regarding disability resources on campus, and then reported on upcoming events, including a Wicked movie night, a Chic-fil-a hiring event, and the Carter G. Woodson Lecture. She finally noted that MU Spring Break was coming up March 10th – 16th and that *Legally Blonde the Musical* would be running March 20th – 23rd.

PENN MANOR REPORT:

Penn Manor Student Advisory Council Members Brady Breneman and Landon Smith presented the Penn Manor report. Mr. Breneman reported that Penn Manor had raised over \$27,000 for the fight against childhood cancer during the 2025 Mini-thon, with more Mini-thon events still upcoming. He added that 7 students qualified for the Region 5 Chorus Festival, and the Manor FFA Banquet was scheduled for March 13th. Mr. Smith reported on the upcoming Step Summit, an event in collaboration with Junior Achievement to introduce freshmen to a variety of career opportunities. He then noted the upcoming spring musical *Big Fish* would be running March 13th – 15th.

BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall brought forward a request for approval of a renewed Memorandum of Understanding (MOU) with Lancaster County Conservation District for Joint MS-4 and NPDES Work. She noted the MOU helps the Borough fulfill the requirements for its own MS-4 permit for stormwater management. CM Gerber made a motion to approve the renewed Memorandum of Understanding with the Lancaster County Conservation District for joint MS4 and NPDES work. CM Eager seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall then brought forward approval for execution of Third Amendment to the PCS Site Agreement with T-Mobile for water tower usage. She briefly explained the Borough's leasing of the water tower, which brings in about \$120,000 of revenue per year. She also noted that the water tower was inspected last year and was in stable condition. The T-Mobile Agreement was for a five-year term with option to extend for an additional five years. CP Lane then made a motion to approve the execution of Third Amendment to the PCS Site Agreement with T-Mobile for Water Tower Usage. CM Giberson seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall lastly brought forward approval of a contract with Barry Isett & Associates, Inc to complete the Park Master Plan and support grant application submissions for DCED and DCNR. This agreement would serve to complete the work left unfinished by the closure of the Borough's previous consultant, URDC. She noted that of the several options, this agreement brought the most value to the Borough as it included two additional grant applications that were not included in the previous agreement with URDC. The new agreement required the completion of a site development plan before grant submission, which meant a price increase of

February 25, 2025

MILLERSVILLE BOROUGH FINAL COUNCIL MEETING MINUTES

approximately \$4,000 above the original budgeted amount. In response to questions from council, she noted that the Borough was able to retain about \$1,200 from the agreement with URDC for unfinished work, and that none of the files URDC was working on were able to be retrieved. CP Lane then made a motion to approve the contract with Barry Isett & Associates, Inc to complete the Park Master Plan and support grant application submissions for DCED and DCNR. CM Kerlavage seconded the motion. The motion passed unanimously.

PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

EXECUTIVE SESSION:

CM Eager made a motion to go into executive session concerning personnel matters. CM Bellile seconded the motion. The motion passed unanimously. Council entered executive session at 7:31 PM and returned at 7:50 PM.

COUNCIL COMMITTEE ITEMS FOR ACTION

PERSONNEL COMMITTEE

CP Lane made a motion to approve the appointment of Seth Johnston as a member to the Zoning Hearing Board with a term expiration date of 12/31/2026. CM Eager seconded the motion. CP Lane then amended his motion to approve the appointment of Seth Johnston as a member to the Zoning Hearing Board with a term expiration date of 12/31/2029. CM Kaufhold seconded the amended motion. The motion passed unanimously. This item was out of committee.

CP Lane then noted that Council would maintain Ed Hersh as an alternate member of the Zoning Hearing Board for the time being and tabled the vote on his appointment.

ADJOURNMENT

CM Giberson made a motion to adjourn. CM Eager seconded the motion. The motion passed unanimously. The meeting adjourned at 7:52 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR/edd