

January 11, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 11, 2022, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:01 p.m. followed by the pledge to the flag and a moment of silence was then observed.

COUNCIL MEMBERS

Carrie L. Smith
Lauren E. Hauck
Linda L. Bellile
Christopher Hubbs

David T. Aichele, Mayor
Brooke G. Magni (Via Phone)
Mary Ann Gerber
Darlene C. Eager

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Sue McCullough, Millersville Borough Receptionist
W. David Sykes, 344 Valley Road, Millersville
Ed Hersh, Brenner St, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Phil Gerber, 12 Circle Rd, Millersville
Lynn Miller, 172 Oak Knoll Circle, Millersville
Les McMullen, Millersville Borough Sewer Department Superintendent
Andy Boxleitner, Millersville Borough Streets Department Superintendent

CITIZENS' REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the November 23, 2021 Council Meeting was made by Ms. Bellile and seconded by Mrs. Gerber. With no discussions the motion passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported the Blue Rock Regional Fire Commission held a meeting on Thursday, January 6, 2022, at the Millersville station. New members to the Board were introduced. Financials were reviewed in detail to help orient the new member to review process. A review of the Blue Rock Fire Rescue Call Report was discussed. Millersville University continues to have false call from steam and cooking. In 2021, Manor Township had 362 calls and

January 11, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Millersville had 238 calls. The topic of "Long Range Plan" will be put on the agenda as an action item. Highville Station is still closed due to bat guano in the attic area. The cost of remediation is over \$10,000 and has been scheduled. Because Blue Rock does not own the building, whether the building is replaced or the fire department moves, must be part of the long-range plan. New equipment, Jaws of Life, was presented.

PERSONNEL ADVISORY COMMITTEE REPORT

Ms. Smith stated the Personnel Advisory Committee did not meet in December 2021, but will be meeting tomorrow, January 12th. This is not out of committee, but Millersville University has recommended Andrew Geer to be appointed as the MU Student Representative to Borough Council and Penn Manor has recommended Keira Stigelman to be appointed as the Penn Manor Student Representative to Borough Council. Both students will be sworn-in at the January 25, 2022, Borough Council Meeting. Ms. Smith made a motion to appoint Andrew Geer as Millersville University Student Representative to Council and also Keira Stigelman be appointment as Penn Manor Student Representative to Council. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Ms. Hauck stated that Public Welfare & Publics Committee has not met since October, so there is not report.

FINANCE ADVISORY COMMITTEE REPORT

Mrs. Gerber stated the Finance Advisory Committee will meet next Wednesday, January 19, 2022.

MAYOR'S REPORT

Mayor Aichele thanked Madam President and asked Councilwoman Carrie Smith to join him at the front of the room. He presented her with a Certificate of Appreciation from Millersville Borough for her dedicated countless hours serving on Borough Council Committees and for bringing forth ideas that have made lasting impacts, on the lives of the Millersville Borough Community. He thanked her for all she has done for the Borough. She was also presented with a key to the Borough.

MILLERSVILLE UNIVERSITY REPORT

Dr. DeSantis thanked Council for the opportunity to update them. He reported that Millersville University is gearing up for the students to return to campus starting on Sunday, January 16 through Tuesday, January 18th. Classes will begin as planned on January 18th with the normal distribution of face to face and online classes. We are seeing a fair number of employee

January 11, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

positive cases on campus (20+). We will be entry testing all students moving into the residence halls and mandating indoor mask wearing. We have upgraded our masks on campus with an order of 10,000 surgical three-ply masks. The traffic beacon project at Shenks Lane and Frederick is on hold due to the delays in receiving the equipment and the recent illness of the contractors for the project, the installation of the new rapid beacon lights has been postponed. We will be seeking a new window of opportunity for the installation to take place, likely in early March to coincide with Spring Break week. In mid-December, we had a successful training exercise for the Blue Rock volunteer fire team at the Luzerne Building and Huntingdon Hall Annex building. Following the training exercise, the two buildings were demolished, and the grounds cleaned up for future use.

PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Chief Rochat made a request to advertise Chapter 305 – Sewer Ordinance Change. There are currently inconsistencies regarding the Borough's responsibility for sewer laterals. In November there was a motion to authorize the Solicitor to draft the ordinance, Chief asked Council to now approve the advertisement of the ordinance. Mrs. Gerber asked Les McMullen, Sewer Department Superintendent, to explain what change was being made to the ordinance. Mr. McMullen stated the clarification of ownership of sewer lateral from the house to the sewer main. The homeowner is responsible for the sewer lateral. Mrs. Gerber made the motion to advertise the Chapter 305 Ordinance Clarification and Ms. Smith seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Chief Rochat asked Andy Boxleitner, Street Superintendent to explain the softball field revitalization project. Mr. Boxleitner reported that Penn Manor Youth Baseball/Softball Organization would like to revitalize the old baseball field, which sits behind the field which is currently in use (behind Eshleman Elementary). The cost of the update to the field will be approximately \$3,500-\$4,000. In future years, the Borough would accept the costs to upkeep the field including Diamond-Tex which is approximately \$1,500. The organization will handle all costs involved in this improvement project. The contact person for this project is Andy Zook and he will keep in contact with Mr. Boxleitner during the work process. Since the Penn Manor Youth Baseball/Softball Organization (not affiliated with Penn Manor School District) is covering the entire cost of this project, a discussion will need to take place regarding the possibility of waiving the current rental fee of \$325.00 or reducing the rental fee. Since the organization would like to get started immediately on this project, so the field can be ready by the spring/summer season, Mr. Boxleitner asked for a motion to allow them to begin the project, at no cost to the Borough. Mrs. Gerber made a motion to allow the Penn Manor Youth Baseball/Softball Organization to revitalize the unused ballfield, at no expenditures to the Borough. Ms. Smith seconded the motion. The motion passed by unanimous voice vote.

Ms. Bellile asked if the Pickle Ball Court was no longer being considered as an addition to Freedom Memorial Park, since the revitalization of the ballfield is taking place. Mr. Boxleitner

January 11, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

stated that the Pickle Ball Court was on the December 1, 2021, Park Commission Agenda and no one representing this project was present. Ms. Magni (via phone) stated that the Pickle Ball Court will be revisited when the Park Commission is back to regular meetings. Ms. Hauck mentioned the Personnel Advisory Committee is tasked with filling the vacancy on the Park Commission. Mr. Boxleitner said there may be enough room for the Pickle Ball Court, at the area of the renovated field. He will get measurements and let Brooke know after he meets with Mr. Zook.

Chief Roachat presented the Escalator Clause. He stated the Escalator Clause, for the Asphalt Paving Bid, protect the Contractor if the price goes up before the job is started and protects the Borough if the price goes down. Mr. Boxleitner asked if anyone has questions regarding this clause. Ms. Bellile stated this is done every year. A motion was made by Mrs. Gerber, to insert the Escalator Clause into the Asphalt Paving Bid and was seconded by Ms. Bellile. The motion passed with a unanimous voice vote.

Chief Roachat made the request to advertise for the 2022 Asphalt Paving Bids. Andy Boxleitner, Streets Superintendent said the roads to be paved this year are Pilgrim Drive and the second section of Quaker Hills Road, which was not paved last year. With no further discussion, Ms. Hauck motioned to advertise the 2022 Asphalt Paving Bid and Mrs. Gerber seconded the motion. The motion passed by unanimous voice vote.

PRESIDENT'S REPORT

President Hauck stated she received the resignation last week from Councilwoman Carrie Smith and she needed a motion to accept the resignation. With great reluctance, Mrs. Gerber made the motion to accept Ms. Smith's resignation and it was second by Ms. Bellile. Motion passed by unanimous voice vote. President Hauck thanked Carrie for her service to the Borough.

President Hauck made the motion to nominate Lynn Miller to fill Carrie Smith's remaining term as a member of Borough Council. Mrs. Gerber seconded the motion. With no additional discussion, the motion passed by unanimous voice vote.

The Oath of Office for Millersville Borough Councilwoman was administered by Mayor Aichele to the Lynn M. Miller

President Hauck mentioned the Climate Action Plan for Millersville Borough which is being prepared by two Penn State students. They are working on providing research data for the Action Plan and is being done with no cost to the Borough. This study is coordinated alongside the Pennsylvania Department of Environmental Protection. Ms. Hauck stated that an update on the report will be given at the January 25th Council Meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

January 11, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

None

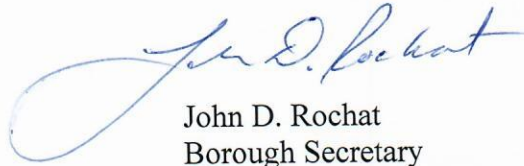
EXECUTIVE SESSION

None

ADJOURNMENT

Having no further business to discuss, Mrs. Gerber made a motion to adjourn the meeting at 7:40 p.m., seconded by Ms. Bellile. The motion passed by unanimous voice vote.

Respectfully submitted,

A handwritten signature in blue ink, reading "John D. Rochat". The signature is fluid and cursive, with a large loop at the beginning.

John D. Rochat
Borough Secretary

JDR/sam